

**MINUTES
OF THE
PUBLIC HEARING AND
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF NORTHFIELD
Tuesday, April 18, 2017 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:00 p.m. on Tuesday, April 18, 2017 for the Regular Board meeting. The meeting was called to order by Acting President Joan Frazier. The Village Clerk took the roll call.

PRESENT: Trustees Brian Kozminski
Jane Goldenberg
Tom Roszak
Allan Kaplan
John Gregorio
Joan Frazier

ABSENT: President Fred Gougler

ALSO PRESENT: Attorney Everette M. Hill, Jr.

APPROVAL OF CONSENT AGENDA ITEMS:

1. Approve the meeting minutes from the March 21, 2017 Village Board meeting.

2. Approve the Bills and Disbursements from 3/10/17 to 4/6/17:

General Fund	\$200,022.53
Motor Fuel Tax Fund	4,048.71
Foreign Fire Insurance Tax Fund	2,149.94
Water and Sanitary Sewer Fund	64,155.33
Capital & Equipment Fund	98,301.03
2016 Got Bond Project Fund	7,483.25
Police Pension Fund	\$ 202.00
<u>TOTAL</u>	<u>\$ 376,362.79</u>

3. Approve the following Board/Commission re-appointments:

<u>Board of Police Commissioners – Term: 3 years</u>	<u>Term</u>
G. Kirk Bennett	5-1-17 to 5-1-20

<u>Police Pension Board – Term: 2 years</u>	<u>Term</u>
Gordon Scott	5-1-17 to 5-1-19

Trustee Gregorio made a motion, seconded by Trustee Goldenberg, to approve Consent Agenda items 1 through 3.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 through 3 was approved.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Goldenberg			
	Roszak			
	Kaplan			
	Gregorio			
	Frazier			

CONSIDERATION OF A LICENSE, RELEASE AND HOLD HARMLESS AGREEMENT WITH SHELL AT 1855 WILLOW ROAD TABLED FROM THE MARCH MEETING

Trustee Goldenberg made a motion, seconded by Trustee Kozminski, to approve a new License, Release and Hold Harmless Agreement with Shell at 1855 Willow Road.

Director Gutierrez stated that at the Village Board tabled this matter at the March meeting to this meeting and directed staff to add a number of changes to the license agreement for the use of the Village's right of way that is just north of the Shell station. This agreement will be with the owner of the Shell station. At the last meeting, the Village Board directed the Village Attorney and staff to make a number of revisions to that agreement, including establishing a deadline for the installation of the improvements contemplated in the agreement which includes a fence and landscaping and establishing that if the improvements weren't installed by that deadline that the existing pavement within the right of way should be removed and if not, fines would be imposed if they do not meet the time frame. The Board also asked that there be no expansion of the existing pavement. The fence would be installed at the north edge of the existing pavement, not down the middle of the right of way as originally proposed. The landscaped area would now be larger north of the fence and be enhanced. Also, there was a clarification noted in paragraph 3 that would make sure that if the property needed to be restored because the agreement was nullified, that restoration would include the new enhanced plantings.

Acting President Frazier asked if there is a deadline of July 31st for the requirements to be met or the agreement expires. Director Gutierrez confirmed this if it is passed today. She indicated this matter has been before the Board many times and is hoping to resolve it at this meeting.

Art Bess of Bess Hardware said he presented a plan at the last meeting for the right of way which is a berm with landscaping. He is hoping it is still on the table. Acting President Frazier indicated the motion pertains to the amended agreement with Shell.

Village Attorney Hill said as a matter of order, it is a new license agreement. There should be a withdrawal of the current motion and have a new motion to approve the new license agreement.

Acting Village President Frazier then asked Trustees Kaplan and Goldenberg, who made the prior motion, if they would be willing to withdraw that motion. Trustees Kaplan and Goldenberg agreed.

