



AGENDA

VILLAGE OF NORTHFIELD COMMITTEE OF THE WHOLE MEETING

Tuesday, August 21, 2018

A meeting of the Committee of the Whole of the Village of Northfield is scheduled for ***Tuesday, August 21, 2018 at 5:30 p.m.*** in the Multipurpose Room at the Village Hall, 361 Happ Road. The Agenda is as follows:

1. Call to order.
2. Approval of the July 17, 2018 COW Report of Proceedings.
3. Discussion on long range financial planning initiative.
4. Discussion on fees and fines.
5. Review of updated 2018-19 Core Objectives.
6. Other business.
7. Adjournment.

The Village of Northfield is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Village Manager's office at 847/446-9200 or 847/446-7131 (TDD) at least one week prior to the meeting, if possible, to allow the Village of Northfield to make reasonable accommodations for those persons.

MEMORANDUM

TO: President Joan Frazier and Board of Trustees
Everette M. Hill, Village Attorney
Department Heads

FROM: Stacy Sigman, Village Manager

DATE: August 17, 2018

SUBJECT: August 21, 2018 Village Board Meeting

Attached is the agenda and materials for the Tuesday, August 21, 2018 Board meeting. All Trustees have indicated that they will be able to attend.

A light dinner will be served at 5:00 p.m. before the 5:30 Committee of the Whole meeting.

As always, please do not hesitate to contact me if you have any questions.

SAS/hm

Attachments



Prior to the Village Board meeting, there will be Committee of the Whole meeting at 5:30 p.m. in the Multipurpose Room at the Village Hall, 361 Happ Road

**AGENDA
VILLAGE BOARD MEETING OF THE
BOARD OF TRUSTEES
OF THE
VILLAGE OF NORTHFIELD
TUESDAY, AUGUST 21, 2018 – 7:00 P.M.**

ROLL CALL of the Board of Trustees of the Village of Northfield.
PRESENTATION OF MATTERS BY THE VILLAGE PRESIDENT, TRUSTEES AND OTHER OFFICIALS.

I. Swearing in of new police officer Bryan Strand: Village Clerk

II. Consent Agenda Items: Village President

All items listed will be enacted by one motion. There will be no separate discussion on these items unless a Village Board member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Approve the Report of Proceedings from the July 17, 2018 Village Board meeting.

2. Approve the Bills and Disbursements from July 6, 2018 to August 3, 2018:

General Fund	\$ 360,850.98
Foreign Fire Insurance Tax Fund	68.19
Water and Sanitary Sewer Fund	25,015.18
Storm Sewer Improvement Fund	1,068.00
Capital & Equipment Fund	59,255.79
2017 Go Bond Project Fund	623,065.01
Rolling Ridge SSA Project Fund	<u>23,710.37</u>
TOTAL	<u>\$1,093,033.52</u>

3. Approval of the following Commission appointment and re-appointments:

<u>Plan & Zoning Commission – Term: 4 years</u>	<u>Term</u>
Stephen Hirsch, re-appointment	9-1-18 to 9-1-22
Thomas Bolling, re-appointment	9-1-18 to 9-1-22

<u>Architectural Commission – Term: 4 years</u>	<u>Term:</u>
Tev Bond, re-appointment	9-1-18 to 9-1-22
John Issa, re-appointment	9-1-18 to 9-1-22
Corinne Carr, re-appointment	9-1-18 to 9-1-22

4. Consideration of a resolution to amend the ICMA Retirement Corporation VantageCare Retirement Health Savings Program.

III. Action Items:

5. Consideration of an ordinance amending Chapter 18 of the Village Code to establish regulations for small wireless facilities.
6. Police Squads:
 - A. Consideration of a motion to approve the purchase of two (2) 2018 Ford AWD Explorer/Interceptor PPV in the amount of \$59,747.
 - B. Consideration of an ordinance declaring existing Staff Car #24 and Squad Car #8 as surplus and authorizing staff to dispose of these vehicles according to law.

IV. Information Items:

7. BOARD UPDATE: These items are presented for information purposes to inform the Board of on-going projects and events. These issues will not be discussed unless indicated.

- A. Departmental Updates:
 1. Office of the Village Manager
 2. Community Development & Building Department
 3. Finance Department – **Monthly Report**
 4. Fire-Rescue & Public Works Departments
 5. Police Department

Upcoming Meetings/Events:

August 23	Police Pension Fund meeting – 5:00 p.m.
September 3	Labor Day – Village Hall CLOSED
September 4	Plan & Zoning Commission meeting – 7:00 p.m.
September 5	Zoning Board of Appeals meeting – Cancelled
September 11	Architectural Commission meeting – 7:00 p.m.
September 17	Committee of the Whole meeting – 5:30 p.m.
September 17	Village Board meeting – 7:00 p.m.
September 25	Comprehensive Plan Committee Meeting – 7:00 p.m.

V. Public Comment

VI. Adjourn: Village President

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VILLAGE OF NORTHFIELD
REGULAR BOARD MEETING
SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input type="checkbox"/> Ordinance
Subject: <u>July 17, 2018 Village Board Report of Proceedings</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Stacy Sigman, Village Clerk</u>	<input type="checkbox"/> Information
Department: <u>Office of the Village Manager</u>	<input checked="" type="checkbox"/> Other: Report of Proceedings

Details:

Attached are the draft Report of Proceedings from the Tuesday, July 17, 2018 Village Board meeting.

Executive Action:

A motion to approve the Report of Proceedings from the July 17, 2018 Village Board meeting.

**DRAFT REPORT OF PROCEEDINGS
OF THE
REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF NORTHFIELD
Tuesday, July 17, 2018 - 7:00 p.m.**

As provided for by public notice, the Board of Trustees of the Village of Northfield met in the Council Chambers of the Village Hall at 7:00 p.m. on Tuesday, July 17, 2018 for the Regular Board meeting. The meeting was called to order by President Joan Frazier. The Village Clerk took the roll call.

PRESENT:	President	Joan Frazier
	Trustees	Tom Roszak Allan Kaplan Greg Lungmus Thomas Terrill John Gregorio John Goodwin

ALSO PRESENT: Attorney Everette M. Hill, Jr.

APPROVAL OF CONSENT AGENDA ITEMS:

1. Approve the Report of Proceedings from the June 19, 2018 Village Board meeting.

2. Approve the Bills and Disbursements from 6/7/18 to 7/5/18:

General Fund	\$256,773.96
Foreign Fire Insurance Tax Fund	3,412.20
Water and Sanitary Sewer Fund	378,964.39
Capital & Equipment Fund	87,756.17
2017 Go Bond Project Fund	415,478.90
Rolling Ridge SSA Project Fund	\$219,536.46
<u>TOTAL</u>	<u>\$1,363,912.58</u>

3. Approval of the following Commission appointment to fill the unexpired term of David Aul:

<u>Architectural Commission – Term: 4 years</u>	<u>Term</u>
Michael Sollitt, appointment	01-17-18 to 9-1-21

Trustee Lungmus made a motion, seconded by Trustee Terrill, to approve Consent Agenda items 1 through 3.

Upon the following roll call vote, a motion to approve Consent Agenda items 1 through 3 was approved.

AYES:	Roszak	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kaplan			

Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF THE PURCHASE OF ONE (1) 2018 FORD EXPEDITION IN THE AMOUNT OF \$43,664.00 FROM KUNES COUNTRY FORD OF ANTIOCH, ILLINOIS

Trustee Terrill made a motion, seconded by Trustee Goodwin, to approve the purchase of one (1) 2018 Ford Expedition in the amount of \$43,664.00 from Kunes Country Ford of Antioch, Illinois.

VM Sigman indicated that this is part of the regular fleet management program. Vehicles will be started in the primary position and used during the most critical period and then rotate them down to a secondary position and ultimately out of the fleet. The new vehicle will be the fire department's command vehicle for the fire chief. After five years, it will be rotated down to her in the Village Manager's office and after ten years, the car is sold. Last year, this vehicle was in good enough shape and after analysis it was determined it did not yet need to be replaced. It was pushed out a year. The vehicle in question in part B of this motion, if the purchase of the new vehicle is approved, is now an 11 year old vehicle with about 170,000 miles and more time than that in running hours. When it served as a fire vehicle, often times it ran at the scene which creates additional wear and tear on the engine. It has had a series of problems this last year and we believe it is in need of replacement. Staff tries to be consistent with the fleet mix for maintenance costs. Since the new vehicle serves as a fire truck, it needs to be large enough for the air packs and other equipment used in the fire service.

President Frazier then requested a roll call vote to approve the purchase of one (1) 2018 Ford Expedition in the amount of \$43,664.00 from Kunes Country Ford of Antioch, Illinois.

AYES: Roszak NAYS: 0 ABSTAIN: 0 ABSENT: 0
Kaplan
Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF AN ORDINANCE DECLARING ONE (1) 2007 GMC YUKON AS SURPLUS AND AUTHORIZING STAFF TO DISPOSE OF THIS VEHICLE ACCORDING TO LAW

Trustee Lungmus made a motion, seconded by Trustee Terrill, to approve an Ordinance declaring one (1) 2007 GMC Yukon as surplus and authorizing staff to dispose of this vehicle according to law.

VM Sigman said as discussed above, the 2007 GMC Yukon would be disposed of according to law which means it would be put out for auction. That is the way we ensure we get the maximum value for the car. We work with a municipal auction consortium.

President Frazier then requested a roll call vote to approve an Ordinance declaring one (1) 2007 GMC Yukon as surplus and authorizing staff to dispose of this vehicle according to law.

AYES: Roszak NAYS: 0 ABSTAIN: 0 ABSENT: 0
Kaplan
Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF THE PURCHASE AND INSTALLATION OF A CATERPILLAR DIESEL FUELED 200Kw, 208V, UL2000 STANDBY RATED GENERATOR FROM PATTEN CAT POWER SYSTEMS OF ELMHURST, ILLINOIS IN THE AMOUNT OF \$128,837.53.

Trustee Roszak made a motion, seconded by Trustee Goodwin, to approve the purchase and installation of a Caterpillar Diesel Fueled 200kW, 208V, UL2000 Standby Rated Generator from Patten CAT Power Systems of Elmhurst, Illinois in the amount of \$128,837.53.

Trustee Roszak said it is supposed to be 300Kw 208V which is what it says in the other paragraph. VM Sigman indicated he is correct.

Assistant Public Works Director Dick Knutson said this is a generator purchase which replaces the generator that was originally put in the building 23 years ago for the fire rescue building. They pushed out three years to make it last a little longer. The generator is a standby generator for emergency use if we lose power from ComEd. The fire-rescue facility is different than your home and is 30,000 square feet of space and the generator controls everything in the building. Any outlet anywhere, wherever we lose power they will be able to have backup power for it. It also controls telecommunications and allows the building to be a backup for the Emergency Disaster Command Center, the garage doors, paging systems and the charging of all the emergency vehicles. The bid was received through the National Joint Purchasing Alliance. The contract # is 080613CAT through Patton CAT Power in the amount of \$128,837.53. If approved, the existing 300kW Kohler Standby Generator will be surplus and will be removed by Patton.

President Frazier asked if this is similar to the new generator that was put in Village Hall and asked if it ran during the recent power outage. She was told yes.

Trustee Terrill asked about the current power outage. VM Sigman indicated it was a fairly massive power outage during a heat wave and about 1,200 customers lost service. Within an hour it was down to 550 customers and full power was restored within a couple of hours.

Emergency notices were put out to inform residents that the Village Hall and Fire Rescue buildings were open as cooling shelters.

President Frazier then requested a roll call vote to approve the purchase and installation of a Caterpillar Diesel Fueled 300kW, 208V, UL2000 Standby Rated Generator from Patten CAT Power Systems of Elmhurst, Illinois in the amount of \$128,837.53.

AYES: Roszak NAYS: 0 ABSTAIN: 0 ABSENT: 0
Kaplan
Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF AN ORDINANCE DECLARING ONE (1) 300kW KOHLER STANDBY GENERATOR AS SURPLUS AND AUTHORIZING THE REMOVAL AND DISPOSAL OF THIS GENERATOR BY PATTEN CAT POWER SYSTEMS OF ELMHURST, ILLINOIS

Trustee Lungmus made a motion, seconded by Trustee Goodwin, to approve an ordinance declaring one (1) 300kW Kohler Standby Generator as surplus and authorizing the removal and disposal of this generator by Patten CAT Power Systems of Elmhurst, Illinois.

Assistant Director Knutson said the price included taking away the old generator. Trustee Terrill asked if there is any value in the old one. Assistant Director Knutson there is some value, but it was all included in the price. It was a 23 year old generator.

President Frazier then requested a roll call vote to approve an ordinance declaring one (1) 300kW Kohler Standby Generator as surplus and authorizing the removal and disposal of this generator by Patten CAT Power Systems of Elmhurst, Illinois.

AYES: Roszak NAYS: 0 ABSTAIN: 0 ABSENT: 0
Kaplan
Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF A MOTION TO APPROVE A LICENSE AGREEMENT WITH THE JOSSELYN CENTER FOR USE OF THE MAPLE STREET RIGHT OF WAY FOR A GARDEN

Trustee Lungmus made a motion, seconded by Trustee Roszak, to approve a License Agreement with the Josselyn Center for use of the Maple Street right of way for a garden.

Community Development Director Steve Gutierrez indicated this was discussed at the June Committee of the Whole meeting. The Josselyn Center is planning on installing plantings and raised flower beds in front of their building located at 1779 Maple Street. Some of the improvements would be located within the Village's Maple Street right of way which requires

permission from the Village Board through a licensing agreement. The Village Board discussed this at the June COW meeting and directed staff to prepare the License Agreement to allow the improvements in the right of way. The Board also directed staff to draft a general policy for the use of Village right of ways and requests for the use of Village right of ways going forward. Staff provided a draft policy for the Board's initial consideration. No action is required, but input would be welcomed. Board members were encouraged to get their comments to Attorney Hill or Manager Sigman. Ms. Resco, the Josselyn Center's President is here to answer any questions.

Ms. Resco said she brought a schematic for the Board to see. It will be a garden with raised beds and plantings with an irrigation system which will enhance the value of the property which is directly opposite of the Starbucks parking driveway. They have received a number of donations from landscapers in the area to donate a portion of the improvements as well as a number of garden clubs who are interested in either funding the maintenance or coming in and doing it themselves.

President Frazier asked if they have horticultural therapists on staff. Ms. Resco indicated that they do. They would like to start the program as soon as it is approved.

Trustee Gregorio questioned the location. Ms. Resco said they recently purchased the angles of the Links Building directly to the east of the Josselyn Center. So it would be that property in front of the former Angles building. VM Sigman added that if you are leaving Starbucks and go out the correct way, right and then down the alley, that alley dead ends into this site. Ms. Resco said it is about 40' by 20'. She is in agreement with the License Agreement.

Trustee Terrill asked if they are working with Botanic Gardens. Ms. Resco indicated they are and they have consulted on the plantings which are more sensory oriented.

Trustee Roszak said the cedar posts in the concrete may rot quickly and pointed out the steel going into the concrete would be a better detail. This is for the pergola.

President Frazier added that in the last year or so, the Village has had issues with the public use of the Village right of way and it was concluded that it is necessary to come up with a formal policy for the use on the right of way, and that anybody who wanted to use it would have to agree to. Attorney Hill has drafted this and it is in the Board's packet. VM Sigman said staff is looking for feedback to Attorney Hill or her. This will be brought forward for a more formal adoption later. We are trying to be consistent with how the Village handles license agreements and the process to go through it.

President Frazier then requested a roll call vote to approve a License Agreement with the Josselyn Center for use of the Maple Street right of way for a garden.

AYES: Roszak NAYS: 0 ABSTAIN: 0 ABSENT: 0
Kaplan
Lungmus
Terrill
Gregorio
Goodwin

CONSIDERATION OF A MOTION TO APPROVE A BID AWARD TO CLAUSS BROTHERS OF ELGIN, ILLINOIS IN THE AMOUNT OF \$85,206, PLUS A 10% CONTINGENCY FOR THE NEW PRIMARY ENTRY SIGN AT WILLOW AND WAUKEGAN ROADS

Trustee Gregorio made a motion, seconded by Trustee Terrill, to approve a bid award to Clauss Brothers of Elgin, Illinois in the amount of \$85,206, plus a 10% contingency for the new primary entry sign at Willow and Waukegan Roads.

VM Sigman said that as part of the infrastructure referendum, one of the top priorities identified by the Board was replacing the gateway sign at Willow and Waukegan Roads and new entry signs at various entry points into the community. For the past year and a half, a design group was assembled consisting of Trustee Roszak, President Frazier and Tev Bond from the Architectural Commission who worked to explore various design ideas. Once they had a design they felt comfortable with, it was taken to the Architectural Commission who unanimously recommended approval of the design. This project was put out to bid in June and the combined bids for the main entry sign and two smaller gateway signs were over the \$100,000 budgeted. At the time the budget was put together, sign design was not finalized, so an estimate was put in the budget. If the Board wants to remain within the \$100,000 budgeted, then we just have the funding for the main sign. This is what the motion is before the Board is. However, the bid received was for all three signs and the low bid was \$125,000. Staff received four really good bids from top firms which ranged from \$125,000 to \$250,000 with three of the bids being close. We don't think there would be any savings by putting it back out to bid. The motion and the second was for the single entry sign. The design of the sign at Willow and Waukegan is in the packet. Everyone on the design team liked the entrance sign at Hibbard Gardens with the stonework and fencing and so the new sign will be consistent with that.

Trustee Gregorio indicated the sign looks really good. He said he remembers when they arranged the priorities and the signs were at the top or near the top. He thinks the signage is vital and would like to accomplish all three now. In the future, he thinks there are other sites that should be addressed in addition to the two secondary. VM Sigman indicated initially there

were 5 or 6 locations for the secondary signs. She said the reason it wasn't done this time is because there wasn't good space for the signs. They had planned at the corner of Forestway and Willow, but Cook County Forest Preserve put a sign in. They didn't want a cluttered look. Trustee Gregorio moved to go ahead with the primary and two secondary signs now.

Trustee Lungmus disagreed and felt the Board should approve this motion and go ahead with the main sign. He said he is not crazy about the aesthetics of the secondary signs.

Trustee Roszak agrees with Trustee Gregorio and thinks this is really important. He thinks the current three locations are primary and would be good for the Village. The signs will last at least 30 years.

President Frazier said that many years ago there were signs on Tower and on Forestway, but they crumbled and were never replaced. Three or four years ago, the Village undertook a branding campaign and an in depth study as to how to market the Village. One of the things that came up was a new Village signature. The current Village sign is not consistent with the new look. She would like a new sign that is more modern looking.

President Frazier then requested a motion to amend the motion to include all three signs which would be roll call vote to approve a bid award to Clauss Brothers of Elgin, Illinois in the amount of \$125,024.

Trustee Gregorio made a motion, seconded by Trustee Roszak, to amend the motion to approve a bid award to Clauss Brothers of Elgin, Illinois in the amount of \$125,024, plus a 10% contingency for the new primary entry sign at Willow and Waukegan Roads and two secondary signs.

AYES:	Rozzak	NAYS:	Lungmus	ABSTAIN:	0	ABSENT:	0
	Kaplan						
	Terrill						
	Gregorio						
	Goodwin						

Trustee Gregorio made a motion, seconded by Trustee Roszak, to approve a bid award to Clauss Brothers of Elgin, Illinois in the amount of \$125,024, plus a 10% contingency for the new primary entry sign at Willow and Waukegan Roads and two secondary signs.

AYES:	Rozzak	NAYS:	0	ABSTAIN:	0	ABSENT:	0
	Kaplan						
	Lungmus						
	Terrill						
	Gregorio						
	Goodwin						

Trustee Gregorio asked when this would be done. VM Sigman indicated that it

should be done this fall. She said this includes the landscaping, site work, removing the old sign, redoing the electrical at that intersection, it is replacing some of the larger trees that have died, building the new masonry wall and back illuminated lights. The two smaller signs will not have electric. The landscaping will be consistent with the plantings on Willow Road.

Trustee Lungmus said that the proposed two 8' trees are Austrian Pines. He said there is a blight that is hitting virtually all pines in this area. Kraft has taken out many of their pines along Willow. VM Sigman said she will look into this with Linnea and Hitchcock who did the design for Willow Road.

