

**MINUTES OF THE  
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF NORTHFIELD  
Tuesday, May 16, 2017 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:10 p.m. on Tuesday, May 16, 2017 for the Regular Board meeting. The meeting was called to order by President Fred Gougler. The Village Clerk took the roll call.

PRESENT: Trustees Brian Kozminski  
Tom Roszak  
Allan Kaplan  
Joan Frazier

ABSENT: John Gregorio  
Jane Goldenberg

ALSO PRESENT: Attorney Everette M. Hill, Jr.

**OATHS OF OFFICE**

Village Clerk Stacy Sigman administered the Oaths of Office to Joan Frazier, elected to the office of Village President on April 4, 2017 and John Goodwin (sworn in prior to the meeting and will participate electronically), Gregory Lungmus and Thomas Terrill who were elected to the office of Trustee on April 4, 2017.

The meeting was called to order by President Joan Frazier. The Village Clerk took the roll call.

PRESENT: Trustees Tom Roszak  
Allan Kaplan  
Greg Lungmus  
Tom Terrill  
John Goodwin

ABSENT: John Gregorio

ALSO PRESENT: Attorney Everette M. Hill, Jr.

**CONSIDERATION OF TRUSTEE GOODWIN'S REQUEST FOR ELECTRONIC PARTICIPATION IN THE MEETING**

President Frazier pointed out that as noted on the Agenda, Trustee Goodwin would like to participate remotely. Trustee Goodwin introduced himself for the record. President Frazier indicated Trustee Goodwin may now fully participate in the meeting.

**PRESENTATION TO OUTGOING BOARD MEMBERS**

Trustee Lungmus made a motion, seconded by Trustee Kaplan to approve the Resolutions honoring Fred Gougler, Brian Kozminski and Jane Goldenberg.

VM Sigman expressed her deep gratitude to the outgoing Board members for all they have done in their years of services. In eight years with President Gougler and Trustee Kozminski and five years with Trustee Goldenberg so much has been accomplished and she feels extremely lucky to have worked alongside them.

Upon the following roll call vote, a motion to approve the Resolutions was approved.

AYES: Roszak            NAYS: 0            ABSTAIN: 0            ABSENT: Gregorio  
          Kaplan  
          Lungmus  
          Terrill  
          Goodwin

President Frazier said the resolutions were a token of the residents’ appreciation for all President Gougler and Trustees Kozminski and Goldenberg have done. She then read and presented Fred Gougler and Brian Kozminski’s Resolutions to them.

**PUBLIC HEARING – ROLLING RIDGE SPECIAL SERVICE AREA**

President Frazier then convened the public hearing on Special Service Area #17-01 for certain infrastructure improvements for the Rolling Ridge neighborhood. She said the purpose of the public hearing is to allow members of the public, especially those affected by the proposed SSA to express their concerns relative to the proposed SSA. President Frazier then asked if there was anyone present who would like to be heard on this matter.

Carol Fry, 13 Rolling Ridge, said she and Gary are opposed to the SSA.

VM Sigman then read two comments that came in today via email. The first says, “Dear Village of Northfield Board Members, I am writing you today in regards to the public hearing on the SSA being considered for Rolling Ridge Road. My name is Tim Feldheim and I currently reside at 6 Rolling Ridge. I most wholeheartedly endorse the creation of the SSA in order to complete four much needed infrastructure improvements for the road. The residents who were annexed to the Village have gone through a great process of annexation and spent over two years planning this project. We have paid for and completed an engineering study. The road has continued to deteriorate during this period. The re-lining of the sanitary sewer and the addition of storm water drainage, repaving of the road and the installation of water main will bring our road up to current standards. The process of the SSA allows current and future residents to pay for these much needed improvements over a

20 year period. The improvements will increase the value of the homes on the road in proportion to the home values. Therefore, using the assessed valuation process is both fair and equitable. Thirteen of the fifteen Rolling Ridge homeowners are in agreement and have signed a petition to that affect. We strongly encourage you to vote in favor of the SSA and move this much needed project forward. Respectfully submitted, Timothy Feldheim, 6 Rolling Ridge.”