Acting President Frazier then requested a roll call vote to approve the new License, Release and Hold Harmless Agreement with Shell at 1855 Willow Road.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF A MOTION TO AMEND AND RESTATE THE INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE, SCHOOL DISTRICT 29 AND NORTHFIELD PARK DISTRICT FOR THE NORTHFIELD COMMUNITY CENTER

Trustee Roszak made a motion, seconded by Trustee Goldenberg, for approval to amend and restate the Intergovernmental Agreement with the Village, School District 29 and Northfield Park District for the Northfield Community Center.

VM Sigman introduced the matter by saying the Village has been working with a small committee of representatives from the Village, School District and Park District on an amendment to the Intergovernmental Agreement that governs the Community Center. At the last meeting this item was continued to this meeting and staff was directed to modify the agreement to take the Village out of the ongoing committee that oversees this. The Community Center is owned and operated by the schools and the parks. The Village was part of the initial 20 year period, but would not actively be so moving forward. If approved, the new Intergovernmental Agreement takes the Village out of the cooperative team, but it ensures that there is still a Board to oversee the finances and operations of that center and that all Northfield residents for the next 20 years are still entitled to the resident rate in using that center. It also clarifies some of the maintenance and cost responsibilities between the school and the park districts and it upholds the spirit of the initial Intergovernmental Agreement. This was acted on by the School Board last week and is pending before the Park Board next week.

Acting President Frazier said this was looked at last month, and it gives us the right to send a Board member to the meeting of the new IGA if so desired. The agreement has been amended in the ways requested by the Board.

Acting President Frazier then requested a roll call vote for approval to amend and restate the Intergovernmental Agreement with the Village, School District 29 and Northfield Park District for the Northfield Community Center.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF THE SEMI-ANNUAL PLACEMENT OF CLOSED SESSION MINUTES IN THE OPEN SESSION BOOK

Trustee Gregorio made a motion, seconded by Trustee Kozminski, to approve the semi-annual placement of closed session minutes in the open session book.

Village Attorney Hill indicated that the statute requires us twice a year to do an examination of the minutes which have been placed into the Closed Session book and to assure whether they should still remain there. There are criteria under which we do that and pursuant to that criteria, which relate to statute of limitations issues, he is recommending that two of the four sets of minutes be removed.

Acting President Frazier then requested a roll call vote to approve the semi-annual placement of closed session minutes in the open session book.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION FOR THE DESTRUCTION OF THE CLOSED SESSION MEETING TAPES FROM MARCH 17, 2012 TO MARCH 17, 2015

Trustee Gregorio made a motion, seconded by Trustee Roszak to approve a resolution for the destruction of the closed session meeting tapes from March 17, 2012 to March 17, 2015.

Village Attorney Hill said that again the statute requires that we tape every Closed Session meeting but the statute also provides that after 18 months, those tapes may be destroyed. The Village has followed the policy of following the statute so that twice a year we take a look at them if 18 months have passed, those tapes are destroyed.

Acting President Frazier then requested a roll call vote to approve a resolution for the destruction of the closed session meeting tapes from March 17, 2012 to March 17, 2015.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF AN ORDINANCE ADOPTING THE FY2017/18 VILLAGE BUDGET

Trustee Roszak made a motion, seconded by Trustee Goldenberg to approve an ordinance adopting the FY2017/18 Village Budget.

Finance Director Steve Noble informed the Board that this is the final step in approving the FY2017-18 Village budget. The ordinance reflects the input from the Board and the public from the Budget Workshop as well as the public hearing held in March. Once adopted, staff will file the ordinance with the Cook County Clerk. The new fiscal year will begin on May 1st.

Acting President Frazier thanked staff for doing a great job on preparing the budget.