President Frazier said this concludes the Action items for this meeting and asked for the monthly departmental updates.

Department Updates

Administration

VM Sigman indicated that work continues on the Happ Road Phase 1 and the additional information required by IDOT. The kickoff meeting on Northfield Road took place with IDOT already and we're working on the Phase II project. Staff has also been working on the day to day activities around the Village with all the infrastructure projects.

Assistant to the Village Manager Melissa DeFeo noted that the Village was approved for our revised project for a pollinator garden at the corner of Northfield Road and Winnetka Road. There will not be a pedestrian bridge, just a pollinator garden which will be done this fall. President Frazier asked if it would include milk weeds for the butterflies. AVM DeFeo indicated it would.

Trustee Lungmus asked how much the grant was. AVM DeFeo said they requested \$10,000 and they awarded us \$7,500.

Community Development Department & Building Department

Director Gutierrez informed the Board that the public engagement phase of the Vision Plan 2040 project (Comprehensive Plan) is well underway. Last week, the stakeholder interviews were started and will continue them this week. The business leaders workshop was held last week with some very valuable discussions. A community workshop has been planned for July 26th at 7:00 p.m. at the North Shore Senior Center. This is the main event of this phase of the public engagement process and he encourages everyone to attend that meeting. Houseal Lavigne will be leading the workshop and will get as much input as we can with the collection of understanding of what is going on here in Northfield.

Director Gutierrez then said the new bank will be building soon on the Youngren site. The Village has received engineering plans and will be receiving the rest of construction plans within the next couple of weeks. They hope to have the shell done this fall so they can do the interior work over the winter with a spring opening.

1725 Winnetka Road is gearing up to submit permit plans in November and they are going to be submitting their final landscape and lighting plans which will be reviewed at the Architectural Commission meeting in September. These should be minor changes.

President Frazier asked what kind of outreach is being done to let citizens know about Houseal Lavigne. Director Gutierrez said weekly social media posts, newsletter items, a press release published last week in the Patch and staff was out in the park last Wednesday for a Park District event and staffed a table. They have flyers posted throughout the businesses in the central business area. President Frazier asked if Houseal Lavigne will be contacting households also. Director Gutierrez indicated not directly. They have provided staff with the promotional materials. President Frazier then asked after this next meeting, will residents have any other opportunities to give their thoughts. Director Gutierrez responded yes, this has been a fact gathering phase and after the public engagement, Houseal Lavigne will formulate some ideas and will be brought back to the Steering Committee and at some point they will put together some additional reports and then subsequent to that will have public sounding board workshops. These workshops will be scheduled in the fall.

Finance Department

Finance Director Noble reported that in the packets is the first financial report for the 2018-19 fiscal year. It's difficult to project trends from just one month, but the first month is going well. Revenues are coming in as expected and all the departments are under budget. Building permits are off to a good start with the bank coming in and the Winnetka Road project. Water and Sewer is going well through May as the number of gallons sold is up, but it has been an odd summer with a lot of rain and heat. He pointed out that he made the report a little more conservative than the past. He tightened up the red, yellow, green numbers so you might see a little more red or yellow, but given the history last year, he wanted to look at it more conservatively and keep a close eye on it. The Finance Department has just started receiving property tax money.

Trustee Gregorio questioned if we know what the permit fees will be on the James development. VM Sigman said Director Noble had run some previous numbers and that the estimate is around \$140,000 for the permit fees on that project.

Trustee Kaplan asked if the Police Pension Fund is funded monthly. Director Noble said yes. The first several months are an estimate based on the Budget. In September, after the actuary concludes his study, we can increase or decrease our contribution. VM Sigman added that a lump sum would only be done if the Board wanted to add extra to the actuary's recommended funding. Trustee Kaplan then asked about the 50% in cash in the investments in the Northfield Investment Summary. Director Noble said it is split into a number of different areas. Trustee Kaplan said it is a lot not to get interest on. Director Noble said it seemed a bit high and will look into it. In any event, all Village deposits earn interest. Trustee Kaplan compared it to putting a calculator to funding your IRA at the beginning of the year versus the end of the year, by the time you retire, disparity is huge and the same thing is here by funding monthly versus funding annually. If we are sitting on this much cash and cash proxies that are earning almost nothing, it seems logical to him to get the money working better. Trustee Kaplan would like to see the money put in the pension now. If it's done every year, long term it makes sense.

Trustee Terrill asked if the cash includes money market accounts. Director Noble indicated yes. He said it is currently earning 1.897% at the Northview Bank. He hasn't been that aggressive with making investments of our funds because we currently get 15 basis points over the Illinois fund rate for our deposits at Northview Bank. Illinois funds which is where the monthly deposits of sales tax, income tax, motor fuel tax, state distributions go directly into that fund. It is earning about 1.75% currently. There are a series of investments, a laddered investment of treasuries, etc. We try to earn as much money as we can in the bond fund. He said the \$7 million does not seem right to him. He will clarify it.

Fire-Rescue & Public Works Departments

Assistant Public Works Director Dick Knudson responded to 121 calls since the last Board meeting. There were two fires, one in Evanston and in Wilmette. The Deputy Police Chief and the Assistant Fire Chief met with Christian Heritage and went over an emergency response plan with them.

Public Works and Fire had a Touch a Truck event which was successful with Melissa and the police were involved. Melissa did a great job with a lot of planning and work. They put the Park District banners. There were four water main breaks. They have been trimming of sidewalks and stop signs. They put in 24 of the 25 ComEd test meters today.

VM Sigman added that these are the remote read meters where Northfield is the pilot program to see if we can read our water meters through the ComEd smart grid system. If it works, it will be a wonderful advancement in using the technology that is already deployed and

should save money in the long run. APWD Knudson said that those are used with our meters and their smart puck which is how they get the information into their system.

Trustee Lungmus asked if the puck is up on a cell tower. VM Sigman responded no, it is part of the mesh systems. The pucks are basically built in to the units themselves and they talk. Every single house is part of that network and connects it altogether. Right now, meters are read on a quarterly basis, with this, it can be read 5 times a day. This could be a way to detect leaks. Currently, if someone leaves their house for the winter, we don't know for three months if there is a leak. With the new system, there is no cost by reading it multiple times. Once deployed, they will be tested over a one year period to see how they read, how often and will set up the protocol and how it ties into the billing system. While the testing is going on, the manual reads will also be done.

Trustee Gregorio asked out of 121 calls, how many of those is Northfield helping out the neighbors. APWD Knudson said most of the calls are in town, about 75%. We do assist with other towns regularly.

Police Department

Chief Lustig reported that at the graduation party, they had 1,100 seniors at a party in town. There were no arrests, nobody passed out. They weren't intoxicated and they had a wonderful time. The parents from the township took their training seriously and were great this year. He thinks it is awesome to have 1,100 kids with no arrests.

Chief Lustig also reported that watching all the kids of Northfield at 4th of July parade was special. When you look at the children of Northfield in these parades and that is the one time of year where everything that is normally illegal, you can drive it in the parade; whether it's your go-cart or something you manufactured. Walking around the park later, he saw 5 or 6 Northfield children that he taught them the Officer Friendly program. They have moved back and had their own children. How lucky for him to see the circle of life and the legacy of Northfield. Where the children grow up and come back to start a family of their own.

VM Sigman said that she heard a story from Melissa at the Touch a Truck event. AVM DeFeo continued that at the event, the professional photographer was there and took amazing photos. He alerted her to a situation that was happening at the back of the ambulance with one of our paramedics, Lauren Weller, who was crying. She was talking to a resident that was holding a baby and she was sobbing. Afterwards, she found out that a couple of months ago, the infant that she was holding had stopped breathing and the resident called 911 and Lauren was one of the first on the scene and she saved the baby's life. The baby spent two months in the hospital and this was one of their first family outings since and they just happened to run into

Lauren. It was a beautiful moment for both of them. It is wonderful to see how events like that bring our employees together with the residents to help develop those relationships.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further discussion or issues to come before the Board, Trustee Terrill made a motion, seconded by Trustee Gregorio to adjourn the meeting.

Upon the following roll call vote, the motion was approved.

AYES:	Roszak	NAYS: 0	ABSTAIN: 0	ABSENT: 0
	Kaplan			
	Lungmus			
	Terrill			
	Gregorio			
	Goodwin			

The meeting was adjourned at 8:15 p.m.

VILLAGE OF NORTHFIELD
REGULAR BOARD MEETING
SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input type="checkbox"/> Ordinance
Subject: <u>Bills & Disbursements</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Steve Noble, Finance Director</u>	<input type="checkbox"/> Information
Department: <u>Finance</u>	<input checked="" type="checkbox"/> Other: Bills and Disbursements

Details:

Bills & Disbursements from July 6, 2018 to August 3, 2018:

General Fund	\$360,850.98
Foreign Fire Ins. Tax Fund	68.19
Water and Sanitary Sewer Fund	25,015.18
Storm Sewer Improvement Fund	1,068.00
Capital & Equipment Fund	59,255.79
2017 GO Bond Project Fund	623,065.01
Rolling Ridge SSA Project Fund	<u>\$ 23,710.37</u>
Grand Total	<u>\$1,093,033.52</u>

The following are highlights of selected bills:

AA Service Company (\$7,002.75)

Payment for a replacement HVAC in the maintenance office and sign shop at the public works facility as provided for in the 2018-19 Village Budget.

Harris Computer Corporation (\$14,933.06)

Annual maintenance of the Village's integrated financial software including general ledger, payroll, utility billing, accounts payable/receivable, vehicle licensing, cash receipts, and permit tracking (\$14,852.16); and \$80.90 for monthly maintenance fee for internet water bill payment.

Lauterbach & Amen (\$23,040.00)

Progress billing for professional services related to the 2018 audit, including the Illinois Department of Insurance filing for the police pension fund and the annual filing with the State Comptroller.

TranSystems Corp. (\$43,332.78)

Payment for June and July services associated with Phase II engineering for the Northfield Road rehabilitation project. This project is 70% payable by a federal STU grant as outlined in an intergovernmental agreement approved by the Board at its February 20, 2018 Board meeting.

Gewalt Hamilton Associates, Inc. (\$54,216.72)

Payment for April engineering services associated with several projects: \$20,624.00 associated with the Rolling Ridge improvements (paid by the Rolling Ridge residents); \$224.00 for water main construction engineering; \$302.00 for the Happ Road paving project (reimbursed from Cook County); \$584.00 for the various storm sewer projects; \$27,945.50 for the 2018 street resurfacing project; and, \$4,537.22 for miscellaneous projects.

Patrick Engineering, Inc. (\$10,690.02)

Payment for June 2018 services associated with the Phase I engineering for the Happ Road rehabilitation project. This project is 100% payable by Cook County and the Village has invoiced the County for the costs as outlined in an intergovernmental agreement approved by the Board at its May 17, 2016 Board meeting.

Schroeder Asphalt Services, Inc. (\$591,216.93)

Second payment for work completed through June for the 2018 road rehabilitation project as awarded by the Board at its March 20, 2018 meeting. Payment was made from the 2017 bond proceeds.

Executive Action:

A motion to approve the Bills & Disbursements from July 6, 2018 to August 3, 2018 in the amount of \$1,093,033.52.

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

PAGE: 3

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

BI-STATE	BI-STATE BUSINESS SOLUTIONS								
	INV79044			07/05/18		17407	07/18/18	179.95	179.95
		01 POSTAGE MACHINE INK CARTRIDGE	01015045625		00000000				179.95
									VENDOR TOTAL:
									179.95
BRAESIDE	THE BRAESIDE GROUP, LTD								
	100			07/06/18		17408	07/18/18	530.00	530.00
		01 2018 CONDO RENTAL RENEWALS	01015035230		00000000				530.00
	1073001601 7/18			07/19/18		17484	08/01/18	394.78	394.78
		01 7/18 MONTHLY CONDO MANAGEMENT	01015035230		00000000				394.78
									VENDOR TOTAL:
									924.78
BUCKBROS	BUCK BROS, INC								
	185386			07/27/18		17485	08/01/18	66.00	66.00
		01 DRIVE WHEELS FOR MOWERS	08005045605		00000000				66.00
									VENDOR TOTAL:
									66.00
CALLONE	CALL ONE								
	1204948-1110583 7/18			07/15/18		17409	07/18/18	2,700.78	2,700.78
		01 MONTHLY TELEPHONE FEES	01015035295		00000000				482.03
		02 MONTHLY TELEPHONE FEES	01025035295		00000000				92.69
		03 MONTHLY TELEPHONE FEES	01035035295		00000000				667.43
		04 MONTHLY TELEPHONE FEES	01045035295		00000000				148.31
		05 MONTHLY TELEPHONE FEES	01055035295		00000000				278.09
		06 MONTHLY TELEPHONE FEES	08005035295		00000000				185.43
		07 RED CTR MONTHLY TELEPHONE FEES	01045035275		00000000				846.80
									VENDOR TOTAL:
									2,700.78
CENTRALP	CENTRAL POLYGRAPH SERVICE, LTD								
	21951			07/09/18		17410	07/18/18	210.00	210.00
		01 POLY EXAM FOR LATERAL PROSPECT	01035035435		00000000				210.00
									VENDOR TOTAL:
									210.00
CHGOCOM	CHICAGO COMMUNICATIONS LLC								
	303093			07/11/18		17411	07/18/18	152.95	152.95
		01 8/18 CONTRACT MAINTENANCE	01035035345		00000000				152.95
									VENDOR TOTAL:
									152.95
CHGOSPRI	CHICAGO SPRINKLER COMPANY								
	68810/68811			07/12/18		17486	08/01/18	2,135.00	2,135.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
COREMAIN	CORE & MAIN LP								
	J093170	01 WATERMAIN CLAMPS	08005045740	07/05/18	00000000	17490	08/01/18	2,996.00	702.00 702.00
	J111007	01 HYDRANT STEMS	08005045745	07/10/18	00000000	17490	08/01/18	2,996.00	780.00 780.00
	J140263	01 WATERMAIN CLAMPS	08005045740	07/10/18	00000000	17490	08/01/18	2,996.00	1,514.00 1,514.00
VENDOR TOTAL:									2,996.00
CRAFTR	CRAFT MASTER ENGRAVING CO								
	2142663	01 PASSPORT TAGS	01045055835	07/10/18	00000000	17491	08/01/18	23.43	23.43 23.43
VENDOR TOTAL:									23.43
DINGES	E & B FIRE SAFETY, INC								
	48441	01 CHLORINE METER-S29	12005055785	07/10/18	00000000	17492	08/01/18	667.00	667.00 667.00
VENDOR TOTAL:									667.00
DOUGLAS	FLEET DISTRIBUTORS INC								
	45162	01 FLEET SUPPLIES	01035045605	07/18/18	00000000	17493	08/01/18	234.13	171.63 57.21
		02 FLEET SUPPLIES	01045045605		00000000				57.21
		03 FLEET SUPPLIES	01055045605		00000000				57.21
	45227	01 FLEET SUPPLIES	01035045605	07/19/18	00000000	17493	08/01/18	234.13	62.50 20.83
		02 FLEET SUPPLIES	01045045605		00000000				20.83
		03 FLEET SUPPLIES	01055045605		00000000				20.84
VENDOR TOTAL:									234.13
EJ EQUIP	EJ EQUIPMENT INC								
	P13036	01 1620 DEBRIS DOOR SAFETY LATCH	08005045605	07/11/18	00000000	17494	08/01/18	183.77	183.77 183.77
VENDOR TOTAL:									183.77
FASTSIGN	FAST SIGNS								
	138-101952			07/10/18		17417	07/18/18	56.20	56.20

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	138-101952			07/10/18		17417	07/18/18	56.20	56.20
	01	2040 VISION PLAN TRIFOLD SIGN	01025045620		00000000				56.20
								VENDOR TOTAL:	56.20
FIRESERV	FIRE SERVICE, INC								
	15366			07/16/18		17495	08/01/18	141.61	141.61
	01	S-29 SEATBELT RECEIVER	01045045605		00000000				141.61
								VENDOR TOTAL:	141.61
FIRST	FIRST BANKCARD								
	5444 6/18			07/02/18		17418	07/18/18	1,793.31	151.42
	01	ID MAKER SUPPLIES	01035045620		00000000				151.42
	5475 6/18			07/02/18		17418	07/18/18	1,793.31	302.26
	01	A/V SYSTEM CABLES	12005055780		00000000				95.94
	02	A/V SYSTEM SWITCH	12005055780		00000000				206.32
	5907 6/18			07/02/18		17418	07/18/18	1,793.31	58.94
	01	PHONE BELT CLIP	01025045620		00000000				54.86
	02	MISC VLG HALL SUPPLIES	01015045799		00000000				4.08
	5923 6/18			07/02/18		17418	07/18/18	1,793.31	488.66
	01	MEETING EXPENSE	01015045610		00000000				356.69
	02	GASOLINE FOR VLG VEHICLE	01015045600		00000000				62.60
	03	JOB AD	01015035310		00000000				70.00
	04	CREDIT	01015045600		00000000				-0.63
	6531 6/18			07/02/18		17418	07/18/18	1,793.31	792.03
	01	TOOLS	01055045645		00000000				38.56
	02	COMMUNICATION EQUIPMENT	01045055810		00000000				57.71
	03	COMMUNICATION EQUIPMENT	01055055810		00000000				54.47
	04	UNIFORMS	07005045655		00000000				45.13
	05	F/R EXTRACTOR PARTS	07005045799		00000000				23.06
	06	GAS CADDY	01055055815		00000000				573.10
								VENDOR TOTAL:	1,793.31
FISH	FISH WINDOW CLEANING								
	2715-63851			06/27/18		17496	08/01/18	1,295.00	1,295.00
	01	WINDOW CLEANING-PW/FR	01055035410		00000000				1,295.00
								VENDOR TOTAL:	1,295.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

