



Northfield Foreign Fire Insurance Board
Meeting Minutes

DRAFT

**Thursday May 19, 2022 – 5pm
Station 29 Classroom**

Board Members present: Chief Nystrand, Clement, Smaha, Klatt, Johnson, Garard, & Graham

Other members and public present: Glowacki, D. Shine, Alvarado, Murrin, Trustee Whittaker, Kundson, Riggan, Wipperfurth, Trustee Orth, Lindgren, Milks, Burke, Philbin.

Call to order: Meeting called to order by Chief Nystrand at 5:02pm.

Roll Call: All members present. Graham arrived at 5:22pm.

Public Comment: None

Approval of previous meeting minutes: None

Old Business: None

Action Items:

Election of Officers
Chairman: Johnson (Motion by Klatt/Graham)
Vice-Chairman: Klatt (Motion made by Graham/Klatt)
Secretary: Smaha (Motion made by Graham/Klatt)
Treasurer: Garard (Motion made by Smaha/Graham)
Passed unanimously.

Bonding of Treasurer
Treasurer Garard must be bonded. Chief Nystrand will work with board / village on getting the treasurer bonded.

Northfield Foreign Fire Insurance Board
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Establish a list of equipment and priority purchases by the FFIB
Deferred until next meeting after by-laws are drafted and voted on.

Purchase procedures

No action taken until by-laws are drafted and voted upon.

Other Business:

All members to complete open meetings act training. Chief Nystrand will provide information that village employee's use.

Board decided for time being that the village will maintain funds.

Board decided that any purchase orders/checks shall have two signatures before any payments are made.

Quarterly meetings will be held. Additional meetings can be added should the need arise. The preferred day will be gold shift Thursdays at 5pm. Subject to change.

New Business:

None

Next Meeting:

Thursday June 9, 2022 at 5pm.

Adjournment:

Klatt made a motion to adjourn the meeting/2nd by Graham.
Passed unanimously. Meeting adjourned at 5:53pm.

Respectfully submitted,

Bill Smaha

Bill Smaha, Secretary
Northfield Foreign Fire Insurance Board

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