Acting President Frazier then requested a roll call vote to approve an ordinance adopting the FY2017/18 Village Budget.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF A MOTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGES OF NORTHFIELD, WINNETKA AND WILMETTE FOR THE SHARING OF EMERGENCY VEHICLES AND/OR EQUIPMENT

Trustee Gregorio made a motion, seconded by Trustee Roszak to approve an Intergovernmental Agreement between the Villages of Northfield, Winnetka and Wilmette for the sharing of emergency vehicles and/or equipment.

VM Sigman said that the Village has a cooperative relationship with the surrounding towns. Mutual aid is provided to each other and as part of this, equipment is often times shared, if a town's equipment is out of service. This agreement solidifies what we have been doing for years and clarifies that, at any point in time we are borrowing equipment from Winnetka or Wilmette, and something should happen to that equipment, we are responsible for costs associated with repairing the equipment. Similarly, if Winnetka or Wilmette borrows equipment from us and something happens while in their use, they would have to pay for the repairs.

Trustee Kozminski questioned formally documenting something that has been informally done before and not replacing another document. VM Sigman agreed and said there hasn't been a problem in the past, but Winnetka recently had an issue when another town borrowed their equipment. That precipitated this agreement. None of the towns charge for the use of the equipment. This happens on a fairly regular basis. Trustee Roszak asked if the equipment was logged. Chief Nystrand said it is not logged. He said recently our ambulance was sent out for repair and we used Winnetka's reserve ambulance for four days. This saves all the communities from having to buy extra equipment which would just sit there. Chief Nystrand indicated Wilmette approved the agreement at their Board meeting last night and Winnetka's meeting is next week. Winnetka drafted the agreement but it was reviewed by Wilmette and Northfield's Attorney.

Acting President Frazier then requested a roll call vote to approve an Intergovernmental Agreement between the Villages of Northfield, Winnetka and Wilmette for the sharing of emergency vehicles and/or equipment.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NO. 17-01 FOR ROLLING RIDGE ROAD

Trustee Goldenberg made a motion, seconded by Trustee Kaplan to approve an ordinance proposing the establishment of Special Service Area No. 17-01 for Rolling Ridge Road.

VM Sigman said that at the request of the Rolling Ridge Homeowner's Association, a number of petitions were received requesting the Village to move forward for the establishment of a Special Service Area ("SSA"). The purpose of the SSA would be for the reconstruction of their road, installation of a new water main, conversion of their private sanitary system to a public system and storm water improvements. The establishment of an SSA, under state statute, requires 51% of the owners and the electors to be in agreement with that. Our Village Board has a policy that we require a minimum of at least two thirds of the people impacted by the SSA to be in agreement. In the case of the Rolling Ridge neighborhood, there are 15 properties and 13 of the 15 have filed petitions asking the Village to move forward with the SSA.

The establishment of an SSA has to go through a lengthy process legally and the ordinance before the Board tonight is the first step. It is an ordinance that calls for the public hearing. The actual public hearing on the SSA, if adopted, would take place at the regular meeting of the Village Board in May. Every homeowner will receive written notice of the public hearing by mail no later than 10 days prior to that meeting. The notice of public hearing will also appear in a local paper no later than 15 days prior to the May hearing. If approved, the public hearing will take place on May 16. Staff will then move forward with the notice provisions. The purpose of the May meeting is to allow anyone impacted a chance to share their concerns or issues with the SSA. Once the public hearing takes place and if there is no petition filed to stop the hearing, within 60 days after the public hearing, the Board can then consider an ordinance to actually create the SSA.

Trustee Gregorio asked under the SSA if the entire cost is borne by the residents of Rolling Ridge. VM Sigman indicated all the improvements would be paid for by the homeowners who are subject to the SSA and given the size of the improvements, the Village would issue a bonds to cover these costs.