GARVEY'S	GARVEY'S OFFICE PRODUCTS								
	PINV1096974			06/20/18		17419	07/18/18	1,154.42	73.34
	01	OFFICE SUPPLIES	01015045620		00000000				73.34
	PINV1546025			06/05/18		17419	07/18/18	1,154.42	52.18
	01	OFFICE SUPPLIES	01015045620		00000000				52.18
	PINV1549181			06/11/18		17419	07/18/18	1,154.42	166.45
	01	OFFICE SUPPLIES	01055045620		00000000				166.45
	PINV1550036			06/12/18		17419	07/18/18	1,154.42	227.47
	01	OFFICE SUPPLIES	01015045620		00000000				227.47
	PINV1550474			06/13/18		17419	07/18/18	1,154.42	33.99
	01	OFFICE SUPPLIES	01035045620		00000000				33.99
	PINV1551680			06/14/18		17419	07/18/18	1,154.42	69.14
	01	OFFICE SUPPLIES	01035045620		00000000				69.14
	PINV1553864			06/19/18		17419	07/18/18	1,154.42	499.95
	01	OFFICE SUPPLIES-SHREDDER	01035045620		00000000				499.95
	PINV1562203			07/05/18		17419	07/18/18	1,154.42	31.90
	01	OFFICE SUPPLIES	01035045620		00000000				31.90
	PINV1563783			07/10/18		17497	08/01/18	984.44	150.39
	01	OFFICE SUPPLIES	01015045620		00000000				136.41
	02	OFFICE SUPPLIES	01025045620		00000000				13.98
	PINV1568614			07/18/18		17497	08/01/18	984.44	31.90
	01	OFFICE SUPPLIES	01035045620		00000000				31.90
	PINV1569930			07/20/18		17497	08/01/18	984.44	229.93
	01	OFFICE SUPPLIES	01035045620		00000000				229.93
	PINV1571495			07/24/18		17497	08/01/18	984.44	106.06
	01	OFFICE SUPPLIES	01015045620		00000000				106.06
	PINV1573914			07/27/18		17497	08/01/18	984.44	466.16
	01	OFFICE SUPPLIES	01035045620		00000000				466.16
VENDOR TOTAL:									2,138.86
GB ELEC	JOSEPH P GUTKANST								
	18515			06/26/18		17420	07/18/18	205.00	205.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	18515	01 ELEC REPAIR-17 ROLLING RIDGE	23005055845	06/26/18	00000000	17420	07/18/18	205.00	205.00
									205.00
									VENDOR TOTAL:
									205.00
GEWALT	GEWALT HAMILTON ASSOC. INC.								
	3509.001-155	01 5/21-6/17 GIS UPDATES	01025035325	07/23/18	00000000	17498	08/01/18	54,216.72	424.00
									424.00
	3509.002-105	01 5/21-6/17 MISC ENGNRNG	01055035325	07/18/18	00000000	17498	08/01/18	54,216.72	682.00
		02 5/21-6/17 MISC ENGNRNG	08005035325		00000000				98.00
		03 5/21-6/17 MISC ENGNRNG	11005055240		00000000				100.00
									484.00
	3509.042-6	01 5/21-6/17 GIS UPDATES	01025035325	07/18/18	00000000	17498	08/01/18	54,216.72	250.00
									250.00
	3509.048-15	01 5/21-6/17 MSC STRMWTR PROJECTS	11005055899	07/18/18	00000000	17498	08/01/18	54,216.72	584.00
									584.00
	3509.050-8	01 5/21-6/17 WILLOW RD SWR REPAIR	08005055890	07/18/18	00000000	17498	08/01/18	54,216.72	140.22
									140.22
	3509.064-6	01 5/21-6/17 HAPP RD RESURFACING	12005055700	07/18/18	00000000	17498	08/01/18	54,216.72	302.00
									302.00
	3509.065-5	01 5/21-6/17 ROLLING RDG CONSTRCT	23005055845	07/23/18	00000000	17498	08/01/18	54,216.72	20,624.00
									20,624.00
	3509.067-4	01 5/21-6/17 2018 STREET PROGRAM	21005055845	07/23/18	00000000	17498	08/01/18	54,216.72	27,945.50
									27,945.50
	3509.068-4	01 5/21-6/17 2018 WATERMAIN CONST	08005055880	07/23/18	00000000	17498	08/01/18	54,216.72	224.00
									224.00
	3509.070-1	01 5/21-6/17 INTERSECTION STUDY	12005055700	07/23/18	00000000	17498	08/01/18	54,216.72	2,691.00
									2,691.00
	3509.700-50	01 5/21-6/17 NPDES MAINTENANCE	01055035325	07/18/18	00000000	17498	08/01/18	54,216.72	350.00
									350.00
									VENDOR TOTAL:
									54,216.72
GLOBEMER	TEMCO EMERGENCY INC								
	AG62745			07/18/18		17499	08/01/18	208.07	208.07

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	AG62745			07/18/18		17499	08/01/18	208.07	208.07
		01 T29/839 HEADLINER MATERIAL	01045045605		00000000				208.07
									VENDOR TOTAL:
									208.07
GOVTEMPS	GOVTEMPSUSA LLC								
	2558649			06/26/18		17421	07/18/18	5,505.29	3,935.42
		01 ENGNRNG SVCS-WK OF 6/17 & 6/24	01025035325		00000000				3,935.42
	2568828			07/12/18		17421	07/18/18	5,505.29	1,569.87
		01 ENGNRNG SVCS-WK OF 7/8/18	01025035325		00000000				1,569.87
	3579174			07/26/18		17500	08/01/18	3,698.87	3,698.87
		01 ENGNRNG SVCS-WK OF 7/15 & 7/22	01025035325		00000000				3,698.87
									VENDOR TOTAL:
									9,204.16
HALL&YAU	HALLORAN & YAUCH, INC								
	10769			06/30/18		17501	08/01/18	654.65	527.40
		01 IRRIGATION STARTUP	08005045755		00000000				527.40
	10887			07/12/18		17501	08/01/18	654.65	127.25
		01 RESERVOIR SERVICE	08005045755		00000000				127.25
									VENDOR TOTAL:
									654.65
HANSON	HANSON ROOFING INC								
	13523			07/20/18		17502	08/01/18	6,000.00	6,000.00
		01 PARTIAL ROOF REPLACEMENT	01055035410		00000000				6,000.00
									VENDOR TOTAL:
									6,000.00
HARRIS	HARRIS COMPUTER CORP								
	MN00003682			06/20/18		17422	07/18/18	14,933.06	14,852.16
		01 18/19 ANNUAL SOFTWARE MAINT	01015035260		00000000				10,098.92
		02 18/19 ANNUAL SOFTWARE MAINT	08005035260		00000000				4,753.24
	XT00006480			06/28/18		17422	07/18/18	14,933.06	80.90
		01 6/18 UB INTERNET PYMTS	08005035208		00000000				80.90
									VENDOR TOTAL:
									14,933.06
HEALTH	HEALTH INSPECTION								
	262			07/01/18		17423	07/18/18	3,750.00	3,750.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

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	262	01 4-6/18 SANITARIAL SERVICES	01025035485	07/01/18	00000000	17423	07/18/18	3,750.00	3,750.00 3,750.00
								VENDOR TOTAL:	3,750.00
HOUSEAL		HOUSEAL LAVIGNE ASSOCIATES LLC							
	3802	01 6/18 NFLD COMPREHENSIVE PLAN	21005055851	07/07/18	00000000	17503	08/01/18	1,572.96	1,572.96 1,572.96
								VENDOR TOTAL:	1,572.96
HYDROAIR		HYDROAIRE SERVICE INC							
	17123	01 LIFT STATION MAINTENANCE	08005035475	05/08/18	00000000	17504	08/01/18	3,170.00	3,170.00 3,170.00
								VENDOR TOTAL:	3,170.00
I-PASS		I-PASS							
	G121000002666	01 4-6/18 I-PASS FEES	01015045799	07/09/18	00000000	17505	08/01/18	62.70	62.70 62.70
								VENDOR TOTAL:	62.70
IDCMS		IL DEPT INNOVATION/TECHNOLOGY							
	T1839052	01 6/18 CONTRACT MAINTENANCE	01035035400	07/18/18	00000000	17506	08/01/18	354.16	354.16 354.16
								VENDOR TOTAL:	354.16
IDLEWOOD		IDLEWOOD ELECTRIC SUPPLY INC							
	469956	01 CENTRAL AVE FUSE	01055035355	07/19/18	00000000	17507	08/01/18	9.21	9.21 9.21
								VENDOR TOTAL:	9.21
IL EPA		ILLINOIS EPA (NPDES)							
	ILR400405 2018	01 2018 STRMWTR NPDES FEE	01055035350	06/28/18	00000000	17424	07/18/18	1,000.00	1,000.00 1,000.00
								VENDOR TOTAL:	1,000.00
ILAWWA		ILLINOIS SECTION AWWA							
	200037250	01 WATER LOSS CLASS-WIPPERFURTH	08005035245	07/23/18	00000000	17508	08/01/18	36.00	36.00 36.00
								VENDOR TOTAL:	36.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

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JUSTIRES	JUST TIRES								
	521980	01 REAR TIRES #20	01015045605	07/16/18	00000000	17513	08/01/18	243.36	243.36 243.36
									VENDOR TOTAL: 243.36
KERRIGAN	F.J. KERRIGAN								
	02030	01 PLUMBING REPAIRS	01055035410	06/22/18	00000000	17428	07/18/18	451.92	451.92 451.92
									VENDOR TOTAL: 451.92
LAMBERG	BRIAN K LAMBERG								
	279	01 6/29 & 7/2/18 ELEC INSPECTIONS	01025035235	07/09/18	00000000	17429	07/18/18	195.00	195.00 195.00
	280	01 7/25 & 7/26/18 ELEC INSPECTION	01025035235	07/31/18	00000000	17514	08/01/18	325.00	325.00 325.00
									VENDOR TOTAL: 520.00
LAUTERBA	LAUTERBACH & AMEN, LLP								
	29519	01 AUDIT PROGRESS BILLING	01015035205	07/16/18	00000000	17515	08/01/18	23,040.00	23,040.00 23,040.00
									VENDOR TOTAL: 23,040.00
LAWSON	LAWSON PRODUCTS, INC.								
	9305995174	01 FLEET SUPPLIES	01035045605	07/25/18	00000000	17516	08/01/18	315.13	315.13 105.04
		02 FLEET SUPPLIES	01045045605		00000000				105.04
		03 FLEET SUPPLIES	01055045605		00000000				63.03
		04 FLEET SUPPLIES	08005045605		00000000				42.02
									VENDOR TOTAL: 315.13
LECHNER	LECHNER & SONS								
	2458544	01 UNIFORM RENTAL	01055045655	07/09/18	00000000	17430	07/18/18	36.90	36.90 36.90
	2461168	01 UNIFORM RENTAL	01055045655	07/16/18	00000000	17517	08/01/18	110.26	36.35 36.35
	2463822	01 UNIFORM RENTAL	01055045655	07/23/18	00000000	17517	08/01/18	110.26	34.65 34.65

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	2466471	01 UNIFORM RENTAL	01055045655	07/30/18	00000000	17517	08/01/18	110.26	39.26 39.26
									VENDOR TOTAL: 147.16
LOWES	LOWE'S								
	901298 2018	01 BLDG MAINTANANCE SUPPLIES	01055035410	06/12/18	00000000	17472	07/19/18	572.31	30.32 30.32
	901349	01 COMPUTER PARTS	01055035265	06/13/18	00000000	17472	07/19/18	572.31	68.22 68.22
	901431	01 BLDG MAINTENANCE SUPPLIES	01055035410	06/14/18	00000000	17472	07/19/18	572.31	40.97 40.97
	901497	01 RESERVOIR SUPPLIES	08005045755	06/15/18	00000000	17472	07/19/18	572.31	14.35 14.35
	902065	01 COMPUTER PARTS	01055035265	06/05/18	00000000	17472	07/19/18	572.31	94.99 94.99
	902313	01 BLDG MAINTENANCE SUPPLIES	01055035410	06/05/18	00000000	17472	07/19/18	572.31	130.66 130.66
	902342	01 BLDG MAINTENANCE SUPPLIES	01055035410	06/12/18	00000000	17472	07/19/18	572.31	93.49 93.49
	902440 2018	01 BLDG MAINTENANCE SUPPLIES	01055035410	06/12/18	00000000	17472	07/19/18	572.31	24.30 24.30
	902739	01 COMPUTER PARTS	01055035265	06/27/18	00000000	17472	07/19/18	572.31	75.01 75.01
									VENDOR TOTAL: 572.31
LeGRAND	LeGRAND SERVICES								
	15606-ER	01 6/11 ARCH COMM ATTDNC/MINS	01002052505	06/13/18	00000000	17431	07/18/18	879.45	879.45 676.01
		02 6/11 ARCH COMM ATTDNC/MINS	01002052504		00000000				122.71
		03 6/11 ARCH COMM ATTDNC/MINS	01025035235		00000000				80.73
									VENDOR TOTAL: 879.45
M&N SUPP	M&N SUPPLY INC								
	3324			05/29/18		17432	07/18/18	818.67	325.77

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	3324	01 TOOLS AND SUPPLIES PW	01055045645	05/29/18	00000000	17432	07/18/18	818.67	325.77 325.77
	3325	01 TOOLS AND SUPPLIES PW	01055045645	06/29/18	00000000	17432	07/18/18	818.67	259.56 259.56
	3326	01 FLEET SUPPLIES	01035045605	05/29/18	00000000	17518	08/01/18	91.67	91.67
		02 FLEET SUPPLIES	01045045605		00000000				30.55
		03 FLEET SUPPLIES	08005045605		00000000				30.57
	3343	01 F/R SOCKET SET	01045055815	06/29/18	00000000	17432	07/18/18	818.67	233.34 233.34
								VENDOR TOTAL:	910.34
MABAS 3	MABAS DIVISION 3								
	IL1812	01 MABAS IL STATE DUES	01045035250	07/10/18	00000000	17519	08/01/18	340.00	340.00 340.00
								VENDOR TOTAL:	340.00
MADISON	MADISON NATIONAL LIFE								
	1306716	01 VILLAGE LIFE INSURANCE/FLEX DI	01025025100	07/26/18	00000000	17520	08/01/18	839.57	839.57
		02 VILLAGE LIFE INSURANCE/FLEX DI	01045025100		00000000				50.37
		03 VILLAGE LIFE INSURANCE/FLEX DI	08005025100		00000000				41.97
		04 VILLAGE LIFE INSURANCE/FLEX DI	01035025100		00000000				92.35
		05 VILLAGE LIFE INSURANCE/FLEX DI	01055025100		00000000				419.78
		06 VILLAGE LIFE INSURANCE/FLEX DI	01015025100		00000000				125.93
								VENDOR TOTAL:	109.17
								VENDOR TOTAL:	839.57
MC2	MC SQUARED ENERGY SERVICES LLC								
	31085-00002 7/18	01 6/15-7/17 RESERVOIR	08005045755	07/18/18	00000000	17521	08/01/18	889.24	802.27 802.27
	65725-78008 7/18	01 6/15-7/17 MIDDLEFORK LIFT STN	08005035475	07/18/18	00000000	17521	08/01/18	889.24	15.23 15.23
	70644-74001 7/18	01 6/15-7/17 GC INTERCONNECT	08005045755	07/18/18	00000000	17521	08/01/18	889.24	3.40 3.40
	81229-09002 7/18			07/18/18		17521	08/01/18	889.24	23.13

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	81229-09002	7/18		07/18/18		17521	08/01/18	889.24	23.13
	01	6/15-7/17 317 WAUKEGAN LIGHT	01055035355		00000000				23.13
	92128-10000	7/18		07/18/18		17521	08/01/18	889.24	45.21
	01	6/15-7/17 N HAPP LIFT STATION	08005035475		00000000				45.21
	VENDOR TOTAL:								889.24
MEADE	MEADE ELECTRIC COMPANY								
	686954			06/30/18		17433	07/18/18	140.00	140.00
	01	6/18 SIGNAL MAINTENANCE	01015035290		00000000				140.00
	VENDOR TOTAL:								140.00
MEDINA	LIZZETTE MEDINA & CO								
	63018NF			07/18/18		17522	08/01/18	4,344.56	4,344.56
	01	6/18 WILLOW MEDIAN LANDSCAPING	01055035337		00000000				4,344.56
	VENDOR TOTAL:								4,344.56
MEDLINE	MEDLINE INDUSTRIES, INC								
	1-4/18	TAX REBATE		07/13/18		17434	07/18/18	162,469.99	162,469.99
	01	1-4/18 SALES TAX AGRMNT REBATE	01002002001		00000000				162,469.99
	VENDOR TOTAL:								162,469.99
MES	MUNICIPAL EMERGENCY SVCS, INC								
	IN1247905			07/26/18		17523	08/01/18	110.11	110.11
	01	EMULSI-FLASH	01045055815		00000000				110.11
	VENDOR TOTAL:								110.11
MITCHELL	GRANT MITCHELL								
	REIMB-DRIVING CERT			07/11/18		17524	08/01/18	210.00	210.00
	01	FITNESS FOR DUTY TESTING	01045035330		00000000				210.00
	VENDOR TOTAL:								210.00
MODERNO	RESPONSE MARKETING , INC								
	172863			05/22/18		17435	07/18/18	4,608.00	4,608.00
	01	CHAIRS/CASTERS FOR FR/PW	12005055856		00000000				4,608.00
	VENDOR TOTAL:								4,608.00
MOTOROLA	MOTOROLA SOLUTIONS INC.								
	8280551106			07/26/18		17525	08/01/18	19.34	19.34

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

PAGE: 17

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	8280551106			07/26/18		17525	08/01/18	19.34	19.34
	01	F/R RADIO PARTS	01045035345		00000000				19.34
									VENDOR TOTAL:
									19.34
MUELLERM	MUELLERMIST SERVICE CORP								
	81748			07/02/18		17436	07/18/18	304.92	304.92
	01	REIMB DAMAGE-17 ROLLING RIDGE	23005055845		00000000				304.92
									VENDOR TOTAL:
									304.92
NICOR	NORTHERN ILLINOIS GAS CO								
	0020540000 6/18			06/26/18		17437	07/18/18	262.01	160.88
	01	5/24-6/25 NAT GAS-PW/FR	01055035300		00000000				160.88
	0020540000 7/18			07/26/18		17526	08/01/18	394.88	139.39
	01	6/25-7/25 NAT GAS-PW/FR	01055035300		00000000				139.39
	1179640000 6/18			07/02/18		17437	07/18/18	262.01	101.13
	01	5/23-6/25 NAT GAS-VLG HALL	01015035300		00000000				101.13
	1179640000 7/18			07/27/18		17526	08/01/18	394.88	101.99
	01	6/25-7/24 NAT GAS-V/H	01015035300		00000000				101.99
	33825500003 7/18			07/25/18		17526	08/01/18	394.88	102.56
	01	5/23-7/25 NAT GAS-360 HAPP	01015035300		00000000				102.56
	60853400004 7/18			07/25/18		17526	08/01/18	394.88	50.94
	01	6/22-7/25 NAT GAS-PUMP STN	08005045755		00000000				50.94
									VENDOR TOTAL:
									656.89
NRTHPLUM	NORTHFIELD PLUMBING INC								
	28208			07/11/18		17438	07/18/18	3,570.00	3,570.00
	01	6/18 PLUMB INSPCTNS/REVIEWS	01025035485		00000000				3,570.00
									VENDOR TOTAL:
									3,570.00
NSOMEGA	NORTH SHORE UNIVERSITY HEALTH								
	213146665-070918			07/18/18		17527	08/01/18	818.00	818.00
	01	P/D CANDIDATE SCREENING	01035035330		00000000				818.00
									VENDOR TOTAL:
									818.00
NSSC	NORTH SHORE SENIOR CENTER								
	HYDRANT METER REFUND			07/18/18		17528	08/01/18	1,406.14	1,406.14

