

Kaplan
Frazier

CONSIDERATION OF A REQUEST FOR A SPECIAL USE ORDINANCE TO ALLOW FOR THE OPERATION OF A CHILD CARE CENTER ON THE NEW TRIER HIGH SCHOOL CAMPUS AT 7 HAPP ROAD

Trustee Kozminski made a motion, seconded by Trustee Goldenberg, to approve a Special Use Ordinance to allow for the operation of a child care center on the New Trier High School Campus at 7 Happ Road.

Community Development Director Gutierrez said that New Trier High School District 203 is seeking a special use for the New Trier child care center located at their campus at 7 Happ Road. The day care center initially opened in 2010 for the sole use of New Trier's staff and their families. This was considered an ancillary use to the high school and did not require any zoning approval. Subsequently, the enrollment for the child care center has been opened to the public which has triggered the need for the special use. The Plan & Zoning Commission voted 8-0 to recommend approval.

President Gougler asked how this facility is marketed. He believes it's a wonderful asset for Northfield. Donna Ellis-Ferzaccas of Bright Horizons said that they do not market it because they have limited availability at this point of time. However, if they get the permit they would be able to market it to fill the center to capacity which is 68. They are currently operating with 49 children. If approved, they will market the center.

President Gougler then requested a roll call vote to approve a Special Use Ordinance to allow for the operation of a child care center on the New Trier High School Campus at 7 Happ Road.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
Goldenberg
Roszak
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CONSIDERATION OF A REQUEST FOR AN AMENDMENT TO SPECIAL USE ORDINANCES 97-911, 98-924 AND 07-1319 TO CHANGE THE OPERATOR OF THE WALGREENS IN-STORE CLINIC TO ADVOCATE HEALTH AND HOSPITALS CORP.; TO ALLOW A NEW SIGN PACKAGE AND TO MODIFY THE REQUIRED PARKING SPACE COUNT TO REFLECT THE AS-BUILT CONDITION OF THE STORE

Trustee Goldenberg made a motion, seconded by Trustee Kozminski, to approve an amendment to Special Use Ordinances 97-911, 98-924 and 07-1319 to change the operator of the Walgreens in-store clinic to Advocate Health and Hospitals Corp.; to allow a new sign

package and to modify the required parking space count to reflect the as-built condition of the store.

Director Gutierrez indicated Bond Drug Company of Illinois, LLC, also known as Walgreens, and Advocate Health and Hospitals Corp. are seeking amendments to the existing special use that controls the Walgreens store at 1825 Willow Road. They seek to continue with the 64 parking spaces that currently exist while the original special use called for 69 parking spaces. They also seek approval to change the clinic operator from Take Care Health Systems to Advocate who is the current operator. Petitioners also wanted to allow for exterior signage that advertises the in-store clinic. In the original special use, this was prohibited. The Plan & Zoning Commission voted 8-0 to recommend approval. The Architectural Commission also voted unanimously to recommend approval but placed the following conditions on the approval: First, the removal of the prohibited Advocate Clinic door sign clings on the sliding portion of the doors be pushed over to the non-operational part of the front door. The location of those clings would be subject to staff approval. Second, removal of the Advocate box signs that are adjacent to the front door or the transoms above the front doors. Third, restore and maintain the landscaping around the ground sign and the restoration of the other landscaping that was approved in the original ordinance (97-911) as weather permits in the spring of 2017. Finally, remove a concrete pad in the northeast corner of the lot which served the purpose of housing some environmental remediation equipment but now has been completed and to then landscape the area.

Trustee Goldenberg questioned whether anyone has seen the new design of the sign. Director Gutierrez indicated it is located at tab #5 of the application. Trustee Goldenberg then asked how soon they would be starting the landscaping. A representative of Walgreens stated as soon as the weather permits.

President Gougler asked the representative if they expect additional demand for the clinic based on the change in ownership. He responded it is the same service so they don't expect a significant change. President Gougler questioned whether this is the normal configuration where you have the pharmacy and the waiting area merged. He didn't think it was very private or sanitary environment. The representative said it hasn't changed since they first opened the clinic. He has worked for Walgreens for 34 years and said the clinic is always next to the pharmacy.

Trustee Frazier commented that the landscaping plan was approved 10 years ago and according to the report, there are over 400 pieces of landscaping that are missing from the property at the moment. She would like to see Walgreens adhere to the plan. The representative said they will and he sent details of the landscaping which are in the staff

report to the member who is in charge of the project landscaping and he made sure that any changes needed to go through staff as well as what will be planted where the concrete pad was.