Rory Dunn, attorney for Roger Castino said that unlike the cooperation among police and fire departments, the neighbors aren't that cooperative. He questioned some of the facts relied on. He said there is no association, it's just a group of neighbors that got together to make this happen. He also questioned the number of 15 units on the lane. He said he believed one of the units on the lane isn't paying for it. Historically, the neighbors have paid for things equally. There is an easement that runs with these properties that provides percentages. He believes it's the Village's position that the percentages only apply to road maintenance and construction. Each of the owners is paying, but rather than paying either on an equal share basis or on the basis that the easement provides which is based on northerly footage of the properties or their use of the road and the easements for the sewage and water is paid for arbitrarily and capriciously based on assessed property values. As a result, Mr. Castino has to bear \$35,000 of additional costs; that on an equal share basis would be borne by the neighbors paying equal amounts because his house is improved and is worth more. He understands that this is not something the Village imposes, but the County imposes arbitrarily. He would like to put the Village on notice that because the easement says they can, if they can't get the neighbors to agree that they are subject to homeowners association and agree to true up every year when the bills come, a lawsuit is the only thing they have as leverage to get anyone to pay attention to them. They have asked and only one person responded to Mr. Castino's email and asked if they can form a homeowners association and get it righted. He said the Village will be

hearing from them in the future. He said the easement provides for damages and equity. For people to say that this improvement benefits Mr. Castino's house \$35,000 is wrong. Acting President Frazier asked how many homes are actually there. He answered 13. He also said that per the easement, there is a lot subject to the proration, but it is a Sunset Ridge house. Mr. Dunn said that when the easement was created when the lots were created, they don't benefit from the road or from the utility easements. He doesn't believe they have ever been communicated with. He doesn't believe anyone is expecting them to pay and Mr. Castino doesn't expect them to pay, but under the easement they have to pay for the road itself. There is a question as to whether or not the easement applies to the utilities, but it clearly applies to the road and the road is about 60% of the cost. They have offered a solution and they hope to get the neighbors to agree on the solution.

Kevin Flint, 17 Rolling Ridge Road, said he is one of the 13 homeowners who voted in favor of the SSA. He thanked VM Sigman and her staff because they have been working on this project for over 3 years and she has answered every question they have had, including Mr. Castino, and her staff has been very helpful in trying to find their way through a complicated project for a homeowner. He would like to recognize the efforts of Al Chircop, who couldn't be at the meeting tonight. He has served in the task of the Scribner for all that they have attempted to do and all of their communications. Despite Mr. Dunn's suggestion that they are not cooperative, they have worked very carefully with one another and conscientiously in sharing information and are very transparent in the process and will continue to be so. He said Trustee Gregorio's comment said it all which is that he sought to confirm and did get confirmation that Roger is not complaining about the project. The project benefits everyone and even Mr. Castino recognizes that it will benefit him as one of the few neighbors contemplating the sale of his property in the short term. They respectfully ask that the SSA project proceed as VM Sigman described. Mr. Castino and his attorney will be allowed to talk at the public hearing on May 16, but for purposes of the action tonight, he has heard no objection to proceeding with the process. He indicated that is important because of the uncertainty with regard to their homes. He said VM Sigman can attest to the number of calls she has received over the past months from interested buyers and brokers who are interested in this very novel infrastructure situation on Rolling Ridge where they own their own sanitary sewer which creates an incredible burden on the homeowners. The magnitude of the SSA will clarify that problem and will bring in a water main for those who are concerned about well water, a storm sewer to deal with the water that accumulates after a significant rain and the road. He is sure that Roger would acknowledge that people interested in looking at his home, look at the street and inquire about our infrastructure

and says, with all the alternatives on the North Shore, I could buy a \$1 million plus home all these other places and not have to worry about these uncertainties. In order for them to not deal with these uncertainties going forward, they need to proceed with the SSA and start the process so they can be on the construction schedule for this year. He hears no objection to that so that they will have to deal with the merits of Mr. Castino's concerns at a later date.