VM Sigman then read the second email. “Village Board. I cannot attend the Village Board meeting tonight; however, I want to express my support for the SSA project for Rolling Ridge Road. Our family owns 8 Rolling Ridge and we have owned the home since 1967. The road needs improvement to the current standards that are presented throughout the community and nearby areas. Our Homeowners Association worked together for about two years to evaluate the options to improve the infrastructure for our homeowners. Please vote in favor of the proposed SSA for the Rolling Ridge project. Thank you. Tom Wiscomb and Emma Wiscomb.”

Trustee Kaplan made a motion, seconded by Trustee Terrill to adjourn the public hearing.

Upon the following roll call vote, a motion to adjourn the public hearing.

AYES:	Roszak	NAYS: 0	ABSTAIN: 0	ABSENT: Gregorio
	Kaplan			
	Lungmus			
	Terrill			
	Goodwin			

President Frazier said the next step in the process will be the consideration of an ordinance establishing the Special Service Area which is planned for the July 18, 2017 Board meeting.

**APPROVAL OF CONSENT AGENDA ITEMS:**

1. Approve the meeting minutes from the April 18, 2017 Village Board meeting.
2. Approve the Bills and Disbursements from 4/7/17 to 4/30/17:

General Fund	\$157,149.26
Motor Fuel Tax Fund	12,928.75
Water and Sanitary Sewer Fund	202,107.49
Capital & Equipment Fund	44,736.24
2016 Got Bond Project Fund	<u>\$ 60,578.70</u>
<b>TOTAL</b>	<b><u>\$ 477,500.44</u></b>
3. Consideration of an Addendum to Letter of Understanding regarding terms and conditions of employment of the Village Manager.

Trustee Kaplan made a motion, seconded by Trustee Roszak, to approve Consent Agenda items 1 through 3.

AYES: Roszak            NAYS: 0            ABSTAIN: 0            ABSENT: Gregorio  
Kaplan  
Lungmus  
Terrill  
Goodwin

Upon the following roll call vote, a motion to approve Consent Agenda items 1 through 3 was approved.

**CONSIDERATION OF A BID AWARD TO PETER BAKER & SON COMPANY OF LAKE BLUFF, ILLINOIS, FOR \$1,493,977, PLUS A 10% CONTINGENCY, FOR THE 2017 ROADWAY PROJECT**

Trustee Roszak made a motion, seconded by Trustee Lungmus, to approve a bid award to Peter Baker & Son Company for \$1,493,977, plus a 10% contingency for the 2017 roadway project.

VM Sigman explained that the Village has been working since the passage of the infrastructure referendum on updating and repaving of our road system. Last year, we were fortunate to receive favorable bids, a 10 year low (40% less). This year, we went out to bid for a larger than anticipated roadway project. It was all of the projects originally contemplated to take place in 2017-2018 and then to move forward some of the roadway work planned in future years. The bid was put out and we are pleased to report very favorable bid numbers. When the referendum was put together, we were estimating reconstruction at roughly \$54.00 a square yard and resurfacing about \$40 a square yard. In the Peter Baker bid, reconstruction is at \$35-\$45 a yard and resurfacing at \$20 - \$26 a yard. We recommend moving forward with the full, larger scope of projects in hopes of taking advantage of the competitive market. When the pavement assessment was done 4 years ago, the roads were in a certain condition but they continued to deteriorate. Some of the roads we hoped could just be patched, now are in need of resurfacing and some of the roads we hoped to resurface now need to be reconstructed. Based on the favorable numbers, we can move ahead with all of the expedited project work and still remain in sync with the \$5,000,000 anticipated in roadway work when contemplated by the infrastructure referendum.

Trustee Roszak felt the timing was great for this work and the pricing amazing.

VM Sigman added the Village has started doing a comprehensive construction section on the Village's website so residents will be able to stay apprised of when work will take place on their street and what is happening throughout the community.

President Frazier then requested a roll call vote to approve a bid award to Peter Baker & Son Company for \$1,493,977, plus a 10% contingency for the 2017 roadway project.

AYES: Roszak            NAYS: 0            ABSTAIN: 0            ABSENT: Gregorio  
         Kaplan  
         Lungmus  
         Terrill  
         Goodwin

President Frazier said this concludes the Action items for this meeting and asked for the monthly departmental updates.