President Gougler then requested a roll call vote to approve an amendment to Special Use Ordinances 97-911, 98-924 and 07-1319 to change the operator of the Walgreens in-store clinic to Advocate Health and Hospitals Corp.; to allow a new sign package and to modify the required parking space count to reflect the as-built condition of the store.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
Goldenberg
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CONSIDERATION OF A MOTION TO WAIVE THE BIDDING PROCESS FOR THE PURCHASE OF DIGITAL VIDEO RECORDERS (DVR)

Trustee Frazier made a motion, seconded by Trustee Kaplan, to approve a motion to waive the bidding process for the purchase of digital video recorders.

Police Chief Lustig said as they are moving closer to consolidation, they are trying to make sure that the system here communicates with Glenview's system. They are asking that the bid be waived for several reasons. They have 30 cameras that are still in use and continue to be supported by the vendor with software updates, repairs, wiring, maintenance etc. If they were to go out for bid, the new vendor would not want to maintain our cameras, they would want to put in new cameras and new wiring that they can maintain. Chief Lustig would like to continue with the current vendor who has been maintaining the fully functional cameras. Village Manager Sigman added that it is one component of a much larger, complex system. To try to introduce another outside vendor into a system where a different vendor is responsible for maintaining it would result in a series of problems and additional costs.

Trustee Goldenberg asked if the vendor gave the Village a good price. Chief Lustig indicated yes. They are currently asking about \$26,498 and going out for bid we could pay up to \$100,000 for them to put in new cameras, wiring system, maintenance and software upgrades.

President Gougler then requested a roll call vote to approve a motion to waive the bidding process for the purchase of digital video recorders.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
Goldenberg
Roszak
Kaplan
Frazier

CONSIDERATION OF THE APPROVAL OF AN AWARD OF CONTRACT TO RED HAWK FIRE & SECURITY FOR \$26,498.00, PLUS A 10% CONTINGENCY FOR A NEW DVR

Trustee Frazier made a motion, seconded by Trustee Kaplan to approve an award of contract to Red Hawk Fire & Security for \$26,498.00, plus a 10% contingency for a new DVR.

Chief Lustig indicated that this new recorder will be able to send our IP digital and analog signals to Glenview so they can fully operate our systems for their location. VM Sigman added that they will be able to monitor our cameras from their station.

President Gougler then requested a roll call vote to approve an award of contract to Red Hawk Fire & Security for \$26,498.00, plus a 10% contingency for a new DVR.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
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CONSIDERATION OF A MOTION TO APPROVE A BID FOR THE 2017 UTILITY IMPROVEMENTS PROJECT TO MAURO SEWER CONSTRUCTION OF DES PLAINES, ILLINOIS, IN AN AMOUNT NOT TO EXCEED \$529,797.00, PLUS A 10% CONTINGENCY

Trustee Frazier made a motion, seconded by Trustee Kaplan to approve a bid for the 2017 Utility Improvements Project to Mauro Sewer Construction of Des Plaines, Illinois, in an amount not to exceed \$529,797.00, plus a 10% contingency.

Public Works Director Mike Nystrand indicated that 16 plan sets were distributed to 16 contractors. Bid opening was February 9 and they received 12 bids for the project. The project consists of the replacement of two deteriorating water mains, one on Colonial Lane and one of Willow Hill Court and also on Southgate there is bad section of the sanitary sewer where man holes would need to be put in because it is currently back pitched. Gewalt-Hamilton put together an engineer's estimate for this project which was \$639,882. The amount budgeted is \$632,625. The low bidder, Mauro and Gewalt, who have done work in Northfield before and we have checked their past work experiences and references, came in at \$529,797. The bid range was the \$529,797 up to \$738,266. He said it isn't typical to get 12 bidders for this type of work. The contingency is due to the tricky location around Willow Hill Court and Colonial Lane. The contingency is only used if there is a change order. He is asking for it in case it's needed.

President Gougler asked when the work was going to occur. Director Nystrand asked engineer Pat Glenn who said the idea is to have it done by the end of this fiscal year.

Trustee Roszak questioned whether this is part of normal yearly expenditures. VM Sigman indicated water and sewer work is not part of the bond issuances.