VM Sigman questioned Mr. Flint about how many homeowners are benefitting from the SSA. Mr. Flint said it is 15 who will pay for and hopefully benefit and he argues that improved infrastructure of a significant neighborhood is in everyone's benefit in the entire community. Trustee Gregorio said there is no cost to the Village, but tremendous benefits. Fifteen homes will be enhanced in value and marketability because of these improvements. Trustee Gregorio asked about the count difference of 13 or 15. Mr. Flint said there are 15 houses who they asked to sign the petition and will ask through the ordinance to be bound by the financial commitment. He said he wasn't sure what Mr. Dunn was referring to. He hasn't heard any objection to the petition process. VM Sigman said her understanding was 15 of the homes would be subject to the SSA, 13 of the homes have filed petitions encouraging the support and creation of the SSA. Mr. Castino has objected to it and she has not heard from the 15th homeowner. She does not know their position. Trustee Gregorio asked if Mr. Castino's property is accessed from Sunset Ridge Road. Mr. Dunn said he is on Rolling Ridge and the house that is subject to the easement isn't one of the houses that is being listed for its assessed value. Mr. Flint asked if the Sunset Ridge properties were asked to sign. He clarified that the 15 properties that signed the petition are all on Rolling Ridge.

Trustee Roszak recused himself from the vote because he is an owner of one of the properties on Rolling Ridge. Attorney Hill clarified that Trustee Roszak has been in contact with VM Sigman and him from the beginning and he does not have a statutory conflict, but he has chosen, because of the potential appearance of a conflict to not participate.

Acting President Frazier then requested a roll call vote to approve an ordinance proposing the establishment of Special Service Area No. 17-01 for Rolling Ridge Road.

AYES:	Kozminski	NAYS: 0	ABSTAIN: Roszak	ABSENT: 0
	Goldenberg			
	Kaplan			
	Gregorio			
	Frazier			

CONSIDERATION OF A MOTION TO APPROVE A BID EXTENSION TO SCHROEDER AND SCHROEDER, INC. OF SKOKIE, ILLINOIS FOR FY2017/18 CONCRETE FLATWORK IN AN AMOUNT NOT TO EXCEED \$40,000

Trustee Goldenberg made a motion, seconded by Trustee Kozminski to approve a bid extension to Schroeder and Schroeder, Inc. of Skokie, Illinois for FY2017/18 concrete flatwork in an amount not to exceed \$40,000.

Public Works Director Mike Nystrand said the Municipal Partners Initiative for a number of years have jointly been bidding for regular, annual projects happening in all the neighboring communities to realize some economies of scale on light work. Last year, the MPI sent out a Request for Bid for concrete flatwork that called for a one year contract with the option to renew for two additional one year periods. Schroeder and Schroeder of Skokie was the contract that got the bid last year and they have elected to extend their contract with a 0.6% increase in the price over last year. All the communities in it for this year have elected to extend the contract to Schroeder and Schroeder for the second year of a potential three year contract.

Acting President Frazier asked if the areas where repairs are being made have been identified. Director Nystrand indicated annually they evaluate all the sidewalks in the community and also look at curb and gutters on Village streets. They do this to eliminate trip hazards or a difference in grade. The amount budgeted in the FY2017/18 for this work was \$40,000.

Trustee Kozminski asked how the amount budgeted compares to the amount desired. Director Nystrand said they have done really well over the years and the Board has supported this program and there are some areas where the sidewalks curve like on Bosworth and didn't connect to the street and there were ADA issues. They were able to enhance as well as maintain the existing sidewalks. Last year, they asked for \$25,000 but this year they have found more issues and have asked for \$40,000.

Acting President Frazier then requested a roll call vote to approve a bid extension to Schroeder and Schroeder, Inc. of Skokie, Illinois for FY2017/18 concrete flatwork in an amount not to exceed \$40,000.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Goldenberg			
	Roszak			
	Kaplan			
	Gregorio			
	Frazier			

CONSIDERATION OF A MOTION TO APPROVE A BID AWARD TO VISU-SEWER OF ILLINOIS, LLC OF JOLIET, ILLINOIS FOR THE FY2017-18 SANITARY SEWER SLIP LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$250,750

Trustee Roszak made a motion, seconded by Trustee Kozminski to approve a bid award to Visu-Sewer of Illinois, LLC of Joliet, Illinois for the FY2017-18 sanitary sewer slip lining project in an amount not to exceed \$250,750.

