

# The Village of Northfield Police Department



Chief of Police  
William K. Lustig

350 Walnut Avenue  
Northfield, IL 60093

(847) 446-3908 fax  
(847) 446-2131

2023 Alarm User Permit and/or Renewal

Dear Alarm User:

The Village Code requires an alarm user permit and/or annual renewal. Please complete and return the enclosed application form to the Police Department along with the \$20.00 fee. Keep a copy to mail in the next year **if you do not have any changes.** If you have changes please submit a new form.

The fee for the violation of not having an alarm permit for an active alarm system is \$100.00 per occurrence.

Please notify your alarm company that:

- All **burglar alarms** must be called in to 847-724-4010
- All **fire alarms** must be called in to RED Center at 847-272-2121

In addition, please be advised that on January 1, 2002, the following unwarranted alarm fee schedule became effective:

### **Burglar/Medical Alert/All Trouble Alarms**

\$75 for alarms 5-7;  
\$100 for alarms 8-9  
\$175 for the 10th alarm  
\$200 for 11 or more alarms

### **Fire Alarms (excluding trouble alarms)**

\$100 for alarms 3-5;  
\$200 for alarms 6-10  
\$300 for alarms 11 or more

False alarms caused by human error, power outages less than 4 hours, AT&T, animals, storms, thunder, ice, snow, and unknown causes are chargeable. Attached are provisions of the ordinance, which state the types of alarms that may be waived and the method to appeal an alarm occurrence.

Thank you very much for your cooperation. If you have any questions, please call 847-446-2131.

Sincerely,

William K Lustig  
Chief of Police

**VILLAGE OF NORTHFIELD  
ALARM USER'S PERMIT APPLICATION 2023  
(PLEASE PRINT CLEARLY)**

RESIDENT OR BUSINESS NAME	ALARM ADDRESS IN NORTHFIELD
ALARM HOME / BUSINESS TELEPHONE #	MOBILE AND/OR WORK NUMBERS
SPOUSE'S NAME	SPOUSE'S MOBILE AND/OR WORK NUMBERS

**NAME & ADDRESS OF PERSON TO WHOM CORRESPONDENCE IS TO BE SENT IF OTHER THAN ALARM USER i.e. BUSINESS OWNER**

**ALARM TYPE**

Fire  Burglar  Hold-up  Automatic Hold-up  Medic Alarm

**ALARM SIGNAL RECEIVED AT:**

Outside Ringer  Central Station  Other

**ALARM COMPANY:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

*All alarm systems must be equipped with a delay mechanism which provides at least 30 seconds prior to alarm activation. Notify your alarm company that all **burglar alarms** must be called into 847-724-4010, and that all **fire alarms** must be called in to RED Center at 847-272-2121.*

**EMERGENCY KEY HOLDER INFORMATION**

Provide names, addresses and phone numbers of people able to respond to your home or business and reset or deactivate your alarm should it activate. Give full names and list in the order you wish them to be called. Please include the area code if different than (847).

Name #1 _____	Phone # s _____
Address _____	_____
 Name #2 _____	 Phone # s _____
Address _____	_____
 Name #3 _____	 Phone # s _____
Address _____	_____

I hereby request issuance of an ALARM PERMIT in my name for the location given. I further acknowledge receipt of a copy of the ALARM SYSTEM INFORMATION BROCHURE and hereby agree to abide and be bound by all provisions contained therein.

\_\_\_\_\_  
SIGNATURE OF ALARM USER

\_\_\_\_\_  
DATE

**RETURN THE COMPLETED FORM, WITH \$20.00 FEE TO THE NORTHFIELD POLICE DEPARTMENT, 350 WALNUT AVENUE, NORTHFIELD, IL 60093 or drop off in person at the Police Department.**