President Gougler then requested a roll call vote to approve a bid for the 2017 Utility Improvements Project to Mauro Sewer Construction of Des Plaines, Illinois, in an amount not to exceed \$529,797.00, plus a 10% contingency.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
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CONSIDERATION OF A MOTION TO APPROVE A BID AWARD TO SHERMAN MECHANICAL, INC. FROM CARY, ILLINOIS FOR THE FY2016/2017 HVAC REPLACEMENT PROJECT, IN AN AMOUNT NOT TO EXCEED \$61,310.00, PLUS A 5% CONTINGENCY

Trustee Frazier made a motion, seconded by Trustee Kaplan to approve a bid award to Sherman Mechanical, Inc. from Cary, Illinois for the FY2016/2017 HVAC Replacement Project, in an amount not to exceed \$61,310.00, plus a 5% contingency.

Director Gutierrez indicated this work is for the replacement of the HVAC unit that serves the Board Room, the Multi-Purpose Room upstairs and the foyer. The existing unit was installed in 1996 and has had extensive service issues in the last few years. The replacement was put out to bid and two bids were received, one from Pro Temp of Illinois for \$68,400 and Sherman Mechanical for \$61,310. Staff is recommending that the Board approve the bid for Sherman Mechanical for \$61,310 with a 5% contingency.

President Gougler then requested a roll call vote to approve a bid award to Sherman Mechanical, Inc. from Cary, Illinois for the FY2016/2017 HVAC Replacement Project, in an amount not to exceed \$61,310.00, plus a 5% contingency.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
Goldenberg
Roszak
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CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN "INVEST IN COOK" GRANT FOR THE WAUKEGAN ROAD SIDEWALK GAP

Trustee Kozminski made a motion, seconded by Trustee Goldenberg to approve a Resolution authorizing the submittal of an "Invest in Cook" grant for the Waukegan Road sidewalk gap.

Assistant to the Village Manager Melissa DeFeo indicated that this resolution is to express the Board's support of an application for an Invest in Cook grant to fund the improvement on the Waukegan Road sidewalk gap. Should this grant be awarded, the Village's portion would be 30% or about \$90,000 which would be funded through the infrastructure bonds. The Village is teaming up with the Villages of Skokie, Wilmette and Glenview to submit an application for the phase I study of the Skokie Valley Bike Trail which Glenview is the leading Village. President Gougler will be signing a letter of support to go to our two Commissioners to support that project. The grant is focused on economic development and increasing accessibility to jobs which is why the Waukegan gap was a perfect project for this application.

VM Sigman thanked Melissa for doing all the work on this matter. She went to the City and sat in on their workshop to see what they were looking for. We have been very strategic about what projects here in Northfield are the most likely to receive funding. As always, it will be very competitive.

President Gougler asked if this is a program that the County does annually. Ms. DeFeo said it's a new program which came out of their comprehensive plan which they developed and they are hoping to make it an annual grant program. President Gougler said he is excited about the Skokie Valley trail. He said we are finally coordinating with the neighboring towns.

Trustee Frazier confirmed that the sidewalk will tie in from Willow through to Winnetka Road with no gaps. Ms. DeFeo said yes. President Gougler suggesting following up with some letters and phone calls with the Commissioners. President Gougler also suggested soliciting support from the businesses. Ms. DeFeo said the size of the application packet is very limited. She said if there is enough space, she will solicit support letters from the businesses. VM Sigman added businesses could always call or email their County Commissioners. The results should be out in the fall. VM Sigman indicated that this is the last major gap in the Village's sidewalk system.

President Gougler then requested a roll call vote to approve a Resolution authorizing the submittal of an "Invest in Cook" grant for the Waukegan Road sidewalk gap.

AYES:	Kozminski	NAYS: 0	ABSTAIN: 0	ABSENT: Gregorio
	Goldenberg			
	Roszak			
	Kaplan			
	Frazier			

Department Updates

Northfield Now!

Trustee Goldenberg reported that there was a meeting on Friday and a couple of the businesses gave a presentation on the Northfield Now! Facebook page which is meant to be the vehicle by which all our agencies, community organizations, businesses can share news. They are in the process of spreading the word on that and they are talking about doing another printing of the directory to be included in the Make It Better magazine.

Community Center Committee

VM Sigman said the initial 20 years of the 40 year agreement dealt with a payout and we are in the final year, The Village has recouped most of the money and we only have one last payment. The issue moving forward is the second half of this 40 year agreement is how are the operation of those facilities is working and how are costs are being shared associated with the gym and the shared facilities. The School and Park Boards are working it out among themselves. From a Village standpoint, there aren't any issues, but all three entities will need to re-ratify any amended Agreement. Once they come to terms, Buzz will draft up the changes and bring it back.