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
		HYDRANT METER REFUND		07/18/18		17528	08/01/18	1,406.14	1,406.14
		01 HYDRANT METER DEPOSIT	08002062514		00000000				1,600.00
		02 HYDRANT METER USE FEE	08004284199		00000000				-125.00
		03 HYDRANT METER WATER USAGE	08004244145		00000000				-68.86
								VENDOR TOTAL:	1,406.14
PATRICK	PATRICK ENGINEERING INC								
	21677.029-24			07/11/18		17529	08/01/18	10,690.02	10,690.02
	01	6/18 HAPP RD ENGNRNG	01002062516		00000000				10,690.02
								VENDOR TOTAL:	10,690.02
PC CHECK	PETTY CASH REVOLVING FUND								
	JUNE 18			07/13/18		17439	07/18/18	100.00	100.00
	01	PETTY CASH	01004254150		00000000				100.00
								VENDOR TOTAL:	100.00
PC DRWR	PETTY CASH REVOLVING FUND								
	JULY 18			07/30/18		17530	08/01/18	159.17	159.17
	01	REPLENISH PETTY CASH	01002042334		00000000				70.00
	02	REPLENISH PETTY CASH	01015045610		00000000				34.00
	03	REPLENISH PETTY CASH	01015035245		00000000				39.24
	04	REPLENISH PETTY CASH	01035045799		00000000				4.09
	05	REPLENISH PETTY CASH	01035045620		00000000				11.84
								VENDOR TOTAL:	159.17
POMP'S	POMP'S TIRE SERVICE, INC								
	280086513			07/30/18		17531	08/01/18	878.75	425.00
	01	1542 FRONT TIRE SEAL	01055045605		00000000				255.00
	02	1542 FRONT TIRE SEAL	08005045605		00000000				170.00
	290128903			07/09/18		17440	07/18/18	533.64	533.64
	01	#6 TIRES	01035045605		00000000				533.64
	290128904			07/12/18		17531	08/01/18	878.75	453.75
	01	1520 TIRE	01055045605		00000000				453.75
								VENDOR TOTAL:	1,412.39
RCTOPSOI	R C TOPSOIL INC								
	1800211			06/26/18		17441	07/18/18	485.00	485.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1800211	01 TOPSOIL	01055045680	06/26/18	00000000	17441	07/18/18	485.00	485.00
	1800232	01 TOP SOIL	01055045680	07/09/18	00000000	17532	08/01/18	485.00	485.00
									VENDOR TOTAL: 970.00
REDCTR		REGIONAL EMERGENCY DISPATCH							
	250-19-08	01 8/18 F/R DISPATCH SERVICES	01045035275	07/15/18	00000000	17533	08/01/18	5,837.00	5,837.00
									VENDOR TOTAL: 5,837.00
RONDOUT		MICHAEL & WHITNEY DRAEGERT							
	13722	01 SAFETY INSPECTION #1530	08005045605	07/10/18	00000000	17442	07/18/18	23.50	23.50
									VENDOR TOTAL: 23.50
RUSSO		RUSSO'S POWER EQUIPMENT, INC							
	5158236	01 BRUSH TRIMMER FILTER	01055045605	06/26/18	00000000	17443	07/18/18	18.18	18.18
									VENDOR TOTAL: 18.18
SANDLER		RONALD M. SANDLER							
	JUNE 18	01 6/18 PROSECUTION SERVICE	01015035210	07/01/18	00000000	17534	08/01/18	720.00	720.00
									VENDOR TOTAL: 720.00
SCHINDLE		SCHINDLER ELEVATOR CORP.							
	8104849253	01 8/18 ELEVATOR MAINTENANCE	01055035410	08/01/18	00000000	17535	08/01/18	230.73	230.73
									VENDOR TOTAL: 230.73
SCHROEDA		SCHROEDER ASPHALT SERVICES INC							
	2018-165	01 2018 RD PROGRAM PYMT #2	21005055845	06/25/18	00000000	17473	07/19/18	591,216.93	591,216.93
									VENDOR TOTAL: 591,216.93
SELIG		SELIG ENTERPRISES							
	I120017			07/24/18		17536	08/01/18	1,695.00	1,695.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	I120017			07/24/18		17536	08/01/18	1,695.00	1,695.00
		01 CAR#26 TRANSMISSION REBUILD	01055045605		00000000				1,017.00
		02 CAR#26 TRANSMISSION REBUILD	08005045605		00000000				678.00
								VENDOR TOTAL:	1,695.00
SETCOM		PINNACLE PEAK HOLDING CORP							
	34663			07/03/18		17445	07/18/18	755.35	755.35
		01 MOTORCYCLE CABLE KIT	01035045605		00000000				755.35
								VENDOR TOTAL:	755.35
SHERMAN		SHERMAN MECHANICAL INC							
	W24719			06/21/18		17446	07/18/18	293.26	250.00
		01 REPAIRS FOR VLG MGR'S OFFICE	01025035495		00000000				250.00
	W24894			07/03/18		17446	07/18/18	293.26	43.26
		01 BD ROOM THERMOSTAT	01025035495		00000000				43.26
								VENDOR TOTAL:	293.26
SHORTALL		ALAN SHORTALL PHOTOGRAPHY LTD							
	1513			07/17/18		17447	07/18/18	350.00	350.00
		01 TOUCH A TRUCK PHOTOGRAPHY	12005055864		00000000				350.00
								VENDOR TOTAL:	350.00
SPRINGAR		SPRING AIR FILTER, INC							
	25692			07/03/18		17448	07/18/18	270.00	270.00
		01 HVAC AIR FILTERS PW/FR	01055035410		00000000				270.00
								VENDOR TOTAL:	270.00
SUNRISE		SUNRISE TREE COMPANY INC							
	172713			07/16/18		17537	08/01/18	237.50	237.50
		01 STUMP GRINDING	01055035336		00000000				237.50
								VENDOR TOTAL:	237.50
SUPER I		SUPERIOR INDUSTRIAL SUPPLY CO							
	128126			07/16/18		17538	08/01/18	59.33	59.33
		01 HAND WASH	01055035410		00000000				59.33
								VENDOR TOTAL:	59.33

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
SYSTEM4C	DIAMOND INDUSTRIES LLC								
	11827	01 7/18V/H & P/D CLEANING SERVICE	01025035410	07/01/18	00000000	17449	07/18/18	1,600.00	1,600.00
									1,600.00
	11940	01 8/18V/H & P/D CLEANING SERVICE	01025035410	08/01/18	00000000	17539	08/01/18	1,600.00	1,600.00
									1,600.00
									VENDOR TOTAL:
									3,200.00
TAPCO	TRAFFIC & PARKING CONTROL CO								
	I604596	01 BARRICADES	01055045675	06/15/18	00000000	17540	08/01/18	1,365.98	982.29
									982.29
	I605626	01 BARRICADES/SAFETY CONES	01055045675	06/26/18	00000000	17540	08/01/18	1,365.98	383.69
									383.69
									VENDOR TOTAL:
									1,365.98
TELETRAC	TELETRAC NAVMAN US LTD								
	91353064	01 7/18 CONTRACT MAINTENANCE	01035035395	07/01/18	00000000	17450	07/18/18	329.00	329.00
									329.00
									VENDOR TOTAL:
									329.00
TERMINAL	TERMINAL SUPPLY COMPANY								
	34788-01	01 CRIMP TOOL SET FOR FLEET VEH	01035045605	06/28/18	00000000	17451	07/18/18	159.65	159.65
									159.65
									VENDOR TOTAL:
									159.65
THE BLUE	CHECKPOINT PRESS INC								
	36577	01 P/D LATERAL RECRUITMENT AD	01035035310	01/31/18	00000000	17452	07/18/18	596.00	298.00
									298.00
	36745	01 P/D LATERAL RECRUITMENT AD	01035035310	03/06/18	00000000	17452	07/18/18	596.00	298.00
									298.00
									VENDOR TOTAL:
									596.00
THE TRUE	THE TRUE GROUP, INC								
	7689	01 BUSINESS CARDS	01035045710	07/16/18	00000000	17541	08/01/18	283.50	283.50
									283.50
									VENDOR TOTAL:
									283.50
THELEN	THELEN MATERIALS LLC								
	363492			07/14/18		17542	08/01/18	383.36	383.36

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	363492	01 MAIN BREAK RESTORATION MAT'LS	08005045740	07/14/18	00000000	17542	08/01/18	383.36	383.36 383.36
									VENDOR TOTAL:
									383.36
THEMULCH	THE MULCH CENTER								
	42137	01 MULCH-VLG HALL & P/W	01055045680	07/05/18	00000000	17543	08/01/18	200.00	200.00 200.00
									VENDOR TOTAL:
									200.00
THOMPSON	THOMPSON ELEVATOR INSPECTION								
	18-1818	01 315 WAUKEGAN ELEVATOR PLAN RVW	01025035485	06/26/18	00000000	17453	07/18/18	143.00	100.00 100.00
	18-1936	01 ANNUAL ELEVATOR INSPECTIONS	01025035485	06/29/18	00000000	17453	07/18/18	143.00	43.00 43.00
									VENDOR TOTAL:
									143.00
THOMSWES	THOMSON REUTERS WEST								
	838489751	01 6/18 INVEST SUITE SUBSCRIPTION	01035035440	07/01/18	00000000	17454	07/18/18	83.00	83.00 83.00
									VENDOR TOTAL:
									83.00
TODAYS	TODAY'S UNIFORMS, INC								
	159717	01 UNIFORMS	01045045655	07/05/18	00000000	17455	07/18/18	125.90	125.90 125.90
	160110	01 UNIFORMS	01045045655	07/18/18	00000000	17544	08/01/18	309.75	65.95 65.95
	160193	01 UNIFORMS	01045045655	07/20/18	00000000	17544	08/01/18	309.75	194.85 194.85
	160460	01 UNIFORMS	01045045655	07/26/18	00000000	17544	08/01/18	309.75	48.95 48.95
									VENDOR TOTAL:
									435.65
TOTALFUN	MAILROOM FINANCE INC								
	JULY 18	01 POSTAGE/PARCEL DISTRIBUTION	08005045625	07/16/18	00000000	17545	08/01/18	800.00	800.00 128.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	JULY 18			07/16/18		17545	08/01/18	800.00	800.00
		02 POSTAGE/PARCEL DISTRIBUTION	01045045625		00000000				64.00
		03 POSTAGE/PARCEL DISTRIBUTION	01035045625		00000000				128.00
		04 POSTAGE/PARCEL DISTRIBUTION	01015045625		00000000				480.00
								VENDOR TOTAL:	800.00
TRANSYST	TRANSYSTEMS CORPORATION								
	02-3316371			06/29/18		17456	07/18/18	22,347.54	22,347.54
		01 PHASE II DESIGN WORK-NFLD RD	12005055700		00000000				22,347.54
	03-3325927			07/27/18		17546	08/01/18	20,985.24	20,985.24
		01 PHASE 2 NFLD RD ENGNRNG	12005055700		00000000				20,985.24
								VENDOR TOTAL:	43,332.78
UNIFIRST	UNIFIRST CORPORATION								
	0611133342			07/11/18		17547	08/01/18	77.00	77.00
		01 MONTHLY FLOOR MAT CLEANING	01055035410		00000000				77.00
								VENDOR TOTAL:	77.00
URBAN	URBAN FOREST MGMT, INC								
	180622			07/23/18		17548	08/01/18	316.25	57.50
		01 TREE RVW & REPT-1897 BOSWORTH	01025035235		00000000				57.50
	180623			07/23/18		17548	08/01/18	316.25	115.00
		01 FINAL TREE RVW-12 BRISTOL	01002052502		00000000				115.00
	180624			07/23/18		17548	08/01/18	316.25	143.75
		01 RVW SITE CONDITION-2346 CLOVER	01002052502		00000000				143.75
								VENDOR TOTAL:	316.25
USPS	UNITED STATES POSTAL SERVICE								
	2018 PERMIT #357			07/20/18		17549	08/01/18	225.00	225.00
		01 18/19 BUSINESS REPLY PERMIT357	01015045625		00000000				225.00
								VENDOR TOTAL:	225.00
VERIZON2	VERIZON WIRELESS-VSAT								
	180164004			07/10/18		17550	08/01/18	50.00	50.00
		01 SMS PRESERVATION-INVSTGTN	01035035440		00000000				50.00
								VENDOR TOTAL:	50.00
VLG ARLG	VILLAGE of ARLINGTON HEIGHTS								
	74095			07/01/18		17457	07/18/18	194.00	194.00

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	74095	01 7/18 PSEBA COVERAGE	01035025101	07/01/18	00000000	17457	07/18/18	194.00	194.00 194.00
									VENDOR TOTAL: 194.00
VLGGLENC	VILLAGE OF GLENCOE								
	1804300000 6/18	01 3/23-6/26 H2O PURCH-GLENCOE	08005035466	06/30/18	00000000	17458	07/18/18	147.81	147.81 147.81
									VENDOR TOTAL: 147.81
VULCAN	VULCAN MATERIALS COMPANY								
	31717937	01 MAIN BREAK RESTORATION MAT'LS	08005045740	06/26/18	00000000	17551	08/01/18	3,467.35	1,123.88 1,123.88
	31737933	01 MAIN BREAK RESTORATION MAT'LS	08005045740	07/17/18	00000000	17551	08/01/18	3,467.35	2,343.47 2,343.47
									VENDOR TOTAL: 3,467.35
WATERWAY	WATERWAY GAS AND WASH COMPANY								
	JUNE 18	01 6/18 CAR WASHES	01035045605	07/17/18	00000000	17459	07/18/18	110.00	110.00 110.00
									VENDOR TOTAL: 110.00
WEISSACE	JOHN W WEISS HARDWARE CO INC								
	138684	01 RESERVOIR SUPPLIES	08005045755	07/03/18	00000000	17460	07/18/18	25.75	11.98 11.98
	138739	01 EXTRACTOR EQUIPMENT	01045055815	07/06/18	00000000	17460	07/18/18	25.75	13.77 13.77
	138789	01 MSC PW BLDG SUPPLIES	01055045799	07/09/18	00000000	17552	08/01/18	110.88	35.07 35.07
	138949	01 WIRE MESH FOR GENSET	01055035410	07/18/18	00000000	17552	08/01/18	110.88	16.99 16.99
	139015	01 FLEET SUPPLIES	01035045605	07/23/18	00000000	17552	08/01/18	110.88	40.94 13.64
		02 FLEET SUPPLIES	01045045605		00000000				13.64
		03 FLEET SUPPLIES	01055045605		00000000				13.66
	139020			07/23/18		17552	08/01/18	110.88	5.90

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
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	139020	01 KEY CAPS	01035045605	07/23/18	00000000	17552	08/01/18	110.88	5.90 5.90
	139158	01 T29/839 CLEANER	01045045605	07/30/18	00000000	17552	08/01/18	110.88	11.98 11.98
								VENDOR TOTAL:	136.63
WHLSTALE	WHOLESALE DIRECT, INC								
	000234254	01 T29 LED MOUNTING BRACKET	01045045605	07/03/18	00000000	17461	07/18/18	37.93	37.93 37.93
								VENDOR TOTAL:	37.93
WINTER	WINTER EQUIPMENT CO, INC								
	IV37553	01 1520 SNOW PLOW CARBIDES	01055045605	07/03/18	00000000	17462	07/18/18	269.18	269.18 161.50
		02 1520 SNOW PLOW CARBIDES	08005045605		00000000				107.68
								VENDOR TOTAL:	269.18
WSDARLEY	W.S. DARLEY & CO								
	17330495	01 DANGER TAPE	01045055815	07/13/18	00000000	17553	08/01/18	74.70	74.70 74.70
								VENDOR TOTAL:	74.70
WUNDERL	WUNDERLICH-MALEC SERVICES INC								
	12715	01 SVC CALL-ETHERNET SWITCH FAIL	08005045755	07/20/18	00000000	17554	08/01/18	2,174.43	2,174.43 2,174.43
								VENDOR TOTAL:	2,174.43
ZZ GAC	PATRICIA GAC								
	2018-0182	01 GRADING ESC RFND-128 LAGOON	01002052502	06/19/18	00000000	17463	07/18/18	400.00	400.00 400.00
								VENDOR TOTAL:	400.00
ZZ PERRY	A PERRY BUILDERS LLC								
	2016-0046	01 RFND COMPL BND-20 MEADOWVIEW	01002052501	03/09/18	00000000	17464	07/18/18	15,900.00	10,000.00 10,000.00
	2016-0046 E			03/09/16		17464	07/18/18	15,900.00	25.00

DATE: 08/03/2018
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 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
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	2016-0046	E		03/09/16		17464	07/18/18	15,900.00	25.00
		01 ESC DEP-20 MEADOWVIEW	01002052502		00000000				400.00
		02 ENGNRNG REVIEW FEES	01004254153		00000000				-375.00
	2016-0046	T		06/09/16		17464	07/18/18	15,900.00	375.00
		01 TREE ESC RFND-20 MEADOWVIEW	01002052502		00000000				375.00
	2016-0332			10/03/16		17464	07/18/18	15,900.00	5,000.00
		01 RFND COMPL BND-20 MEADOWVIEW	01002052501		00000000				5,000.00
	2016-0332	T		10/03/16		17464	07/18/18	15,900.00	500.00
		01 TREE ESC RFND-20 MEADOWVIEW	01002052502		00000000				500.00
							VENDOR TOTAL:		15,900.00
ZZ SCHIP	RYAN SCHIPFER								
	2018-0126			05/22/18		17555	08/01/18	400.00	400.00
		01 GRADING ESC RFND-336 LATROBE	01002052502		00000000				400.00
							VENDOR TOTAL:		400.00
ZZ423CEN	423 CENTRAL LLC								
	2016-0273			08/02/16		17556	08/01/18	3,000.00	3,000.00
		01 RFND COMP BND BAL-423 CENTRAL	01002052501		00000000				3,000.00
							VENDOR TOTAL:		3,000.00
ZZAPERRY	A PERRY BUILDERS LLC								
	2016-0166			09/14/16		17557	08/01/18	20,781.25	9,706.25
		01 COMPLETION BOND-12 BRISTOL	01002052501		00000000				10,000.00
		02 ADDN'AL PLAN REVIEW	01004254153		00000000				-293.75
	2016-0166	T		09/14/16		17557	08/01/18	20,781.25	7,325.00
		01 PART TREE ESC RFND-12 BRISTOL	01002052502		00000000				7,325.00
	2016-0282	S		08/29/16		17557	08/01/18	20,781.25	3,000.00
		01 RFND STREET BND-12 BRISTOL	01002052501		00000000				3,000.00
	2017-0020			04/11/17		17557	08/01/18	20,781.25	250.00
		01 ESC DEP-12 BRISTOL (POOL)	01002052502		00000000				400.00
		02 ENGNRNG REVIEW FEES	01004254153		00000000				-150.00
	2017-0020	T		04/11/17		17557	08/01/18	20,781.25	500.00
		01 TREE ESC RFND-12 BRISTOL-POOL	01002052502		00000000				500.00
							VENDOR TOTAL:		20,781.25

DATE: 08/03/2018
 TIME: 10:05:39
 ID: AP450000.WOW

VILLAGE OF NORTHFIELD
 PAID INVOICE LISTING

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ZZARGERRO	LINDA	ARGEROS							
	2017-0236	01 RFND COMPL BND-71 E CANTERBURY	01002052501	07/21/17	00000000	17465	07/18/18	13,137.50	10,000.00 10,000.00
	2017-0236	E 01 ESC DEPOSIT-71 E CANTERBURY 02 ENGNRNG REVIEW FEES	01002052502 01004254153	07/21/17	00000000 00000000	17465	07/18/18	13,137.50	137.50 400.00 -262.50
	2017-0236	S 01 RFND STR BND-71 E CANTERBURY	01002052501	07/21/17	00000000	17465	07/18/18	13,137.50	3,000.00 3,000.00
							VENDOR TOTAL:		13,137.50
ZZCHALEN	VADYM	CHALENKO							
	2018-0131	01 ESC DEP=295 CRESTWOOD 02 PARTIAL STRMWTR MGMT FEE	01002052502 01004254154	05/25/18	00000000 00000000	17558	08/01/18	485.50	485.50 400.00 85.50
							VENDOR TOTAL:		485.50
ZZGLENNP	PAT	GLENN							
		CCRD RECORDING FEE 01 CCRD RECORDING FEE REIMBRMNT	21005055851	07/19/18	00000000	17474	07/19/18	492.12	492.12 492.12
							VENDOR TOTAL:		492.12
ZZIABLOT	ANDREI	IABLOTCHKINE							
	2018-0091	01 GRADING ESC RFND-1913 OLD WILL	01002052502	07/02/18	00000000	17466	07/18/18	400.00	400.00 400.00
							VENDOR TOTAL:		400.00
ZZMEDOWS	MEDOWS	CONSTRUCTION INC							
	2018-0046	01 RFND COMPL BND-1822 WILLOW RD	01002052501	06/06/18	00000000	17467	07/18/18	5,000.00	5,000.00 5,000.00
							VENDOR TOTAL:		5,000.00
ZZNOWLIN	KATHLEEN	NOWLIN							
	2018-0097	01 GRADING ESC RFND-75 BALMORAL	01002052502	06/01/18	00000000	17559	08/01/18	400.00	400.00 400.00
							VENDOR TOTAL:		400.00
ZZPAPADA	PAMELA	PAPADATOS							
	#303	CARPET REIMB		07/06/18		17468	07/18/18	2,501.82	2,501.82

FROM 07/06/2018 TO 08/01/2018

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT	
	#303	CARPET REIMB		07/06/18		17468	07/18/18	2,501.82	2,501.82	
	01	308 HAPP #303 CARPETING	01015035232		00000000				2,501.82	
									VENDOR TOTAL:	2,501.82
ZZQUANTU		QUANTUS POOL CORPORATION								
	2016-0332			09/13/16		17469	07/18/18	175.00	175.00	
	01	ESC DEP-20 MEADOWVIEW (POOL)	01002052502		00000000				400.00	
	02	ENGRNG REVIEW FEES	01004254153		00000000				-225.00	
	2017-0016			03/23/17		17560	08/01/18	900.00	400.00	
	01	ESC RFND-12 BRISTOL-POOL	01002052502		00000000				400.00	
	2017-0016 T			03/23/17		17560	08/01/18	900.00	500.00	
	01	TREE ESC RFND-12 BRISTOL-POOL	01002052502		00000000				500.00	
									VENDOR TOTAL:	1,075.00
ZZREKETT		KATHERINE REKETT								
	2018-0004 P			01/09/18		17561	08/01/18	500.00	500.00	
	01	RFND BAL-STR BND-605 HAPP	01002052501		00000000				500.00	
									VENDOR TOTAL:	500.00
ZZSTANCZ		PETER STANCZYK								
	2018-0118			07/02/18		17470	07/18/18	20.00	20.00	
	01	RFND DUPL PYMT CONSTR HRS SIGN	01004254153		00000000				20.00	
	2018-0118 G			07/02/18		17562	08/01/18	400.00	400.00	
	01	GRADING ESC RFND-256 GRAEMERE	01002052502		00000000				400.00	
									VENDOR TOTAL:	420.00
ZZTHEW-T		THE W-T GROUP LLC								
	2018-0046			03/16/18		17471	07/18/18	400.00	400.00	
	01	ESC RFND-1822 WILLOW	01002052502		00000000				400.00	
									VENDOR TOTAL:	400.00
									TOTAL --- ALL INVOICES:	1,093,033.52

VILLAGE OF NORTHFIELD
REGULAR BOARD MEETING
SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input type="checkbox"/> Ordinance
Subject: <u>Board/Commission Appointments</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Joan Frazier, Village President</u>	<input type="checkbox"/> Information
Department: _____	<input checked="" type="checkbox"/> Other: Appointments

Details:

Based on our discussions, I would like to make the following re-appointments:

<u>Architectural Commission – Term: 4 years</u>	<u>Term</u>
Tev Bond, re-appointment	9-1-18 to 9-1-22
John Issa, re-appointment	9-1-18 to 9-1-22
Corinne Carr, re-appointment	9-1-18 to 9-1-22
 <u>Plan & Zoning Commission – Term: 4 years</u>	 <u>Term</u>
Stephen Hirsch, re-appointment	9-1-18 to 9-1-22
Thomas Bolling, re-appointment	9-1-18 to 9-1-22

Executive Action:

Following consideration of nominations, I request that the Village Board ratify these appointments.