Director Nystrand said this is another annual project that is bid through the MPI. For a number of years, they have been re-lining the Village's sanitary sewer system with a product that is inserted into the existing system then that becomes the new pipe without joints. With the old pipes, every joint is potential for inflow and/or root intrusions which cause blockages which then cause backups into basements. He said over 50% of the Village's system has been lined so far and they have identified areas viewed closer to TV televising the sewer lines prior to putting together their list of which sections should be lined. They televise before the work is done so they can identify where there is a spot that has to be dug up and fixed before it is lined. MPI held a bid and there were four bids received. The bids ranged from \$1,327,584.45 to \$1,442,550. Visu-Sewer of Joliet has done work for the MPI on a number of occasions was the lowest bidder in the amount of \$1,327,584.45. The amount budgeted for FY2017/18 for Northfield is \$235,750. Director Nystrand is recommending the award of the sewer lining project for FY2017/18 to Visu-Sewer in an amount not to exceed \$235,750.

Trustee Gregorio asked if there was any difference in the quality of the lining between contractors. Director Nystrand answered that they all meet the same standard. Trustee Roszak asked if the \$1,327,584.45 is a multi-town bid, so our portion of that work for sewers is \$250,750.00. We're one of the four villages getting work done and there is one successful bidder doing all four. Director Nystrand indicated yes. Trustee Gregorio asked that once the sewer is lined, how long is it good for? Director Nystrand indicated the data is inconclusive at this time. This is the first lining project that they have bid probably 30 years ago now. It is still holding up. They are doing follow up videotaping to see how it's standing up. They don't see any signs of failure yet. It's usually between 30 – 40 years.

Acting President Frazier then requested a roll call vote to approve a bid award to Visu-Sewer of Illinois, LLC of Joliet, Illinois for the FY2017-18 sanitary sewer slip lining project in an amount not to exceed \$250,750.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Goldenberg			
	Rozzak			
	Kaplan			
	Gregorio			
	Frazier			

CONSIDERATION OF A MOTION TO APPROVE A PROPOSAL FOR THE SALT DOME ROOF RE-SHINGLING FROM TOTAL ROOFING & CONSTRUCTION OF DOLTON, ILLINOIS IN AN AMOUNT OF \$27,000.00, PLUS A \$3,000 CONTINGENCY.

Trustee Kozminski made a motion, seconded by Trustee Roszak to approve a proposal for the salt dome roof re-shingling from Total Roofing & Construction of Dolton, Illinois in an amount of \$27,000.00, plus a \$3,000 contingency.

Director Nystrand said the Village owns and maintains a 40' diameter geo-dome facility that has a 500 ton capacity for salt storage and de-icing materials at the Public Works facility. The dome was originally built in 1994, and after 23 years the dome needs to be re-shingled. Getting bids on re-shingling a geo-dome is not easy. They found two companies, the original builder of the dome and Total Roofing & Construction of Dolton. Their bid came in at \$27,000 to take off the existing shingles and repair any boards underneath it and re-shingle. The \$3,000 contingency is being requested for any unforeseen roof decking issues. Both companies have done this type of work. Director Nystrand indicated that when the dome was originally built, the bin would be used for other materials during the summer months. They would give the remaining salt away. But they are now able to keep it in the dome all year long. This allows them to purchase bulk material at reduced rates and can be carried over from season to season.