**Department Updates**

**Northfield Now!**

President Frazier commented that Jane Goldenberg who was the creator of Northfield Now has left the Board and is not present tonight. Jane left Northfield Now in great shape and will be taken over by Alan Kossof who was co-chairing it with her before. They are recruiting more people to make out downtown more vibrant. President Frazier said we look forward to helping them out in that endeavor.

**Administration**

VM Sigman noted that this is construction season and currently Cook County is in the process of repaving west Frontage Road from Illinois up into the downtown area. That will be the detour route when the Happ Road bridge is taken out of service after the New Trier school year. She is working with the emergency services team in Cook County to get a temporary signal put in at Frontage Road and Winnetka. Construction on the bridge is expected to take 6 to 8 months. IDOT has started repaving and curb and gutter work on the east side of Willow Road from the Edens east followed by striping and signage. There will also be work on the Edens Expressway adding a bus lane. It will run from the border of the City of Chicago up past Lake-Cook and work will be done in the overnight hours. Finally, all of the roadway work for the Village was approved tonight. Melissa DeFeo will be keeping the website up to date with all the details.

**Community Development Department & Building Department**

Director Gutierrez informed the Board that the Architectural Commission approved a new sign face for the storage facility at 275 Northfield Road. Life Storage rebranded

themselves to Extra Space Storage which will be reflected on the new signs. At 200 Northfield Road, a new sign was considered and will be back at the June meeting. The Plan & Zoning Commission will meet on June 5<sup>th</sup> to consider the final plat of subdivision for the property at 569 Edens Lane. A preliminary plat of subdivision was approved earlier this year.

Director Gutierrez said they continue to work with the developer of the Willow Road PUD project. They expect further concepts this week. No hearing has been scheduled yet. They met with the developer of the AT&T site, 1725 Winnetka Road, and they are now looking at rental townhome concepts. North Shore Kitchen & Bath at 1900 Willow Road will be occupying the last tenant space there and will open in June. The owner of 1900 Willow is working on a sign package and will bring that back to the Board because they have a special use.

#### Finance Department

Finance Director Noble directed the Board to their packets which contain financial statements for the month ending March 31<sup>st</sup> showing the Village is in good financial health. Also in the monthly report is a detail of the Village's investments and the performance of the Police Pension Fund. The rate of return on investments through March was over 9% and looks to be better for April. When the budget was put together, it was anticipated that there would be a \$75,000 surplus in this year's budget. He said there is probably over \$100,000 surplus for the year ending April 30<sup>th</sup>. A year ago, he was estimating the budget to have about a \$2,000 surplus, so it has come a long way this year. Director Noble reminded the Board and people in the audience that vehicle stickers are on sale at the Village Hall. They should be on your car by July 1<sup>st</sup>.

#### Fire-Rescue & Public Works Departments

Chief Mike Nystrand reported that fire-rescue responded to 72 calls for service since the last meeting. They will continue to work with the New Trier graduation committee for the upcoming graduation dance. The paramedic that was in school has finished and has been released to function in the field with supervision.

Director Nystrand then reported on Public Works stating that they are still working on various storm sewer issues. They have prepped and helped the Garden Clubs planting flowers around town. The lights have all been installed through the LED street lighting program which Melissa received the grant for.

#### Police Department

Chief Lustig informed the Board that they will be training the chaperons and greeters for the New Trier graduation party this week. They have also been working with the schools preparing for the Middlefork Fair. Enforcement efforts and higher visibility have increased due

to more traffic on Willow Road. Wiring and connectivity is still being done with respect to the consolidation with Glenview. Chief Lustig reported that there was a semi-serious five car accident involving a school bus at west Frontage and Winnetka. There was one injury and none of the students were injured. He said VM Sigman is working on a temporary traffic signal there to make it safer.

**PUBLIC COMMENT**

None.

Before adjourning, President Frazier welcomed the new trustees and stated that she looks forward to working with them.

**ADJOURNMENT**

There being no further discussion or issues to come before the Board, Trustee Terrill made a motion, seconded by Trustee Lungmus to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Roszak	NAYS: 0	ABSTAIN: 0	ABSENT: Gregorio
	Kaplan			
	Lungmus			
	Terrill			
	Goodwin			

The meeting was adjourned at 7:34 p.m.