VILLAGE OF NORTHFIELD
REGULAR BOARD MEETING
SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input type="checkbox"/> Ordinance
Subject: <u>Retirees Health Savings Program Amendment</u>	<input checked="" type="checkbox"/> Resolutions
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Melissa DeFeo, Assistant to the Village Manager</u>	<input type="checkbox"/> Information
Department: <u>Village Manager</u>	<input type="checkbox"/> Other:

Details:

In April, the Board adopted an ICMA Retirement Health Savings (RHS) program to allow our full-time Public Works employees to make pre-tax contributions to an account for qualifying medical expenses. RHS funds are available after separation from the Village and are typically used to cover health care expenses and long-term care in retirement.

Since the program’s adoption, two additional groups have expressed interest: Department Heads and full-time administrative staff. In order to include these two additional groups, the Board must adopt the attached plan amendment resolution.

The two new groups of employees support the RHS program have agreed to a contribution formula and signed agreements of understanding acknowledging that once the program is established; participation is mandatory. 100% of the contributions and service fees are paid by participating employees and there is no cost to the Village to establish or run the program.

Executive Action:

A motion to amend the ICMA Retirement Corporation VantageCare Retirement Health Savings Program, effective September 1, 2018, and authorize the Director of Finance (Plan Trustee) to execute the necessary documents.

RESOLUTION NO. _____

**A RESOLUTION
AMENDING THE VANTAGECARE RETIREMENT
HEALTH SAVINGS (RHS) PROGRAM
FOR THE VILLAGE OF NORTHFIELD, ILLINOIS**

Plan Number: 803761

WHEREAS, the Employer has Employees rendering valuable services; and

WHEREAS, the amendment of its existing retiree health savings plan for such Employees serves the interests of the Employer and Employees;

NOW, THEREFORE BE IT RESOLVED, that the Employer hereby amends the ICMA Retirement Corporation's VantageCare Retirement Health Savings Program.

AYES: _____

NAYS: _____

ABSENT: _____

RECUSE/ABSTAIN: _____

PASSED AND APPROVED this 21st day of August, 2018.

Joan Frazier, Village President

ATTEST:

Stacy Sigman, Village Clerk

VILLAGE OF NORTHFIELD
VILLAGE BOARD MEETING
SUMMARY SHEET

Meeting Date:	<u>August 21, 2018</u>	<input checked="" type="checkbox"/> Ordinance
Subject:	<u>Ordinance Amending Chapter 18 to Regulate Small Wireless Facilities</u>	<input type="checkbox"/> Resolution
		<input type="checkbox"/> Bid Authorization/Award
Submitted By:	<u>Steve Gutierrez, Community Development Director</u>	<input type="checkbox"/> Information
Department:	<u>Community Development Department/Building</u>	<input type="checkbox"/> Other:

Wireless telecommunications providers are gearing up to install a 5G telecommunications network which will require a dense network of small wireless facilities placed primarily on existing or new utility poles. In order to facilitate the build out of the 5G network with minimal regulation by municipalities, the Small Wireless Facilities Deployment Act, P.A. 100-0585 (the Act) was signed into Illinois law earlier this year. In the attached memo, Jim Rhodes with Klein, Thorpe and Jenkins reviews the parameters on local regulation of small wireless facilities that are established in the Act. We've also provided a draft ordinance establishing such regulations and an FAQ sheet to provide more background.

As noted in Mr. Rhodes' memo, we can require zoning approval for small wireless facilities that are not in a public right of way and are located in Zoning Districts that allow residential uses. In Northfield these would include the single and multi-family R1, R2, R3, R4, R6 Districts and the commercial NC, B-1, VC Districts. In addition to the passage of the proposed small wireless facilities regulations, staff is seeking Village Board direction on whether to require a special use for these facilities when they are located in one of these Districts. If this is the Board's preference, staff would send the appropriate Zoning Code amendment to the Plan & Zoning Commission for a hearing.

If the Village Board adopts the small wireless facilities regulations; staff will research design and construction standards that may help mitigate the impact of these facilities. We will then bring those back to the Board for consideration.

Mr. Rhodes is very well versed in the Act and will attend the August 21 Village Board meeting to answer any questions the Board may have.

Attachments:

1. Memo from Klein Thorpe and Jenkins
2. Ordinance Establishing Small Wireless Facility Regulations
3. Small Wireless Facilities Deployment Act FAQ

Executive Action:

A motion to approve an ordinance amending Chapter 18 of the Village Code to establish regulations for small wireless facilities.

MEMORANDUM

TO: Everette M. Hill

FROM: James A. Rhodes

DATE: August 6, 2018

**RE: An Ordinance Amending the Village of Northfield Municipal Code
Regarding the Permitting, Regulation and Deployment of Small
Wireless Facilities**

Attached with this memorandum is an Ordinance (the “Ordinance”) regulating the permitting and deployment of small wireless facility installations consistent with the requirements of the Small Wireless Facilities Deployment Act, P.A. 100-0585 (the “Act”) signed into law by Governor Rauner on April 12, 2018.

A small wireless facility transmits data and wireless communications to and from a wireless device, such as a computer, cell phone or tablet. The Act limits the ability of local authorities to regulate the installation of small wireless facilities. The Act provides that small wireless facilities are permitted uses in all rights-of-way, and on any property zoned exclusively for commercial or industrial use. In these zoning districts, municipalities cannot regulate the location of small wireless facilities. In residential zoning districts, zoning provisions apply, subject to Federal Communications Commission timeframes for review and approval.

Village’s authority to regulate small cells is limited by the Act to the following:

1. Requiring permits be applied for which include specific information on:
 - a. Structural integrity of the municipal pole to be used;
 - b. The location of each small cell to be installed and the surrounding small cells already installed or proposed to be installed by a wireless carrier;
 - c. Specifics about the equipment, including type and model, and number of antennae to be installed;
 - d. Construction schedules for installation and maintenance.
2. Requiring an agreement to be entered into with the Village for colocation upon Village owned poles.

3. Imposing Collocation Requirements to:

- a. Require space for public safety uses;
 - b. Require work to be performed by a trained and skilled technician and installed in a workmanlike manner that meets common industry standards;
 - c. Require that small wireless facilities not interfere with public safety uses;
 - d. Require compliance with certain design and stealth standards;
 - e. Require compliance with construction standards for work in the rights of way that do not conflict with the provisions of the Act.
4. Providing for potential alternate placing of small cells upon new poles;
 5. Placing height limitations on the installation of small cells on existing poles or for new poles that are consistent with the Act, subject to a variation process for the those applicants that desire to exceed the limitation;
 6. Implementing permit fees, not to exceed the maximums provided in the Act;;
 7. Implementing a recurring annual rate for each small cell located upon a Village owned pole, not to exceed \$200 per year per pole;
 8. Requiring indemnification protections for the Village;
 9. Requiring the Village be named as an additional insured and receive protections under the applicant's insurance policies

The above-mentioned regulations have been incorporated into the attached draft ordinance.

While these regulations are not expansive and the Village is limited, even as a Home Rule unit of government, in its powers to regulate small cells as it has in the past, it is the recommendation of the Village Staff that the Village adopt an ordinance regulating these aspects (and others) as allowed by the Act.

While the Village is not required to adopt an ordinance in regards to small wireless facilities, not doing so would allow small wireless providers to install small wireless facilities with no Village oversight or notice, provided they comply with the requirements of the Act.

The attached Ordinance has been drafted after reviewing the ordinances of the Village. It replaces Article VI of Chapter 18 of the Village Code.

Please let me know if you have any questions.



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15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
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DD: 312-984-6417
jarhodes@ktjlaw.com

www.ktjlaw.com

SMALL WIRELESS FACILITIES DEPLOYMENT ACT FAQ

1. May a municipality reject the proposed collocation of a small wireless facility on any utility pole?

Generally, a municipality may not deny the collocation of a small wireless facility on an existing utility pole, nor require the placement of small wireless facilities on a specific pole or category of poles. With respect to the location of small wireless facilities on a new utility pole, the municipality may propose the facilities be located upon an existing utility pole or wireless support structure located within 100 feet of the proposed new pole. The wireless provider must accept the collocation on the existing pole unless the terms and conditions of locating on the alternative location are not reasonable or if the alternative location imposes technical limits or material additional costs to the small wireless provider, as determined by the small wireless provider. The municipality may require a written certification from the small wireless provider describing why the proposed collocation is not reasonable. Section 15(d)(3).

2. Are small wireless facilities subject to municipal zoning laws?

Small wireless facilities must be classified as permitted uses in all rights of way and outside of rights of way on property zoned exclusively for commercial or industrial uses. Small wireless facilities uses may be regulated by zoning within all other zoning districts. Section 15(c). Please note that even in zoning districts where small wireless facilities are permitted uses, zoning bulk regulations (i.e. setbacks, etc.) still apply to such facilities. Section 20.

3. Is there a limitation on the size of small wireless facilities?

A small wireless facility is limited in size to 6 cubic feet for the antenna (whether or not located within an enclosure) and to 25 cubic feet for all other wireless equipment attached to the pole. However, any electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch or vertical cable runs are not included within the 25 cubic feet limitation. Section 10. The Act applies only to the collocation of small wireless facilities.

4. May a municipality establish maximum height limitations for small wireless facilities?

Yes, the Act provides that municipalities may limit the maximum height of a small wireless facility to ten (10) feet above the existing utility pole or wireless support

structure. For new or replacement utility poles, the small wireless facility can be limited to ten (10) feet above the tallest existing utility pole that is within 300 feet of the new or replacement utility pole that is within the same right-of-way within the jurisdictional boundary of the municipality. However, the municipality must establish a waiver or variance procedure for granting exceptions to the height limitations. Section 15(d)(5).

5. May a municipality impose minimum horizontal separation distances between utility poles or wireless support structures.

No, unless the location of the pole or structure causes interference with frequencies used by public safety agencies. (Section 15(d)(4)).

6. Does a municipality have any control over collocation of small wireless facilities within rights of way under the jurisdiction of the state, county or a township?

No, municipal control is limited to rights of way under the jurisdiction of, or under the control of the municipality as provided in the Illinois Highway Code. Section 10, Definition of Authority.

7. What limitations can a municipality place on ground mounted equipment?

A municipality may require reasonable spacing requirements for ground mounted equipment located in the right of way, but a waiver or variance process must be provided for granting exceptions to the spacing requirements. Section 15(d)(6)(C). In addition, a municipality may require screening of ground mounted equipment if required in its right-of-way construction ordinance.

8. What limitations can a municipality place upon undergrounding of equipment?

A wireless provider must comply with any requirements that would prohibit the installation of a new or existing utility pole in a right of way, but the municipality must establish a waiver process for granting exceptions to the undergrounding prohibition. Section 15(d)(6)(D).

9. Can a municipality require small wireless providers to comply with construction standards for small wireless facilities?

The wireless provider must comply with reasonable, non-discriminatory and generally applicable construction standards, which include but are not limited to wiring and cabling requirements, grounding requirements, utility pole extension requirements, signage limitations, and reasonable and non-discriminatory requirements regulating the size, surface area and height facilities and abandonment and removal provisions that that are consistent with the Act. Section 15(d)(6)(E). The wireless provider must also comply with applicable code provisions and regulations that pertain to public safety, such as building codes, electric codes, etc. Section 15(d)(6)(G).

Municipalities may not, however, enforce design, engineering, construction, installation or operation standards on any small wireless facility located in an interior structure or upon any campus, stadium or athletic facility not otherwise owned by the municipality other than to comply with applicable codes concerning public safety. Section 20.

10. May a municipality establish any aesthetic requirements for small cell facilities?

A municipality may establish written design standards that are generally applicable for decorative utility poles and may establish reasonable stealth, concealment and aesthetic requirements. These requirements must be adopted by an ordinance, written policy adopted by the village board or city council, a comprehensive plan, or other written design plan that applies to other occupiers of the right of way. Section 15(d)(6)(H).

11. Can a municipality regulate small cell facilities within historic districts?

Yes, a municipality may adopt reasonable, technically feasible and non-discriminatory design and concealment requirements, including restrictions on a specific category of poles, so long as the restriction would not have the effect of prohibiting the provider's technology. Section 15(d)(6)(I).

12. May a municipality require a small wireless provider to obtain a permit in order to install a small wireless facility?

Yes, a permit may be required, however, the information to be provided on any application is limited by the Act. Section 15(d).

13. How may permit applications be submitted?

A municipality may require that permit applications be submitted by personal delivery, by regular mail postmarked on the date due, or by other commonly used means, including electronic mail. Section 15(d)(15).

14. May a small wireless provider submit one application for multiple small wireless facility collocations?

Yes, an application for a single permit for up to 25 small wireless facilities may be submitted if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure. The municipality may treat small wireless facility collocations separately in cases where incomplete information has been provided for one or more locations. The municipality may issue separate permits for each collocation. The time limit for approving the permit application is the same as for one collocation. Section 15(d)(11).

15. May a municipality charge a permit fee for the review of the permit application?

Yes, a municipality may charge a permit application fee of up to \$650 for a permit to collocate a single wireless facility on an existing utility pole or wireless support structure and up to \$350 for each small wireless facility if the application is for collocation of more

than one small wireless facility on existing utility poles or wireless support structures. A municipality may charge a permit application fee of up to \$1,000 for each wireless facility to be located upon a new utility pole or wireless support structure. It is our opinion that a replacement pole constitutes a new utility pole or wireless support structure. Section 15(e).

16. Can a municipality require a small wireless provider to provide any other form of consideration for a permit?

No, a municipality cannot require a small cell wireless provider to perform services unrelated to the collocation, or in-kind contributions such as free service, reserving fiber, conduit or utility pole space. Section 15(d)(1).

17. Are there time limits for processing a small wireless facility permit application?

Yes, within 30 days of receiving an application, the municipality must notify the applicant in writing if the application is incomplete and specifically identify any missing information or documents. If the municipality does not notify the small wireless provider within the 30 day period, the application is deemed complete. If an application is incomplete, any time limits for approval of the application are tolled from the date notice is given of the incomplete application until the application is submitted and complete. If an application is resubmitted, the municipality has another 30 days to determine whether the application is complete and must again provide written notice if the application is deemed incomplete.

A municipality must approve or deny a permit application to collocate a small wireless facility on an existing utility pole or wireless support structure within 90 days. The permit applicant may notify the municipality on the 75th day after submittal of its application that it intends to proceed with the permitted activity if it does not receive any notice of approval or denial from the municipality within the 90 day period. The permit is then deemed approved on the latter of the 90th day after submission of the application or the 10th day after receipt of the notice, unless the municipality denies the permit in writing within the time limits specified.

An application to collocate a small wireless facility on a new pole must be approved or denied within 120 days from the date of application submittal. The permit applicant may notify the municipality on the 105th day after submittal of its application that it intends to proceed with the permitted activity if it does not receive any notice of approval or denial from the municipality within the 90 day period. The permit is deemed approved on the latter of the 120th day after submission of the application or the 10th day after receipt of the notice, unless the municipality denies the permit in writing within the time limits specified. Section 15(d)(8)(A).

The above time limits may be tolled by agreement of the parties or during a local, state or federally declared emergency. Section 15(d)(10).

18. May a municipality condition the collocation upon the replacement of an existing pole or wireless support structure?

Yes, if a municipality determines that an applicable code, regulations that concern public safety, or the requirements of Section 15(d)(6) would require replacement of the utility pole or wireless support structure, the municipality may deny the permit subject to replacement of the pole at the cost of the wireless provider.

19. What is the procedure for denying a permit?

The municipality must document, in writing, the basis for denial of the permit and the replacement condition, including the specific code provisions or application conditions upon which denial was based. The denial must be sent within the time limits set forth above. The applicant may cure the deficiencies identified in the denial and resubmit the application within 30 days after the notice of denial has been sent. No additional permit fee may be imposed for the resubmittal. Review of the resubmitted application is limited to the deficiencies cited in the denial. The municipality has 30 days to send notice of approval or denial of the resubmittal. If no notice is sent, the resubmittal is deemed approved and the applicant can provide notice of its intention to proceed. However, if the resubmitted application includes a new location, new or different structure, new antennas or other wireless equipment, the 30 day time period does not apply and the municipality has the full 90 day period within which to review the resubmitted application. Section 15(d)(9).

20. Is there a time limit for the installation of the small wireless facility?

Yes, the small wireless provider must complete the installation within 180 days of the issuance of the permit, unless the municipality agrees to extend the time period or the delay is caused by make-ready work for a municipal utility pole or the lack of electric power, or backhaul availability, provided that the wireless provider has requested an extension within 60 days after issuance of the permit. The additional time granted may not exceed 360 days from the issuance of the permit. Section 15(d)(12).

21. Does an approved permit have an expiration date?

An approved permit duration is 5 years and the permit may be renewed for equivalent durations unless the municipality makes a finding that the small wireless facilities or the new or modified utility pole do not comply with applicable codes or the applicable provisions of the Act. Section 15(d)(13).

22. May the municipality require a new permit or the payment of a fee for routine maintenance, or replacement of small wireless facilities?

Generally, no. No permit or fee may be required for routine maintenance or for replacement of small wireless facilities that are substantially similar, the same size, or smaller if the wireless provider provides at least 10 days notice of the planned

replacement including equipment specifications consistent with the applicable requirements of the Act, or the installation, placement or maintenance of micro wireless facilities suspended between existing utility poles.

A permit may be required to work within the rights of way for activities that may affect traffic patterns or require lane closures. Section 15(f).

23. What effect does the Act have on existing small wireless agreements?

Existing agreements remain in effect for sites applied for prior to the effective date of the Act (June 1, 2018), subject to the applicable termination provisions. Section 15(h). Applications submitted after the effective date of the Act (June 1, 2018) are subject to the existing agreement for a period of two years after the effective date of the Act (until May 31, 2020). After that, a wireless provider may accept the rates, terms and fees the municipality makes available under the Act. A wireless provider may accept the rates, terms and fees that the municipality makes available under the Act with respect to all applications submitted 2 or more years after the effective date of the Act, even if the existing agreement is still in force. The small wireless provider must provide written notice that it opts to accept the fees, terms and rates under the Act. Section 15(i)(4)(E).

24. May a municipality charge a small wireless provider for collocating on a municipal utility pole?

Yes, a municipality may charge a fee of \$200 per year per pole to collocate on a municipal utility pole or an amount equal to the actual, direct, and reasonable cost related to the wireless provider's use of space on the municipal utility pole. Section 15(i)(3).