Acting President Frazier then requested a roll call vote to approve a proposal for the salt dome roof re-shingling from Total Roofing & Construction of Dolton, Illinois in an amount of \$27,000.00, plus a \$3,000 contingency.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: 0
 Goldenberg
 Roszak
 Kaplan
 Gregorio
 Frazier

CONSIDERATION OF A MOTION TO APPROVE A CONTRACT FOR BUS SHELTERS TO DUO-GARD INDUSTRIES, INC. OF CANTON, MICHIGAN IN AN AMOUNT OF \$39,708

Trustee Roszak made a motion, seconded by Trustee Goldenberg to approve a contract for bus shelters to Du-Gard Industries, Inc. of Canton, Michigan in an amount of \$39,708.

VM Sigman said as part of the infrastructure referendum, there was money set aside for streetscape and one of the first priorities that the Board identified was putting bus shelters into the area where there are high traffic uses. Three bus shelters are proposed, one on Happ Road by the library, the other on Willow Road just west of Happ Road and the third at Wagner and Willow. There are pads at all three locations. A number of years ago, Pace discontinued their

bus shelter program. They no longer do standard shelters. They provide shelters only if they have advertising on them. The Board felt that the advertising approach was not good in our residential or downtown areas and directed staff to look at alternatives. VM Sigman has been working with Tev Bond, Trustee Roszak and Trustee Frazier on the design of the bus shelter. The company recommended is the largest producer of bus shelters in the nation and they do them for Pace. This would be a custom shelter designed to match the community events sign which would include the custom iron work design. She said New Trier High School has a bus shelter which is too small for their needs and they would like to participate in this program. They will have a double size shelter and will fully fund their new shelter. If approved, we will be saving money because public works will do all the installation. Public works would provide that service to New Trier as well. Once approved, they estimate between 8 – 12 weeks of production time.

Trustee Kaplan questioned the shelter on Waukegan Road and whether or not advertising would be on that one. VM Sigman said the Board has not made a decision on that yet. The initial direction was to get these major ones done with the decorative and then go back and look at that. There is a shelter there now that does not have advertising. We have the option to leave it in place, order a decorative unit or decide to put an advertising unit there. If the Board goes with the advertising, the Village has no control on what advertising goes on there. It is controlled by Pace.

Acting President Frazier then requested a roll call vote to approve a contract for bus shelters to Du-Gard Industries, Inc. of Canton, Michigan in an amount of \$39,708.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Goldenberg			
	Rozsak			
	Kaplan			
	Gregorio			
	Frazier			

Department Updates

Northfield Now!

Trustee Goldenberg reported that the Village is planning a new printing of the business directory and they are hoping to get new businesses involved. Going forward, she hopes there will be a trustee who will act as liaison to the Northfield Now! group to keep the lines of communication open between this important organization for economic development and the Board of Trustees. They are also looking to transition a new co-business leader into the

Northfield Now! leadership. Acting President Frazier thanked Trustee Goldenberg for the tremendous work she has done with the group. It has been a huge success.

Administration

VM Sigman updated the upcoming construction projects. From a planning standpoint, they continue to work on the Happ Road Phase I project. No feedback has been given by IDOT on the synchro models. The Happ Road bridge south of New Trier High School will be taken out and replaced this year. There will be a 6 to 9 month detour. The road will be closed completely at that location. Work is planned to start after the high school closes in June. Melissa will be putting information on all social media sites as soon as we get firm start dates by Cook County. The detour will be Frontage Road between Lake Street and Happ. The County has contracted to have the road resurfaced ahead of the bridge work. Director Nystrand attended a pre-construction meeting with Cook County. The County has indicated to the contractor that the resurfacing work has to go first but the contractor has not given us a start date. As soon as we know, information will get out to the community. IDOT will be doing repaving work on Willow Road east of the Edens. We do not have a start date on that either. Pavement work on the Edens is also planned, but she does not have information on a start date. Director Nystrand interjected that at the meeting, all the work on Edens will be done at night. The work is from Foster Avenue to Lake Cook Road for the addition of a bus lane in both directions. They are using the shoulder as a bus lane.

