

**SUMMARY NOTES
OF THE MEETING OF THE
ARCHITECTURAL COMMISSION
MONDAY, JANUARY 8, 2018
VILLAGE OF NORTHFIELD**

On Monday, January 8, 2018, at the Northfield Village Board Room, 361 Happ Road, the Architectural Commission met at 7:00 P.M.

Members in Attendance: 7

Jason Felicione, Chair
Peter Wachter
Patti Morrell
John Issa
David Aul
Matt Kinnich
Tev Bond

Members Absent:

OTHERS PRESENT: Linnea O'Neill, Village Planner, Buzz Hill, Village Attorney and Tom Terrill, Village Board Trustee.

Chair Felicione called the meeting to order and introduced the Commissioners present.

Chair Felicione requested approval of the Summary Notes of the December 11, 2017, Architectural Commission meeting.

A motion was made by Commissioner Aul, seconded by Commissioner Wachter, to approve the Architectural Commission Summary Notes of December 11, 2017.

The vote was as follows:

AYES: 7

**Jason Felicione, Chair
Peter Wachter
Patti Morrell
John Issa
David Issa
Matt Kinnich
Tev Bond**

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Chair Felicione than requested a motion for the continuance of permanent signage for St. James the Less as requested by the petitioner.

A motion was made by Commissioner Wachter, seconded by Commissioner Morrell, to continue the request for approval of permanent signage to the February 12, 2018, Architectural Commission meeting which requires the

following variations from the Sign Ordinance: a variance from Section 12-3(1) for a sign not on the principal street exposure; and a variance from Section 12-4(8) for a ground sign greater than 24 square feet in area for The Episcopal Church of St. James the Less, 550 Sunset Ridge Road; Property Index Number: 04-23-200-011; Project Number: 2017-0398.

The vote was as follows:

AYES: 7

Jason Felicione, Chair

Peter Wachter

Patti Morrell

John Issa

David Aul

Matt Kinnich

Tev Bond

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

With no further Agenda items or comments from the audience, Chair Felicione asked for a motion to adjourn.

A motion was duly made by Commissioner Aul, seconded by Commissioner Wachter and passed to adjourn. The meeting adjourned at 7:10 p.m.

Buzz Hill, Village Attorney, presented an informational review of the Open Meetings Act, Local Records Act and the Freedom of Information Act. Attorney Hill included a review of the Architectural Commission role and function in regards to design review during a Special Use or Planned Unit Development vs. site plan review without Plan and Zoning Commission review. Attorney Hill also discussed the Architectural Commissions role in comparison to the Plan and Zoning Commissions role and the Zoning Board of Appeals role. The idea of an 'area of special sign control' was discussed. A general discussion ensued regarding review of signs, fences, tennis courts, facades, colors and materials. The Commission thanked Attorney Hill for his concise review and taking the time to discuss the above topics and answer questions.

Approved 2/6/18