25. May a wireless provider collocate upon a municipal utility pole that does not support aerial facilities used to provide communications services or electric service?

Yes. If a wireless provider selects a municipal utility pole that does not currently support aerial facilities for communications services or electric service, the municipality as part of the permit review process, must provide a good faith estimate for any make-ready work necessary to enable the collocation, including pole replacement. The estimate must be provided within the 90 day review period. Upon acceptance of the good faith estimate, the municipality must complete the make-ready work including any pole replacement within 60 days at the wireless provider's sole cost and expense. Section 15(i)(4)(C).

26. May a municipality deny a collocation on municipal utility poles that are not located within a right of way?

A municipality must allow a collocation on municipal utility poles not located within rights of way to the same extent that the municipality permits access to utility poles to other commercial projects or uses. Any fees for use of such poles must be reasonable and non-discriminatory. Section 15(j).

27. Can a municipality establish requirements for the removal of small cell facilities no longer in use?

Yes, a municipality may adopt reasonable rules with respect to the removal of abandoned small wireless facilities. A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned and the wireless provider must remove the facility within 90 days of receipt of written notice from the municipality of the abandonment. The notice must be certified mail, return receipt requested to the last known address of the owner of the facility. If the facility is not removed within the time period specified, the municipality make cause the removal pursuant to the terms of the attachment agreement or as provided by law for the abatement of nuisances. Section 15(k).

28. Is a municipality required to maintain municipal utility poles once installed?

A municipality may make a non-discriminatory decision to eliminate above ground utility poles of a particular type generally and after such decision is made is no longer required to maintain those poles. However, with respect to utility poles upon which small cell facilities are located, the municipality must either continue to maintain the utility pole or install an alternative pole; offer to sell the utility pole to the wireless provider at a reasonable cost; or allow the wireless provider to install its own utility pole. Section 15(k)(1).

29. How are disputes with a small wireless provider resolved?

The Act provides that the circuit court has jurisdiction to resolve any disputes arising under the Act. Section 25.

30. May a municipality as a condition of permit approval require the small cell provider to indemnify the municipality from liability arising out of the use and occupancy of the right of way?

Yes, the Act requires a small cell provider to indemnify the municipality from liability or loss arising out the use and occupancy of the right of way. Section 30.

31. May the municipality require the small cell provider to maintain insurance?

Yes, the Act allows a municipality to require the wireless provider to carry property insurance covering all risks; worker's compensation insurance as required by law; and commercial general liability insurance with respect to activities on municipal improvements or rights of way.

The small wireless provider may self-insure, but the municipality may require evidence to demonstrate the financial ability of the provider to self-insure for the coverage and limit required. Section 35.

32. May a home rule municipality enact its own requirements for collocation or permitting?

No, the Act pre-empts home rule authority. A home rule municipality may not regulate small wireless facilities in a manner inconsistent with the Act. Section 40.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF NORTHFIELD REGARDING THE PERMITTING, REGULATION AND DEPLOYMENT OF SMALL WIRELESS FACILITIES

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Northfield, Cook County, Illinois, in the exercise of its home rule powers, as follows:

SECTION 1: The following recitals are set forth as a part of this Ordinance.

A. The Village of Northfield (“Village”) is a municipal corporation duly organized and existing under the laws of the State of Illinois; and

B. The public rights-of-way within Village limits are used to provide essential public services to Village residents and businesses. The public rights-of-way within the Village are a limited public resource held by the Village for the benefit of its citizens and the Village has a custodial duty to ensure that the public rights-of-way are used, repaired and maintained in a manner that best serves the public interest; and

C. Growing demand for personal wireless telecommunications services has resulted in increasing requests nationwide and locally from the wireless industry to place small cell antenna facilities, distributed antenna systems, and other small wireless telecommunication facilities on utility and street light poles and other structures both within the public rights-of-way and in other locations; and

D. The Village is authorized under the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and Illinois law to adopt ordinances pertaining to the public health, safety and welfare; and

E. The Village is further authorized to adopt the amendments contained herein pursuant to its authority to regulate the public right-of-way under Article 11, Division 80 of the Illinois Municipal Code (65 ILCS 5/11-80-1 *et seq.*); and

F. The Village is authorized, under existing State and federal law, to enact appropriate regulations and restrictions relative to small cell antenna facilities, distributed antenna systems, and other small personal wireless telecommunication facility installations both within the public rights-of-way and in other locations within the jurisdiction of the Village; and

G. Public Act 100-585, known as the Small Wireless Facilities Deployment Act, approved by the Governor on April 12, 2018, with an effective date of June 1, 2018, acts to impose certain additional requirements on municipalities, including the Village, regarding the permitting, construction, deployment, regulation, operation, maintenance, repair and removal of certain defined small wireless facilities both within public rights-of-way and in other locations within the jurisdiction of the Village; and

H. In conformance with the requirements of the Small Wireless Facilities Deployment Act, and in anticipation of a continued increased demand for placement of small wireless facilities of the type regulated by the Small Wireless Facilities Deployment Act both within the public rights-of-way and in other locations within the jurisdiction of the Village, the Village President and Board of Trustees finds that it is in the best interests of the public health, safety and general welfare of the Village to adopt the code amendments below in order to

establish generally applicable standards consistent with the Small Wireless Facilities Deployment Act (Public Act 100-585) for the design, permitting, location, construction, deployment, regulation, operation, maintenance, repair and removal of such small wireless facilities both within the public rights-of-way and in certain other locations within the jurisdiction of the Village so as to, among other things: (i) prevent interference with the facilities and operations of the Village utilities and of other utilities lawfully located in public rights-of-way or in other locations within the Village; (ii) preserve the character of the neighborhoods in which such small wireless facilities are installed; (iii) minimize any adverse visual impact of small wireless facilities and prevent visual blight in the neighborhoods in which such facilities are installed; (iv) ensure the continued safe use and enjoyment of private properties adjacent to small wireless facilities; (v) provide appropriate aesthetic protections to designated areas and historic landmarks or districts within the Village; and (vi) ensure that the placement of small wireless facilities does not negatively impact public safety and the Village's public safety technology.

SECTION 2: The Northfield Village Code, Chapter 18, "Appurtenant Structures", is hereby amended to renumber Article VII, "Penalties" to Article VIII, "Penalties" and Section 18-49 is hereby renumbered to be 18-70.

SECTION 3: The Northfield Village Code, Chapter 18, "Appurtenant Structures", is hereby amended by adding a new Article VII, entitled "Small Wireless Facilities", to read in its entirety as follows:

ARTICLE VII. SMALL WIRELESS FACILITIES

- 18-49: PURPOSE:**
- 18-50: INTERACTION WITH OTHER CODE PROVISIONS AND LAWS:**
- 18-51: DEFINITIONS:**
- 18-52: ZONING:**
- 18-53: PERMITS; APPLICATION PROCESS:**
- 18-54: CONSTRUCTION:**
- 18-55: PERMIT DURATION:**
- 18-56: HEIGHT LIMITATIONS:**
- 18-57: GENERAL REQUIREMENTS:**
- 18-58: STEALTH, CONCEALMENT AND DESIGN STANDARDS:**
- 18-59: RESERVATION OF VILLAGE UTILITY POLE SPACE:**
- 18-60: APPLICABILITY OF EXISTING AGREEMENTS:**
- 18-61: COLLOCATION ON VILLAGE OWNED INFRASTRUCTURE:**
- 18-62: NOTICE OF SALE OR TRANSFER:**
- 18-63: ABANDONMENT:**
- 18-64: DISPUTE RESOLUTION:**
- 18-65: INDEMNIFICATION:**
- 18-66: INSURANCE:**
- 18-67: MAINTENANCE OF SMALL WIRELESS FACILITIES:**
- 18-68: REVOCATION OF PERMIT:**
- 18-69: EXCEPTIONS TO APPLICABILITY:**

18-49: Purpose: Consistent with the requirements of the Small Wireless Facilities Deployment Act (Public Act 100-585), and in anticipation of a continued increased demand for placement of small wireless facilities of the type regulated by the Act both within the public rights-of-way and in other locations within the jurisdiction of the Village, the Village Board has found it to be in the best interests of the public health, safety and general welfare of the Village

to adopt the code amendments set forth in this chapter in order to establish generally applicable standards for the design, permitting, location, construction, deployment, regulation, operation, maintenance, repair and removal of such small wireless facilities both within the public rights-of-way and in other locations within the jurisdiction of the Village so as to, among other things:

- A. Prevent interference with the facilities and operations of the Village's utilities and of other utilities lawfully located both within public rights-of-way and in other locations within the jurisdiction of the Village;
- B. Preserve the character of the neighborhoods in which such small wireless facilities are installed;
- C. Minimize any adverse visual impact of small wireless facilities and prevent visual blight in the neighborhoods in which such facilities are installed;
- D. Ensure the continued safe use and enjoyment of private properties adjacent to small wireless facilities;
- E. Provide appropriate aesthetic protections to any designated historic landmarks or districts within the Village; and
- F. Ensure that the placement of small wireless facilities does not negatively impact public safety and the Village's public safety technology.

18-50: Interaction with Other Code Provisions and Laws:

- A. Other Code Provisions. The provisions of this chapter are intended to supplement general requirements and standards relative to the siting of telecommunication facilities and generally applicable requirements for construction within public rights-of-way set forth elsewhere within this code, including but not limited to the regulations set forth in chapter 11, article III of the Village Code, section B-3.3(8) of the Subdivision Code and the Community Facilities Plan of the Comprehensive Plan. In the event of a conflict, however, the provisions of this chapter shall control in all matters involving small wireless facilities, as defined below.
- B. State and Federal Laws. In the event that applicable federal or State laws or regulations conflict with the requirements of this chapter, a wireless provider shall comply with the requirements of this chapter to the maximum extent possible without violating such federal or State laws or regulations.

18-51: Definitions:

As used in this chapter, the following terms shall have the following meanings:

"Act" means the Small Wireless Facilities Deployment Act (Public Act 100-585).

"Antenna" means communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

"Applicable codes" means uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, including the National Electric Safety Code.

"Applicant" means any person who submits an application and is a wireless provider.

"Application" means a request submitted by an applicant to the Village for a permit to collocate small wireless facilities, and a request that includes the installation of a new utility pole for such collocation, as well as any applicable fee for the review of such application.

"Authority" means the Village or other unit of local government that has jurisdiction and control for use of public rights-of-way as provided by the Illinois Highway Code for placements within public rights-of-way or has zoning or land use control for placements not within public rights-of-way.

"Collocate" or "collocation" means to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole, whether existing or new.

"Communications service" means cable service, as defined in 47 U.S.C. 522(6), as amended; information service, as defined in 47 U.S.C. 153(24), as amended; telecommunications service, as defined in 47 U.S.C. 153(53), as amended; mobile service, as defined in 47 U.S.C. 153(33), as amended; or wireless service other than mobile service.

"Communications service provider" means a cable operator, as defined in 47 U.S.C. 522(5), as amended; a provider of information service, as defined in 47 U.S.C. 153(24), as amended; a telecommunications carrier, as defined in 47 U.S.C. 153(51), as amended; or a wireless provider.

"Director of Public Works" means that person appointed to the position of the Director of Public Works of the Village of Northfield, or his or her designee.

"FCC" means the Federal Communications Commission of the United States.

"Fee" means a one-time charge.

"Historic district" or "historic landmark" means a building, property, or site, or group of buildings, properties, or sites that are either (i) listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register, the individual who has been delegated the authority by the federal agency to list properties and determine their eligibility for the National Register, in accordance with Section VI.D.1.a.i through Section VI.D.1.a.v of the Nationwide Programmatic Agreement codified at 47 CFR Part 1, Appendix C; or (ii) designated as a locally landmarked building, property, site, or historic district by an ordinance adopted by the Village pursuant to a preservation program that meets the requirements of the Certified Local Government Program of the Illinois State Historic Preservation Office or where such certification of the preservation program by the Illinois State Historic Preservation Office is pending.

"Law" means a federal or State statute, common law, code, rule, regulation, order, or local ordinance or resolution.

"Micro wireless facility" means a small wireless facility that is not larger in dimension than twenty-four (24) inches in length, fifteen (15) inches in width, and twelve (12) inches in height and that has an exterior antenna, if any, no longer than eleven (11) inches.

"Permit" means a written authorization required by the Village or other permitting authority to perform an action or initiate, continue, or complete a project.

"Person" means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

"Public safety agency" means the functional division of the federal government, the State, a unit of local government, or a special purpose district located in whole or in part within this State, that provides or has authority to provide firefighting, police, ambulance, medical, or other emergency services to respond to and manage emergency incidents.

"Public Utility" shall have the same meaning as set forth in Section 3-105 of the Public Utilities Act, 220 ILCS 5/3-105.

"Rate" means a recurring charge.

"Right-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use. "Right-of-way" does not include authority-owned aerial lines.

"Small wireless facility" means a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than six (6) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than six (6) cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than twenty-five (25) cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

"Structural Engineer" means a person licensed under the laws of the State of Illinois to practice structural engineering.

"Utility pole" means a pole or similar structure that is used in whole or in part by a communications service provider or for electric distribution, lighting, traffic control, or a similar function.

"Village" means the Village of Northfield, Illinois.

"Village utility pole" means a utility pole owned or operated by the Village in public rights-of-way.

"Wireless facility" means equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. "Wireless facility" includes small wireless facilities. "Wireless facility" does not include: (i) the structure or improvements on, under, or within which the equipment is collocated; or (ii) wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support

structures or utility poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

"Wireless infrastructure provider" means any person authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a wireless services provider but is acting as an agent or a contractor for a wireless services provider for the application submitted to the Village.

"Wireless provider" means a wireless infrastructure provider and/or a wireless services provider. This does not include, and expressly excludes, any person who is providing service to or for a private niche market.

"Wireless services" means any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, provided using wireless facilities.

"Wireless services provider" means a person who provides wireless services.

"Wireless support structure" means a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities. "Wireless support structure" does not include a utility pole.

18-52: Zoning: Small wireless facilities shall be classified as permitted uses and shall not be subject to zoning review, if collocated in rights-of-way in any zoning district, or outside rights-of-way in the following zoning districts that are exclusively commercial or industrial:

- B-2 Service Commercial District
- O/R Office/Research District
- M-1 Light Manufacturing District

In all other zoning districts, the Village's normal zoning approvals, processes and restrictions , which do not conflict with the provisions of this ordinance, shall apply.

18-53: Permits; Application Process: Unless otherwise specifically exempted in this chapter, a permit to collocate a small wireless facility within the Village is required in all cases. Permits are subject to the following:

A. Permit Applications: Permit applications for the collocation of small wireless facilities shall be made on a form provided by the Village for such purpose. In addition to any generally applicable information required of other communications service providers or for other installations in the public right-of-way, applicants must, when requesting to collocate small wireless facilities on a utility pole or wireless support structure, provide the following information:

1. Site specific structural integrity and, for a Village utility pole, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;

2. The location where each proposed small wireless facility or utility pole would be installed and digital photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed. The photographs shall include a digital photo simulation of the proposed location providing “before and after” views demonstrating the true visual impact of the proposed small wireless facilities on the surrounding environment;

3. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;

4. The equipment type and model numbers for the antennas and all other equipment associated with the small wireless facility;

5. A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved;

6. Certification that, to the best of the applicant’s knowledge, the collocation complies with the written design standards established by the Village, and with the various other requirements set forth in this chapter and code;

7. Copies of all licenses, permits and approvals required by or from the Village (i.e. zoning approval, where required), other agencies and units of government with jurisdiction over the design, construction, location and operation of said small wireless facility. The applicant shall maintain such licenses, permits and approvals in full force and effect and provide evidence of renewal or extension thereof when granted; and

8. In the event the small wireless facility is proposed to be attached to an existing utility pole or wireless support structure owned by an entity other than the Village, legally competent evidence of the consent of the owner of such pole or wireless support structure to the proposed collocation.

B. Means of Submission: Permit applications, along with all supporting information, for the collocation of small wireless facilities shall be submitted by personal delivery or by other means approved by the Village.

C. Multiple Applications for Same Location: Multiple applications for collocation on the same utility pole or wireless support structure shall be processed based on a first fully complete application, first-served basis.

D. Permit Application Fees: All applications for collocation of small wireless facilities shall be accompanied by a nonrefundable application fee in the following amounts:

Request to collocate a small wireless facility that includes the installation of a new utility pole or wireless support	\$1,000.00 per small wireless facility
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structure	
Request to collocate a single small wireless facility on an existing utility pole or wireless support structure	\$650.00
Request to collocate multiple small wireless facilities on existing utility poles or wireless support structures addressed in a single application	\$350.00 per small wireless facility

E. Permit review timelines:

1. **Completeness of Application:** Requests for the collocation of small wireless facilities shall be reviewed for conformance with the requirements of the Act, this chapter, and other applicable provisions of this code. Within thirty (30) days after receiving an application, the Village must determine whether the application is complete and notify the applicant. If an application is incomplete, the Village must specifically identify the missing information. Processing deadlines are tolled from the time the Village sends a notice of incompleteness to the time the applicant provides the missing information.

An application shall be deemed complete if the Village fails to provide notification to the applicant within thirty (30) days of the date when all documents, information, and fees specifically enumerated in the Village's permit application form are submitted by the applicant to the Village.

2. **Existing Pole or Wireless Support Structure:** Requests for the collocation of small wireless facilities on an existing utility pole or wireless support structure shall be processed on a nondiscriminatory basis and either approved or denied within ninety (90) days of submission of a completed application. A permit application shall be deemed approved if the Village fails to approve or deny the application within ninety (90) days, subject to the following: if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant shall notify the Village in writing of its intention to invoke the deemed approved remedy no sooner than seventy-five (75) days after the submission of a completed application. The permit shall be deemed approved on the later of the ninetieth (90th) day after submission of the completed application, or the tenth (10th) day after receipt of the deemed approved notice by the Village. Receipt of a deemed approved notice by the Village shall not preclude the Village from denying the permit within the allowed time limit.

3. **New Utility Pole:** Requests for the collocation of small wireless facilities that include the installation of a new utility pole shall be processed on a nondiscriminatory basis and either approved or denied within one hundred and twenty (120) days of submission of a completed application. A permit application shall be deemed approved if the Village fails to approve or deny the application within one hundred twenty (120) days, subject to the following: if an applicant intends to proceed with the permitted activity on a deemed approved basis, the

applicant shall notify the Village in writing of its intention to invoke the deemed approved remedy no sooner than one hundred five (105) days after the submission of a completed application. The permit shall be deemed approved on the later of the one hundred twentieth (120th) day after submission of the completed application, or the tenth (10th) day after receipt of the deemed approved notice by the Village. Receipt of a deemed approved notice by the Village shall not preclude the Village from denying the permit within the allowed time limit.

F. Tolling: The time limitations for approval or denial of applications shall be tolled by notice to an applicant that its application is incomplete as set forth above, upon mutual agreement of the parties, or by a local, State or federal disaster declaration or similar emergency that causes a delay.

G. Pole Replacement: Permit approval shall be conditioned on the replacement of a utility pole or wireless support structure at the applicant's sole cost where such replacement is deemed necessary for compliance with the requirements of this chapter or code relative to the siting of small wireless facilities, or other applicable codes and regulations that concern public safety.

H. Denial: The Village shall deny an application that does not meet the requirements of this chapter. The reasons for any denial of a permit shall be provided in a written notice of denial sent to the applicant, and shall include the specific code provisions or application conditions on which the denial is based.

I. Resubmittal After Denial: In the case of a permit denial, an applicant may cure the deficiencies identified in the notice of denial and resubmit a revised application once within thirty (30) days after the notice of denial is sent without payment of an additional application fee. The Village shall have thirty (30) days to approve or deny the resubmitted application or it is deemed approved, if the applicant has notified the Village of its intention to proceed with the permitted activity on a deemed approved basis, which notification may be submitted with the resubmitted application. Review of a resubmitted application is limited to the deficiencies cited in the original notice of denial. This subsection does not apply if a revised application is not resubmitted within thirty (30) days, or curing any deficiencies in the original application requires review of a new location, new or different structure for collocation, new antennas, or other wireless equipment associated with the small wireless facility. In such cases, a new application and application fee are required.

