

APPROVED MINUTES

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES OF THE POLICE PENSION FUND**

October 24, 2019

Minutes of the Board of Trustees of the Police Pension Fund meeting held on Thursday, October 24, 2019, in the Village of Northfield Multi-Purpose Room, 2nd floor, 361 Happ Road, Northfield, Illinois.

ROLL CALL

President Kenneth E. Smith called the meeting to order at 5:00 p.m. Roll call was as follows:

Trustees Present:

Kenneth Smith
William Lustig
Tom Hanus
Don Whiteman

Absent

Gordon Scott

Non-Trustees Present

Steve Noble, Village Finance Director
Kevin Cavanaugh, Lauterbach & Amen
Jason Turner, Great Lakes Advisors
Kelly Weller, Great Lakes Advisors
Carolyn Clifford, Ottosen, Britz
Tom Terrill, Village Trustee
Charlie Orth, Village Trustee

Mr. Smith noted there was a quorum present.

PUBLIC COMMENT

No public comment was made.

APPROVAL OF MINUTES

The next item was to approve the pension meeting minutes of August 22, 2019, and the special meeting minutes of October 3, 2019. Mr. Whiteman made a motion to accept the minutes of both meetings, seconded by Mr. Hanus, and upon a voice vote, motion passed.

We have released all our closed minutes and currently have none to review.

REVIEW OF ACTUARIAL VALUATION

Kevin Cavanaugh, from Lauterbach and Amen, presented the Board with the Actuarial Valuation of the Northfield Police Pension Fund as of May 1, 2019. Mr. Noble advised the Trustees that Mr. Cavanaugh and his associate presented the report to the Village Board and it was approved at the Committee of the Whole meeting in September. Mr. Cavanaugh reviewed the report in detail with the Board members and answered their questions. The recommended contribution for next fiscal year is \$1,248,919, which is a 7.4% increase over last year's recommendation. Mr. Cavanaugh stated that the Fund was in a good, healthy position, specifically noting that the investment returns projected currently cover benefits being paid annually. Mr. Whiteman made a motion to accept the Actuarial Valuation, seconded by Mr. Lustig, motion passed. Mr. Whiteman made a motion to request from the Village a tax levy in the amount of \$1,248,919 seconded by Mr. Hanus and upon a roll call vote, motion passed.

AYES: Smith, Lustig, Hanus, Whiteman
NAYS: None
ABSENT: Scott

Mr. Whiteman made a motion to certify the Municipal Compliance Report, seconded by Mr. Hanus, and upon a roll call vote, motion passed.

AYES: Smith, Lustig, Hanus, Whiteman
NAYS: None
ABSENT: Scott

REVIEW OF INVESTMENT REPORT-GREAT LAKES ADVISORS (GLA)

Mr. Weller introduced Jason Turner, from Great Lakes Advisors to answer some questions regarding benchmarking. Mr. Weller discussed the results and told the Board that as of September 30, 2019 the Fund's total portfolio was \$19,576,499.00. Mr. Weller stated for the record that Great Lakes Advisors is in compliance with the statutory restrictions on the account of the Northfield Police Pension Fund. GLA recognizes the Fund's April 30th fiscal year end, and also recognizes the Fund's 6.75% actuarial return assumption. The asset allocation for the quarter ending September 30, 2019 was:

Equity: 53.3%, Fixed Income: 43.6% and Cash: 3.1%.

The return for the quarter was 0.71%, net of fees, compared to the blended policy benchmark at 1.10%. Year to date through September 20, 2019, the return on the portfolio was 11.42%, net of fees, compared to the benchmark at 12.69%.

Mr. Turner discussed benchmarking with the Board and the process that is used to arrive at the numbers, and answered questions. The Board members, as well as Mr. Terrill, let Great Lakes Advisors know what a good job they have done with the pension fund and appreciate their candidness and hard work.

Mr. Whiteman made a motion to accept the report received from Great Lakes Advisors, seconded by Mr. Hanus and upon a roll call, motion passed:

AYES: Smith, Lustig, Hanus, Whiteman
NAYS: None
ABSENT: Scott

TREASURER'S REPORT

Mr. Noble presented the Board with the treasurer's report, dated September 30, 2019 and reviewed the report with the Board.

APPROVAL OF BILLS

Mr. Noble distributed a copy of the paid invoice sheets, which details all bills paid by the Pension Board for the period July 31, 2019 to October 31, 2019. The Board went over the disbursements. The bills for the four month period totaled \$18,590.97. Mr. Whiteman made a motion to accept the Treasurer’s report and to approve the payment of the bills, seconded by Mr. Hanus and upon roll call vote, motion passed.

AYES: Smith, Lustig, Hanus, Whiteman
NAYS: None
ABSENT: Scott

OLD BUSINESS

Mr. Noble distributed and reviewed with the Board the Illinois Department of Insurance Annual Statement, which has been filed. He explained the various information that he is required to provide and answered questions pertaining to the report.

Mr. Whiteman made a motion to accept the Illinois Department of Insurance Annual Statement seconded by Mr. Hanus and upon a roll call vote, motion passed.

AYES: Smith, Lustig, Hanus, Whiteman
NAYS: None
ABSENT: Scott

The Board was e-mailed a copy of the Village audit and Mr. Noble gave a brief overview. Mr. Whiteman made a motion to accept the Village audit, seconded by Mr. Hanus, motion passed.

NEW BUSINESS

The Board reviewed the proposed quarterly meeting schedule for 2020:

Thursday, January 30, 2020 (5 p.m.)
Thursday, August 20, 2020 (5 p.m.)

Thursday, April 23, 2020 (5 p.m.)
Thursday, October 22, 2020 (5 p.m.)

Mr. Whiteman made a motion to approve the quarterly meeting dates for 2020 as presented, seconded by Mr. Hanus and upon a voice vote, motion passed.

TRAINING

Ms. Clifford passed out article regarding state pension issues, and advised the Board of some of the training opportunities that are available. The Board also discussed the potential state pension consolidation.

CLOSED SESSION

None

ADJOURNMENT

With no further business to discuss, Mr. Lustig made a motion to adjourn at 7:00 p.m., seconded by Whiteman, and upon a voice vote, motion passed.

Respectfully submitted,

Donald Whiteman, Secretary

Minutes prepared by Maureen French, Administrative Assistant. Minutes approved the Board of Trustees at its meeting on _____2020.