Lastly, VM Sigman indicated the bridge on Winnetka Avenue over the river on the east side of town has had issues relative to the last structural review. The Village is working with IDOT as to what can be done in the short term until it can be replaced so we can use it with our emergency apparatus. They are proposing some weight restrictions on the bridge. Trustee Goldenberg suggested IDOT look at the condition of the sidewalk there. VM Sigman said the actual replacement of the bridge won't be until a number of years from now.

Community Development Department & Building Department

Director Gutierrez informed the Board that the Architectural Commission approved a new sign for Wags on Willow, 300 Happ Road and they reviewed a proposed new sign for the self-storage facility at 275 Northfield Road at their April meeting. They are rebranding themselves from Life Storage to Extra Space Storage. That discussion was continued to their May meeting due to the Commission asking them to change the color of their ground sign.

Director Gutierrez indicated staff continues to work with the developer on the prospective residential development on Willow Road for storm water issues, architectural design issues and

traffic issues. He went on to say the new North Shore Kitchen & Bath Studio at 1900 Willow is getting close to the end of the buildout process and hope to open the end of June.

The Zoning Board of Appeals met in April and approved a FAR variation for the property at 336 Lagoon for a two story home.

Finance Department

Finance Director Noble directed the Board to their packets which contain financial statements for February and are consistent with what has been reported for the last several months and with what has been projected for the fiscal year. He said we continue to see strong building permit revenues. Some of the struggles we have had over the last several months with the utility tax receipts given the weather patterns as well as the Water and Sewer Fund sales of water seem to be getting back to what was anticipated. Medline opening has helped that situation.

Director Noble said staff is getting for the new fiscal year with changes in salaries and accounting issues as well as vehicles stickers to go on sale May 15th.

Fire-Rescue & Public Works Departments

Chief Mike Nystrand reported that fire-rescue has been participating in the annual spring training with MABAS with the 13 surrounding departments at NIPSTA in Glenview. They responded to the unfortunate drowning of the Northwestern student down at the canal. They were there most of the day assisting with the dive operation. They have been working with New Trier on their graduation event with decorations.

Director Nystrand then reported on Public Works stating that on March 30th Winnetka Road was shut down due to flooding over at Dickens. They worked with the County to pump it down in order to reopen the road. They then took the lead on televising that line and identified a blockage in the storm sewer. The County said they will work on getting a more permanent repair for that section of the sewer line. All the main lines of the water main project are in and they are hooking up water services now to individual homes on Colonial and Willow Court. The contractors should be finishing up in the next couple of weeks.

Police Department

Chief Lustig informed the Board that since the last meeting, they responded to 575 calls for service. Since the opening of Willow Road, the police department has written 6,274 tickets. They are changing one of the officers out of the NIPAS (squad unit that responds to barricaded hostages and other types of high pressure situations) after 10 years and a new officer is going in. The new officer had an incredible physical agility test and another psychological to be a squad officer; the committee feels that the officers have to be almost superhuman. He was

happy that one of the officers came through and will be replacing the officer who has been on for 10 years.

Chief Lustig said they are getting ready for some of the summer events and will be staffing and training the parents committee for the New Trier graduation. A lot of time goes into the training process. They will also be staffing the fairs and other summer events.

Trustee Kozminski asked about the sewer line with the bridge piling through it and wondered if anything was going on with that. VM Sigman said that Pat Glenn, the engineer helping with that project, completed the design and he and Director Nystrand were able to work with MWRDGC and receive approval for an alternate way to route around it so that collapsed line can be abandoned. Those plans have been sent to IDOT and staff is trying to work with them to implement and construct those plans. IDOT responded that they received the plans and have them under review.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further discussion or issues to come before the Board, Trustee Kozminski made a motion, seconded by Trustee Goldenberg to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Goldenberg			
	Rozak			
	Kaplan			
	Gregorio			
	Frazier			

The meeting was adjourned at 8:10 p.m.