Administration

VM Sigman reported that she has been working on the budget and Director Noble is busy finalizing the budget. On Thursday night, there is the third Happ Road Steering Committee meeting. They will be re-visiting some of the concepts. The initial meeting was a kick off meeting and the second went through a series of concepts. They felt that the series of concepts needed more work before it was released to the public, so they had the third meeting. They have gone back to do more modeling. The intersection of Orchard and Happ is very close to the intersection of Willow where there is a light so it is too close for a signalized intersection. They are looking at options for that intersection to improve safety and mobility. Due to the proximity of the light, they wanted run the synchro models and then send them on to IDOT. At the meeting they will go over the same materials as before, but it will be more refined and will answer some of the questions that were raised by the Committee last time. Any information on this Committee is on the website for Happ Road.

Community Development Department & Building Department

Director Gutierrez indicated that the Preliminary Plan Review Committee met last Thursday to hear a presentation from the developer of the Willow Road PUD. They came through the Preliminary Plan Review Committee with their first development concept and now

at this meeting they are planning 22 single family homes on the 7 acre site on the south side of Willow between Bracken and Wagner. They are planning about 1/3 of an acre per home. This project is subject to a Planned Unit Development as well as the Subdivision approval. They were hoping to submit an application within the next few weeks so they can start the hearing process in April. Some issues discussed at the Preliminary Plan Review meeting included storm water and whether they really needed 22 homes, or could then do something less dense. Regarding the traffic circulation which was discussed in the COW meeting, they are currently proposing a left in turn lane in the existing median in order to access the west end of the project. When going through the permitting process, they will be required to submit more detailed plans. Their intention is to go forward.

President Gougler asked if the detailed plans will include a hydraulic engineering to be finalized. Director Gutierrez said they will need to do an analysis of that and staff intends to have Gewalt-Hamilton help the Village with that larger watershed area and analyzing what that looks like and how this project will effect that.

Trustee Frazier asked if the petitioner contemplates any other preliminary plan review meetings. Director Gutierrez said he doesn't believe so.

Director Gutierrez reported that the final space at 1900 Willow has been leased to a kitchen and bath design studio, North Shore Kitchen and Bath Studio. The building department has received the build out plans. They are moving from Wilmette and their lease ends June 30th.

Finance Department

Finance Director Noble was available if needed but was working on the budget.

Fire-Rescue & Public Works Departments

Chief Mike Nystrand reported they responded to 85 calls for service since the last Board meeting. They have met with Medline and are setting up building familiar tours to see how the new layout is and where they would like Fire-Rescue to respond to. All Fire-Rescue members will do a walk through. One of the newer members has begun paramedic school. Last Saturday, they were the drop off location for thousands of Girl Scout cookies.

Director Nystrand then reported on Public Works stating that they have been doing general cleaning of post-winter garbage. The weather has allowed them to get started on this. They are also doing their spring storm and sanitary sewer jetting cleaning with the in-house equipment to get out what may have gone in over the winter. He indicated there is a lot of salt left.

Police Department

Chief Lustig informed the Board that last night New Trier had their School Board meeting regarding their civil rights seminar. It created a lot of issues. There were 750 people sitting in seats and people were also standing so the Fire Department had to be called to ensure they did not go beyond capacity. The doors had to be closed at one point to prevent exceeding the limit. About 25 protestors were moved to the sidewalk peacefully. Chief Lustig listened to all the speeches and felt the Board handled it well. There seemed to be more positives than negatives. He said he met the new superintendent last week, Paul Sally, who will be taking over for Linda Yonke.

The major crash assistance team, MCAT, has requested that the officer assigned from here be sent to accident reconstruction school with drones. Now in the intersections, they have to use tripods if it's a complex system. It's a \$3,000 course and MCAT will pay for it, if the Village grants him 3 to 5 days to attend. Chief Lustig said they plan of sending him.

Chief Lustig informed the Board that there was another accident at Sunset Ridge and Willow last week. A car making a left turn hit a car going westbound which then hit one of the poles. He asked the Communications Supervisor to pull all the accident reports in 2016-2017 at that intersection to see if this is driver error or should something different be done with the signal. Once he has compiled the reports, he will turn that information over to the Village Engineer for assessment.

The Village of Glenview has put in a grant for Northfield, Glencoe, Kenilworth and Winnetka for the consolidated process. There is a chance it will help us with the consolidation financing.

Chief Lustig invited the new trustees coming on board to do a ride along tour.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further discussion or issues to come before the Board, Trustee Roszak made a motion, seconded by Trustee Goldenberg to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES: Kozminski NAYS: 0 ABSTAIN: 0 ABSENT: Gregorio
 Goldenberg
 Roszak
 Kaplan
 Frazier

The meeting was adjourned at 7:48 p.m.