J. Consolidated Applications: Consolidated applications for small wireless facilities for the collocation of up to twenty-five (25) small wireless facilities shall be allowed if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure. Each consolidated application shall provide all the information required by this chapter for each small wireless facility at each location. If such an application includes incomplete information for one or more small wireless facility collocations, or includes requests for small wireless facilities that do not qualify for consolidated treatment, or that are otherwise denied, the Village may remove such collocation requests from the application and treat them as separate requests. Separate permits may be issued for each collocation approved in a consolidated application.

K. Alternate Locations: If an applicant is seeking to install a new utility pole as part of its application, the Village may propose that the small wireless facility be located on an existing utility pole or existing wireless support structure within one hundred (100) feet of the proposed collocation. The applicant shall accept the proposed alternate location so long as it has the right to use the location on reasonable terms and conditions, unless the alternate location imposes technical limits or additional material costs as determined by the applicant. If the applicant refuses an alternate location based on the foregoing, the applicant shall provide legally competent evidence in the form of a written certification, under oath, describing the property rights, technical limits or material cost reasons that prevent the alternate location from being utilized.

L. Exemptions: No application, permit approval or fee shall be required from a communications service provider authorized to occupy the right-of-way when the work in question is for:

1. Routine maintenance not requiring replacement of wireless facilities if the wireless provider notifies the Village in writing at least forty-eight hours prior to the planned maintenance;

2. The replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if the wireless provider notifies the Village in writing at least ten (10) days prior to the planned replacement and includes equipment specifications, including (i) equipment type and model numbers, for the replacement of equipment consistent with the equipment specifications information required on a permit application for original installation; and (ii) information sufficient to establish that the replacement is substantially similar. The wireless provider shall provide all information necessary and requested by the Village to establish that the replacement is substantially similar. The Village has the sole right and responsibility to determine if a proposed small wireless facility is substantially similar to the existing small wireless facility; or

3. The installation, placement, maintenance, operation or replacement of micro wireless facilities that are suspended on cables that are strung between existing utility poles in compliance with applicable safety codes.

The foregoing shall not exempt communications service providers from Village permitting requirements where traffic patterns are affected or lane closures are required.

18-54: Construction: Collocations for which permits are approved shall be completed within one hundred eighty (180) days of issuance of the permit, unless the Village agrees to extend the period or a delay is caused by make-ready work for a Village utility pole or by the lack of commercial power or backhaul availability at the site, provided the applicant has made a timely request within sixty (60) days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete installation does not exceed three hundred sixty (360) days after issuance of the permit. Permits that are not completed within applicable timelines shall be void absent an extension granted in writing by the Village.

18-55: Permit Duration: Permits issued for small wireless facilities pursuant to this chapter shall be for a period of five (5) years. Permits are subject to renewal at the end of the five (5) year permit period for a successive five (5) year term so long as the installation complies with the applicable code provisions in force at the time of renewal. A finding by the Village at the time of a request for renewal that an installation does not comply with the applicable code provisions in force at the time of the renewal request shall be in writing. If the Act is repealed or found unconstitutional by a court of competent jurisdiction, all permits granted by the Village under this chapter shall terminate at the end of their current term.

18-56: Height Limitations:

A. Antenna Installations: The maximum permitted height of a small wireless facility is ten (10) feet above the utility pole or wireless support structure on which the small wireless facility is collocated.

B. New Poles: The maximum permitted height of new or replacement utility pole or wireless support structure on which a small wireless facility is collocated is the higher of:

1. Ten (10) feet in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place on the date the application is submitted, and that is located within three hundred (300) feet of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the Village. The Village may designate which intersecting right-of-way within three hundred (300) feet of the proposed utility pole or wireless support structures shall control the height limitation for such facility; or

2. Forty-five (45) feet above ground level.

C. Variance Process:

A Wireless Provider may receive a variance from the Director of Public Works, pursuant to the procedures set forth in section 11-151 of chapter 11, article II, from the maximum permitted height of a new pole set forth in this section if, in addition to demonstrating the conditions of section 11-151 have been established, the wireless provider can establish that:

1. Because of a particular unusual condition, a particular hardship or practical difficulty to the wireless provider would result, as distinguished from a mere inconvenience, and such hardship or difficulty has not been created by the wireless provider; and

2. Existing utility poles or wireless support structures, or a new utility pole at the maximum permitted height for a new pole allowed by this section cannot accommodate the wireless facility at a height necessary to function effectively, under reasonable terms and conditions; and

3. The use of existing utility poles or other wireless support structures, or a new utility pole at the maximum permitted height for a new pole allowed by this section, is not technically feasible.

18-57: General Requirements:

A. **Public Safety Technology:** A wireless provider's operation of a small wireless facility may not interfere with the frequencies used by a public safety agency for public safety communications. A wireless provider must install small wireless facilities of the type and frequency that will not cause unacceptable interference with a public safety agency's communications equipment. Unacceptable interference is determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licenses by a public safety agency. If a small wireless facility causes such interference, and the wireless provider has been given written notice of the interference by the public safety agency, the wireless provider, at its own expense, shall take all reasonable steps necessary to correct and eliminate the interference, including, but not limited to, powering down the small wireless facility and later powering up the small wireless facility for intermittent testing, if necessary. The Village may terminate a permit for a small wireless facility based on such interference if the wireless provider is not making a good faith effort to remedy the problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC, including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675. The burden to establish the good faith effort shall be on the wireless provider, which shall timely deliver to the Village all information necessary to demonstrate its efforts to resolve the interference consistent with the Code of Federal Regulations sections cited above. Failure to remedy the interference as required herein shall constitute a public nuisance and the small wireless facility may be abated through the procedures for abatement of such nuisances set forth in this code.

B. A wireless provider shall not construct or maintain any small wireless facility that:

1. Obstructs, impedes or hinders the usual travel or public safety on a right-of-way;
2. Obstructs the legal use of right-of-way by utility users;
3. Violates nondiscriminatory applicable codes;
4. Violates or conflicts with chapter 11, article III, or other applicable regulations set forth in this code or otherwise adopted by the Village, except to the extent such chapters, sections or regulations may be modified by the provisions of this chapter; or
5. Violates the federal Americans with Disabilities Act of 1990 (42 U.S.C. Section 12101 *et seq.*)

C. **Contractual Requirements:** Wireless providers shall comply with all requirements imposed by a contract between the Village and any private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.

D. **Ground-Mounted Equipment:** Wireless providers shall comply with the ground mounted equipment spacing requirements within rights-of-way as set forth in chapter 11, article III of this code.

E. **Undergrounding:**

1. The wireless provider shall comply with Village code provisions or regulations concerning undergrounding requirements, including those provisions or regulations that prohibit the installation of new or the modification of existing utility poles or equipment in the right-of-way, including but not limited to section 11.145F of chapter 11, article III, Section B-3.3(8) of the Village's subdivision code and the Community Facilities Plan of the Village's Comprehensive Plan.

2. A Wireless Provider may receive a variance waiver from the Director of Public Works to allow a small wireless facility to be located above ground in an area where Village ordinances or regulations prohibit or restrict above ground facilities if the wireless provider can, in addition to demonstrating the conditions of section 11-151 have been met, establish that:

a. Underground equipment is not technically feasible and there is no reasonable alternative or location that is more aesthetically favorable to adjacent property owners and to effective use and management of the right-of-way; and

b. An above ground small wireless facility at the proposed location is necessary at the proposed location to provide coverage in a specified area; and

c. An above ground small wireless facility at the proposed location will not disrupt traffic or pedestrian circulation or constitute a safety hazard; and

d. An above ground small wireless facility at the proposed location will not interfere with public safety uses or frequencies; and

e. Space exists within the public right-of-way to accommodate the above ground small wireless facility at the proposed location; and

f. An above ground small wireless facility at the proposed location will not create a safety hazard; and

g. The above ground small wireless facility is located and designed in such a way so as to minimize its visual impact on adjacent properties; and

h. In any historical area, that the above ground small wireless facility will not detrimentally affect the historical nature of the area.

3. Screening for Ground Mounted Facilities. Where a ground-mounted facility is allowed, such equipment shall be screened around the perimeter in accordance with a landscape plan sealed by a professional landscape architect. Plant materials shall include a mixture of deciduous and coniferous planting materials. The owner or wireless provider shall be responsible for maintenance of all landscaping as provided in the approved landscape plan.

4. Future Undergrounding: The Village may, from time to time, make a decision to eliminate above-ground utility poles of a particular type generally, such as electric utility poles, in all or a significant portion of the Village. In the event that such a utility pole has a collocated small wireless facility in place at the time of such a decision, the Village shall either:

a. Continue to maintain the utility pole, or install and maintain a reasonable utility pole or wireless support structure for the collocation of the small wireless facility; or

b. Offer to sell the utility pole to the wireless provider at a reasonable cost, or allow the wireless provider to install its own utility pole so it can maintain service from that location.

F. Collocation Limits: Wireless providers shall not collocate small wireless facilities on Village utility poles that are part of an electric distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the pole.

However, the antenna and support equipment of the small wireless facility may be located in the communications space on the Village utility pole and on the top of the pole, if not otherwise unavailable, if the wireless provider complies with applicable codes for work involving the top of the pole.

For purposes of this subsection, the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.

G. Code Compliance: Wireless providers shall comply with applicable codes and local code provisions or regulations that concern public safety.

18-58: Stealth, Concealment and Design Standards: Every small wireless facility installation shall comply with the following standards:

A. General Stealth, Concealment and Design Standards: Installations shall comply with any stealth, concealment, design and aesthetic standards applicable to utility installations in the public right-of-way, as set forth in chapter 11, article III of this code, as well as any written design standards that are generally applicable for decorative utility poles, or reasonable stealth, concealment, design and aesthetic requirements that are otherwise identified by the Village in an ordinance, written policy adopted by the Village Board of Trustees, in the Village's comprehensive plan, or in a written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.

B. Historic Districts and Landmarks: For areas designated as historic districts, or on buildings or structures designated as historic landmarks, in addition to the stealth, concealment and design requirements referenced above, the following additional restrictions/conditions apply to the installation of small wireless facilities:

1. Small wireless facilities shall be comprised of materials that are consistent with the surrounding elements so as to blend architecturally with any buildings or structures designated as historic landmarks or located within a designated historic district, and shall be designed to blend with the surrounding historical landmarks and/or district in design and color.

2. Small wireless facilities shall not be mounted upon an historic building or structure.

C. Historic District or Landmark Limitations:

1. Any stealth, concealment and design standards in a historic district or on a historic landmark, including restrictions on a specific category of utility poles, may not have the effect of prohibiting any provider's technology. Such stealth, concealment and design measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility.

2. This section shall not be construed to limit the Village's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101, *et seq.*, and the regulations adopted to implement those laws.

18-59: Reservation of Village Utility Pole Space: The Village may reserve space on Village-owned utility poles for future public safety uses or for Village electric utility uses. Such reservation may preclude collocation of small wireless facilities if the Village reasonably determines that the Village's utility pole cannot accommodate both uses.

18-60: Applicability of Existing Agreements:

A. Existing Installations: Subject to any applicable termination provisions, where an existing agreement is in place between the Village and a wireless provider relating to the collocation of small wireless facilities on Village utility poles on June 1, 2018, such agreement shall remain in effect for all small wireless facilities collocated on the Village's utility poles pursuant to applications submitted prior to June 1, 2018.

B. Applications Received Between June 1, 2018 and June 1, 2020: Subject to any applicable termination provisions, where an existing agreement is in place between the Village and a wireless provider relating to the collocation of small wireless facilities on Village utility poles on June 1, 2018, such agreement shall remain in effect for all small wireless facilities collocated on the Village's utility poles pursuant to applications submitted after June 1, 2018, but prior to June 1, 2020, until June 1, 2020 or receipt by the Village from the wireless provider of a notice that it is opting to accept the rates, fees and terms of this chapter and the Act received after June 1, 2020, whichever is later.

C. Applications Received After June 1, 2020: Subject to any applicable termination provisions, where an existing agreement is in place between the Village and a wireless provider relating to the collocation of small wireless facilities on Village utility poles on June 1, 2018, such agreement shall remain in effect for all small wireless facilities collocated on the Village's utility poles pursuant to applications submitted after June 1, 2020, until receipt by the Village of a notice from the wireless provider that it is accepting the rates, fees, terms and conditions of this chapter.

18-61: Collocation on Village Owned Infrastructure:

A. Fee: The annual fee to collocate a small wireless facility on a Village-owned utility pole located in a right-of-way shall be the higher of:

1. \$200/year per small wireless facility; or

2. The actual, direct, and reasonable costs related to the wireless providers use of space on the pole.

B. Exception: Small wireless facilities collocated on Village-owned utility poles located outside of public right-of-way are not subject to the rate limitations in this section.

C. Attachment Agreement: An attachment agreement in a form approved by the Village is required for any collocation upon any Village owned utility pole or wireless support structure.

18-62: Notice of Sale or Transfer: A wireless provider shall, prior to any sale or transfer of ownership or control of a small wireless facility located within the jurisdiction of the Village, provide written notice to the Village of such sale or transfer of control. Such notice shall include the name and contact information of the new wireless provider.

18.63: Discontinuance of Use and Abandonment:

A. A wireless provider shall advise the Village of any discontinuance of use of a small wireless facility and shall remove the facility within ninety (90) days of such discontinuance.

B. A small wireless facility that is not operated for a continuous period of twelve (12) months shall be considered abandoned and the owner of the facility shall remove the small wireless facility within ninety (90) days after receipt of written notice from the Village notifying it of the abandonment. The notice shall be sent by certified or registered mail, return receipt requested, by the Village to the owner at its last known address. If the small wireless facility is not removed within ninety (90) days after receipt of such notice, such wireless facility shall be deemed to be a nuisance and the Village may remove or cause the removal of such facility, and recover or place a lien for its costs, pursuant to the terms of its pole attachment or other agreement for Village utility poles or through the procedures for abatement of nuisances set forth in this code.

C. In the event the Village suspects that the wireless provider is no longer using the small wireless facilities to provide wireless service, it may send the wireless provider written notice that requires the wireless provider to remove the small wireless facility or provide proof that the small wireless facility is operational and still being used within thirty (30) days, and informs the wireless provider that failure to provide proof or to remove the small wireless facility will result in the Village removing the small wireless facility at the wireless provider's cost.

18-64: Dispute Resolution:

The Circuit Court of Cook shall have exclusive jurisdiction to resolve all disputes arising under the Act. Pending resolution of a dispute concerning rates for collocation of small wireless facilities on Village utility poles within the right-of-way, the Village shall allow the collocating person to collocate on its poles at annual rates of no more than \$200 per year per pole, with rates to be determined upon final resolution of the dispute.

18.65: Indemnification: Other than for liabilities and losses due to or caused by the sole negligence of the Village or its employees or agents, a wireless provider shall indemnify and hold the Village harmless against any and all liability or loss from personal injury or property damage

resulting from or arising out of, in whole or in part, the use or occupancy of the Village infrastructure or improvements, or right-of-way associated with such infrastructure or improvements by the wireless provider or its employees, agents, or contractors arising out of the rights and privileges granted under this chapter and the Act. A wireless provider proceeding under this chapter waives any claims it may have against the Village with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.

18.66: Insurance: At all times during the period in which a wireless provider's facilities are located on Village infrastructure, improvements or in right-of-way, the wireless provider shall, at its own sole cost and expense, carry the following insurance coverages:

- A. Property insurance for its property's replacement cost against all risks;
- B. Workers' Compensation insurance within statutory limits as required by law; and
- C. Commercial general liability insurance with respect to its activities on the Village infrastructure, improvements or rights-of-way, including coverage for bodily injury and property damage, with limits not less than:
 - 1. Five million dollars for bodily injury or death to each person;
 - 2. Five million dollars for property damage resulting from any one accident; and
 - 3. Five million dollars for all other types of liability.

The wireless provider shall include the Village as an additional insured on the commercial general liability policy and shall provide certificates of insurance and proof of inclusion of the Village in a commercial general liability policy to the Village prior to the collocation of any small wireless facility, and shall keep updated certificates and proof of inclusion on file with the Village at all times that the provider maintains small wireless facilities within the Village.

D. A wireless provider may self-insure all or a portion of the insurance coverage and limits required by the Village. A wireless provider that self-insures is not required, to the extent of the self-insurance, to comply with the requirement that the Village be named an additional insured. A wireless provider that self-insures shall provide to the Village evidence sufficient to demonstrate its financial ability to self-insure the insurance limits required by the Village.

18.67: Maintenance of Small Wireless Facilities:

A. A wireless provider shall maintain all small wireless facilities installed within the Village in a condition that maintains the safety, integrity and aesthetics of such facilities. Small wireless facilities shall not appear to be unkempt. In the event of a failure to properly maintain such facilities, the Village shall notify the wireless provider, in writing, who shall have thirty (30) days to correct the identified maintenance violation. If not corrected within such period, the Village reserves the right to take such action as it deems necessary, including revocation of the permit. Maintenance and replacement of small wireless facilities shall be performed by the wireless provider at the wireless provider's sole cost and expense.

B. In the event of an emergency involving an imminent threat to life or property, the Village may take corrective action to eliminate such emergency at the wireless provider's expense.

18.68: Revocation of Permit:

A. A permit to collocate a small wireless facility may be revoked for one or more of the following reasons:

1. The wireless provider obtained approval by means of fraud or made a misrepresentation of a material fact with respect to the permit application, or any required documentation or submittal.

2. The wireless provider failed to construct the small wireless facility in accordance with the approved plans.

3. The wireless provider failed to comply within any material condition of a permit issued.

4. The wireless provider substantially expanded or altered the use or the structure of the small wireless facility beyond what was requested in the permit application or approved, without the approval of the Village.

5. The wireless provider failed to notify the Village of the replacement of small wireless facilities as required by this chapter.

6. A substantial change of law has occurred affecting the wireless provider's authority to occupy or use the property upon which the small wireless facility is located.

7. The small wireless facility interferes with vehicular or pedestrian use of the public right of way.

8. The wireless provider has failed to make a safe and timely restoration of the right-of-way or the property upon which the small wireless facility is located.

9. The wireless provider has failed to properly maintain the small wireless facility as required by this chapter.

10. The wireless provider has failed to abate interference with public safety communications in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

11. The small wireless facility has been abandoned and the wireless provider has failed to remove the small wireless facilities as provided in this chapter.

B. Written notification of the permit revocation shall be sent by certified mail or shall be personally delivered to the wireless provider setting forth the basis for the revocation. The wireless provider shall, within fourteen days of the notice of revocation, file a written response with the director of public works setting forth the reasons why the permit should not be revoked along with such evidence in opposition to the revocation as the wireless provider determines necessary. Failure to file a response with the director of public works shall be deemed an

admission of the facts set forth in the notification of written notification and shall result in automatic revocation of the permit. The director of public works shall render findings and a decision within twenty-one days of the date of receipt of the wireless provider's response, if any.

C. If the director of public works revokes the permit, the wireless provider may file a written notice of appeal with the Village Clerk within twenty-one (21) days of notification of the permit revocation. Such notice shall contain a response to the decision of the director of public works. The Village Board shall hear the revocation appeal and render a decision on such appeal.

18-69: Exceptions to Applicability:

A. Nothing in this chapter authorizes the collocation of small wireless facilities on:

1. Property owned by a private party without the written consent of the property owner;
2. Property owned or controlled by a unit of local government that is not located within rights-of-way without the written consent of the unit of local government (local governments are, however, required to authorize the collocation of small wireless facilities on utility poles owned or controlled by the local government or located within rights-of-way to the same extent the local government permits access to utility poles for other commercial projects or uses);
3. A privately-owned utility pole or wireless support structure, without the consent of the property owner;
4. Property owned, leased or controlled by a park district, forest preserve district, or conservation district for public park, recreation or conservation purposes, without the consent of the affected district, excluding the placement of facilities on rights-of-way located in an affected district that are under the jurisdiction and control of a different unit of local government as provided by the Illinois Highway Code (605 ILCS 5/1-101 *et seq.*); or
5. Property owned by a rail carrier registered under Section 18c-7201 of the Illinois Vehicle Code (625 ILCS 5/18c-7201), Metra Commuter Rail or any other public commuter rail service, or an electric utility as defined in Section 16-102 of the Public Utilities Act (220 ILCS 5/16-102), without the consent of the rail carrier, public commuter rail service, or electric utility;

B. The provisions of this chapter do not apply to:

1. Facilities of an electric or gas public utility or such utility's wireless facilities if the facilities are being used, developed and maintained consistent with the provisions of subsection (i) of Section 16-108.5 of the Public Utilities Act; or
2. Small wireless facilities owned by the Village.

SECTION 4: The Northfield Village Code, Chapter 11, Article III, "Construction of Utility Facilities in the Public Rights-of-Way", Section 11-145, "Location of Facilities" is amended by adding thereto subsection I which shall state:

I. Ground-Mounted Equipment Spacing Requirements. Taking into consideration visual impact and public safety, the location and spacing of ground mounted equipment shall be

subject to the approval of the Director of Public Works in consultation with the Director of Community Development.

SECTION 5: All ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 6: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Village Code, as amended, shall remain in full force and effect.

SECTION 7: Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 8: This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

AYES: _____

NAYS: _____

ABSENT: _____

RECUSE/ABSTAIN: _____

PASSED and APPROVED this 21st day of August, 2018, by the President of the Village of Northfield.

Joan Frazier, Village President

ATTESTED and FILED in the office of the Village Clerk this 21st day of August, 2018.

Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Stacy Sigman, Clerk of the Village of Northfield, in the County of Cook and State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF NORTHFIELD REGARDING THE PERMITTING, REGULATION AND DEPLOYMENT OF SMALL WIRELESS FACILITIES

which Ordinance was passed by the Board of Trustees of the Village of Northfield at a Regular Village Board Meeting on the 21st day of August, 2018, at which meeting a quorum was present, and approved by the President of the Village of Northfield on the 21st day of August, 2018.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Northfield was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Northfield, and that the result of said vote was as follows, to-wit:

AYES: _____
NAYS: _____
ABSENT: _____
RECUSE/ABSTAIN: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Northfield, this 21st day of August, 2018.

Village Clerk

[SEAL]

6 A & B

Agenda Item Number

VILLAGE OF NORTHFIELD REGULAR BOARD MEETING SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input checked="" type="checkbox"/> Vehicle Purchase
Subject: <u>Purchase of Police Squads & Surplus</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Mike Nystrand, PW Director/FR Chief</u>	<input type="checkbox"/> Information
Department: <u>Public Works Fleet Department</u>	<input type="checkbox"/> Other:

Details:

The Police Department has seven (7) marked vehicles that are assigned for patrol activities and three (3) unmarked vehicles that are assigned to the Chief, Deputy Chief, and the Detective. Vehicles scheduled for replacement are included in the Village's Equipment Replacement Plan (ERP) Budget. As part of the budget process, the ERP is reviewed annually to ensure we make fiscally responsible recommendations for the replacement of vehicles and equipment. Replacement decisions are never solely based on age or the schedule. Many factors are taken into consideration including age, mileage, hours of operation, vehicle condition, maintenance record, special needs and function.

For FY2018/19 two (2) vehicles in the Police Department are scheduled to be replaced. The details of each are as follows and the equipment evaluation forms are attached.

Squad #3 - Is a 2016 Chevrolet Impala with 41,601 actual miles and 6,485 hours of run-time for a total engine mileage equivalency (TEME) of 129,692 miles. Based on the TEME and the fair condition of the engine, transmission, and frame, we are recommending that this vehicle be removed from police patrol service and reassigned to the Building and Community Development Department to replace staff car #24. Staff car #24 would then be sold or used for trade-in. Car #24 is a 2011 Chevrolet Impala with a TEME of 211,720 miles.

Squad #3 is proposed to be replaced with a 2018 Ford AWD Explorer/Interceptor Police Pursuit Vehicle (PPV). A suitable replacement for this vehicle is currently available, via the Northwest Municipal Conference/Suburban Purchasing Cooperative (NWMC/SPC), Contract #152 from Currie Motors, of Frankfort, IL, at \$30,036.00. Staff has reviewed this contract and has determined that the vehicles available, via the NWMC/SPC meet and/or exceed the specific requirements/specifications for this replacement vehicle.

Squad #6 - Is a 2014 Chevrolet Impala with 63,042 actual miles and 9,603 hours of run-time for a TEME of 192,084 miles. Based on the mileage and the only fair condition of the engine, transmission, and frame, we are recommending that this vehicle be removed from regular police patrol service and reassigned to the Detective to replace Squad #8. Squad #8 would then be sold or used as trade-in. Squad #8 is a 2009 Chevrolet Impala with a TEME of 412,200 miles.

Squad #6 is proposed to be replaced with a 2018 Ford AWD Explorer/Interceptor PPV. A suitable replacement for this vehicle is currently available, via the same NWMC/SPC, Contract #152 from Currie Motors, Frankfort IL, at \$29,711.00. Staff has reviewed this contract and has determined that the vehicles available, via the NWMC/SPC Contract, will meet and/or exceed the specific requirements/specifications for this replacement vehicle.

Staff is recommending that the Village take advantage of the contract pricing and approve the purchase of two (2) 2018 Ford AWD Explorer/Interceptor PPV's in the amount of \$59,747.00, (\$30,036 for Squad #3 and \$29,711 for Squad #6). The amount budgeted, in the FY2018/19 ERP for these replacements, is \$80,000.

If the purchases are approved, staff recommends that the Board approve the attached ordinance declaring Squad #8 and Staff Car #24 as surplus and permitting staff to sell or trade-in these vehicles.

Executive Action:

- A. A motion to approve the purchase of two (2) 2018 Ford AWD Explorer/Interceptor PPV in the amount of \$59,747, including options, from Currie Motors of Frankfurt, IL.**
- B. A motion to approve an ordinance declaring existing Staff Car #24 and Squad Car #8 as surplus and authorizing staff to dispose of these vehicles according to law.**

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL
PROPERTY OWNED BY THE VILLAGE OF NORTHFIELD,
COOK COUNTY, ILLINOIS**

WHEREAS, the Village of Northfield is a home rule municipality, having all of the powers and authority granted to such municipalities pursuant to Article VII, Section 6 of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, pursuant to Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4), the Corporate Authorities of the Village of Northfield may dispose of personal property when, in the opinion of a majority of the Corporate Authorities, such property is no longer necessary or useful to or for the best interests of the Village of Northfield; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Northfield that the Personal Property is no longer necessary or useful to the Village and said Personal Property will be disposed of by trading it in or selling it at auction.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Northfield, Cook County, Illinois:

SECTION 1: Pursuant to Illinois Revised Statutes, Chapter 65, Section 5/11-76-4, the President and Board of Trustees of the Village of Northfield find that the following described miscellaneous personal property:

<u>Description</u>	<u>VIN Number</u>
2009 Chevrolet Impala	2G1WS57M591295651
2011 Chevrolet Impala	2G1WD5EM1B1300430

now owned by the Village of Northfield is no longer necessary or useful to the Village of Northfield and the best interests of the Village of Northfield will be served by its sale.

SECTION 2: Pursuant to said Section 5/11-76-4, the Public Works Director of the Village of Northfield is hereby authorized to sell the aforementioned personal property at an auction.

AYES: _____

NAYS: _____

ABSENT: _____

PASSED and APPROVED by me this 21st day of August, 2018.

Joan Frazier, Village President

ATTESTED and FILED in the office of the Village Clerk this 21st day of August, 2018.

Stacy Alberts Sigman, Village Clerk

Village of Northfield

Equipment/Vehicle Evaluation Form

Equipment/Vehicle Type: Squad #8		Year/Make/Model: 2009 Chevrolet Impala PPV	
Year Acquired: FY2009/2010	In-Service Date: 5/29/09	Current Age: 9+	
Current Mileage: 137400	Current Hours**: Not available	Total Mileage: 412200 _{fleet average 3x}	
Primary Use/Function: Detective Car		Useful Life Expectancy: 8 years	
Evaluation Date: July 18, 2018		Evaluator(s): Art Amidei	

Evaluation Criteria

	GOOD	FAIR	POOR	OTHER
BODY		XX		
Comments:				
INTERIOR		XX		
Comments:				
MECHANICAL:				
Engine		XX		
Transmission		XX		
Tires/Wheels	XX	XX		
Brakes	XX	XX		
Suspension		XX		
Hydraulic System				N/A
Frame		XX	XX	
Attachments		XX	XX	
Accessories				
Other				

Comments

ACCESSORIES

Comments:

ATTACHMENTS

Comments:

The PD equipment has been recycled from last 3 cars, Squad 6 will get new equip/lighting, equipment will remain in the car for the Detective

SPECIAL CONSIDERATIONS: There is substantial rust corrosion underbody especially around the powertrain and suspension cradle similar to the last group of older Impala's

ANTICIPATED MAINTENANCE:

MAINTENANCE.ISSUES/REPAIR HISTORY: This car has had numerous ABS sensor/wiring issues, A/C, and Fuel EVAP leaks, age related

	COST	AVAILABILITY	RELIABILITY	OTHER
LAST 12 MONTHS	\$4,823.60	Good	Fair	
Suitability to Assignment? Excellent		Still Required/Needed? Yes		
Estimated Replacement Cost? \$40,000		Budgeted Amount? \$40,000		
Estimated Trade-In/Sale Value? \$2,500		Estimated Delivery Time? 16 weeks		

RECOMMENDATION

This Vehicle Will/Should:	Remain in Service, As -Is	
	Remain in Service, With Repairs	
	Be Replaced and Reassigned	
	Be Replaced and Removed from Service (Disposed)	XX
	Be Removed from Service, Not Replaced	

OVER

****Standard Hours to Miles Conversion - 1 Hour of Run Time = 20 Miles (Source GM/Ford)**

Minimum Replacement Standards

Equipment/Vehicle Type	Years	Miles/Hours
Police Squad Cars	4	75,000 Miles
Staff Vehicles - New	10	75,000 Miles
Staff Vehicles - Used	4	100,000 Miles
Police Motorcycle	10	20,000 Miles
Police ATV	10	500 Hours
Police SUV	4	75,000 Miles
Staff SUV	8	75,000 Miles
Pickup Truck	8	75,000 Miles
Small Dump Truck	8	75,000 Miles
Large Dump Truck	10	100,000 Miles
Multipurpose Vehicle	10	100,000 Miles
Sidewalk Machine	12	2000 Hours
Backhoe	13	2000 Hours
Skid Steer Tractor	13	2000 Hours
Payloader	16	2000 Hours
Vac Con Sewer Machine	10	100,000 Miles
Utility Cart	10	2000 Hours
Fire Engine	17	100,000 Miles or 2000 Hours
Fire Aerial Truck	17	100,000 Miles or 2000 Hours
Fire Squad	15	100,000 Miles or 2000 Hours
Ambulance	10	100,000 Miles or 2000 Hours
Command/Utility Van	10	100,000 Miles

Minimum standards are stated for both years and miles. Use the one that occurs first. Vehicles that are in a usable and workable condition, which can be operated safely without excessive maintenance costs, should be retained.

Maximum Percentage of Repair to Value Per Job

Age of Vehicle Years	Vehicles <8600 GVWR (%)	Vehicles >8600GVWR (%)
1	50	50
2	40	45
3	30	40
4	20	35
5	10	30
6	5	25
7	5	20
8	5	15
9+	5	10

Example: A vehicle that is 2 years old would equal a 40% maximum repair limit per job based upon replacement cost.

If the replacement cost is \$20,000. $40\% \times \$20,000 = \$8,000$, for repairs of this vehicle.

Village of Northfield

Equipment/Vehicle Evaluation Form

Equipment/Vehicle Type: Car #24		Year/Make/Model: 2011 Chevrolet Impala	
Year Acquired: FY2010/2011	In-Service Date: 12/09/2011	Current Age: 7 years	
Current Mileage: 64988	Current Hours**: 10586.5 hrs.	Total Mileage: 211720 miles	
Primary Use/Function: Community Development		Useful Life Expectancy: 8 years,	
Evaluation Date: 5/21/18		Evaluator(s): Art Amidei	

Evaluation Criteria

	GOOD	FAIR	POOR	OTHER
BODY		XX		
Comments:				
INTERIOR		XX		
Comments:				
MECHANICAL:		XX		
Engine		XX		
Transmission		XX		
Tires/Wheels		XX		
Brakes		XX		
Suspension		XX		
Hydraulic System				N/A
Frame		XX		
Attachments				N/A
Accessories				
Other				
Comments				
ACCESSORIES				
Comments:				
ATTACHMENTS				
Comments:				
SPECIAL CONSIDERATIONS:				
ANTICIPATED MAINTENANCE:				
MAINTENANCE.ISSUES/REPAIR HISTORY:				
	COST	AVAILABILITY	RELIABILITY	OTHER
LAST 12 MONTHS		Good	Good	
Suitability to Assignment? Excellent		Still Required/Needed? Yes		
Estimated Replacement Cost \$40,000		Budgeted Amount? \$40,000		
Estimated Trade-In/Sale Value? \$3,500		Estimated Delivery Time? 16 weeks		
RECOMMENDATION				
This Vehicle Will/Should:	Remain in Service, As -Is			
	Remain in Service, With Repairs			
	Be Replaced and Reassigned			
	Be Replaced and Removed from Service (Disposed)			XX
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5	10	30
6	5	25
7	5	20
8	5	15
9+	5	10

Example: A vehicle that is 2 years old would equal a 40% maximum repair limit per job based upon replacement cost.

If the replacement cost is \$20,000. 40% x \$20,000 = \$8,000, for repairs of this vehicle.

VILLAGE OF NORTHFIELD
REGULAR BOARD MEETING
SUMMARY SHEET

Meeting Date: <u>August 21, 2018</u>	<input type="checkbox"/> Ordinance
Subject: <u>Board Update</u>	<input type="checkbox"/> Resolution
	<input type="checkbox"/> Bid Authorization/Award
Submitted By: <u>Stacy Sigman, Village Manager</u>	<input checked="" type="checkbox"/> Information
Department: <u>Office of the Village Manager</u>	<input type="checkbox"/> Other:

Details:

A. Departmental Updates:

1. Office of the Village Manager
2. Community Development & Building Department
3. Finance Department – **Monthly Report**
4. Fire-Rescue & Public Works Departments
5. Police Department

B. Upcoming Meetings/Events:

August 23	Police Pension Fund meeting – 5:00 p.m.
September 3	Labor Day – Village Hall closed
September 4	Plan & Zoning Commission meeting – 7:00 p.m.
September 5	Zoning Board of Appeals Commission meeting – Cancelled
September 11	Architectural Commission meeting – 7:00 p.m.
September 17	Committee of the Whole meeting – 5:30 p.m.
September 17	Village Board meeting – 7:00 p.m.
September 25	Comprehensive Plan meeting – 7:00 p.m.

Executive Action:

None

The Village of
Northfield

Financial Status Report

Period ended June 30, 2018

(Un-Audited)



Prepared by:
Finance Department

Table of Contents

Section 1 – Executive Summary.....	Page 3
Section 2 – Revenue and Expense Summary by Fund.....	Page 4
Section 3 – Investment Reports.....	Page 10



Section 1: Executive Summary

Attached please find the preliminary financial results for the period ending June 30, 2018.

General Fund

Year-to-date revenues of \$1.3 million are \$60,093 (4.8%) above the year to date budget. Most revenues are hovering around their year to date budget. Sales tax is \$46,133 or 12% ahead of budget. Under Licenses & Permits, building permit related revenues are \$36,657 or 32.9% below budget. There are several large projects coming in the near future that will make up this short fall.

Total General Fund expenditures through June are \$1.7 million and are \$105,048 or 5.8% under the year to date budget. All departments are below their year to date budget.

Water/Sanitary Sewer Fund

Through June, total revenues of \$401,574 are slightly below budget. Water sales are 1.5 million gallons or 4.5% below expectations due to the extremely wet spring. Total year-to-date expenditures of \$440,026 are \$44,257 or 11.1% above the budget.

Salaries and Benefits

Salaries and benefits make up 68.4% of the Village's operating budget. Through June, total salaries including overtime were \$993,831 or 3.5% below the year to date budget. Benefits, including insurance, pensions (FICA/Medicare, IMRF, police pension) were \$4,503 or 1.0% below the budget.

Investments

Attached is a report of investments for the Village. Currently, the investment portfolio for the Village's non-pension funds totals \$13.6 million. \$1.7 million is invested in U.S. Government Agencies and \$249,910 in a certificate of deposit. The remainder is in cash or equivalents in local banks, the State investment pool (Illinois Funds), and the Illinois Metropolitan Investment Fund (IMET). The attached is a detailed report of the Village's investments as required in the Village's Investment Policy. All Village funds are in interest bearing accounts and are collateralized for those amounts above the FDIC insurance limit.

Also attached is a summary report of investments for the Police Pension Fund. Currently, the fund is fully invested with 53% in equities, 42% in fixed income, and 5% in cash. Over the past 12 months, the Fund has seen a net return of 5.94%.



Section 2: Revenue and Expense Summary by Fund

Purpose

This section provides a summary of current and prior fiscal year revenues and expenditures for the specified period compared to the current fiscal year budget. Revenues and expenditures are reported on a cash basis. Expenditures do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

The report includes an icon along the left side to indicate the level of budget variance for that particular revenue or expense grouping. The budget variance levels are as follows:

- Red - Indicates a negative variance of greater than or equal to 5.00% of the year-to-date budget.
- Yellow - Indicates a negative variance of 3.00% to 4.99% of the year-to-date budget.
- Green - Indicates a negative variance of less than 3% of the year-to-date budget, a positive variance of the year-to-date budget, or timing difference not anticipated to result in a year-end variance.



Village of Northfield
Revenue and Expense Summary by Fund
as of June 30, 2018

Account Number	Actual		2018-19 Fiscal Year		
	FY 2017-18	FY 2018-19	YTD	Budget	
	YTD	YTD	Budget	Variance	Annual Budget
General Fund - Revenues					
Property Taxes	-	-	70	(70)	4,174,470
Intergovernmental Revenues	596,093	703,975	644,447	59,528	3,743,620
Utility Taxes	122,269	130,101	130,785	(684)	856,250
Other Taxes	70,469	72,736	39,176	33,560	398,000
Charges for Services	82,376	95,744	88,754	6,990	519,480
Licenses & Permits	274,053	243,786	288,543	(44,758)	824,930
Fines & Forfeitures	30,053	22,305	22,767	(462)	129,000
Grants	-	1,400	333	1,067	2,000
Other Revenues	2,372	1,467	2,707	(1,240)	75,160
Interest Income	12,739	18,663	12,500	6,163	75,000
Total General Fund Revenues	1,190,424	1,290,176	1,230,082	60,093	10,797,910
General Fund					
Administration Total	180,922	176,923	193,370	16,447	1,240,260
Community Development Total	122,251	127,221	140,781	13,561	855,580
Police Department Total	1,002,449	864,114	921,912	57,799	5,215,100
Fire Department Total	338,703	352,823	362,265	9,442	2,159,780
Public Works Total	185,796	198,186	205,986	7,800	1,257,630
Total General Fund Expenses	1,830,121	1,719,266	1,824,314	105,048	10,728,350
General Fund Revenues Over/(Under) Expenses	(639,697)	(429,090)	(594,231)		69,560
Water/Sanitary Sewer Fund - Revenues					
Charges for Services	376,360	393,885	397,725	(3,840)	3,067,130
Licenses & Permits	5,850	5,100	3,183	1,917	19,100
Other Revenues	125	-	167	(167)	21,000
Interest Income	709	2,590	1,125	1,465	6,750
Total Water/San. Sewer Fund Revenues	383,044	401,574	402,200	(626)	3,113,980
Water / Sewer Fund					
Salaries	103,714	115,849	112,043	(3,806)	709,900
Benefits	38,861	42,569	39,384	(3,185)	248,320
Contractual	73,631	91,483	84,105	(7,378)	1,001,950
Commodities	19,759	21,381	16,930	(4,451)	101,580
Capital	130,429	126,528	101,042	(25,486)	606,250
Transfers	14,585	17,845	17,845	-	107,070
Debt Service	26,473	24,372	24,420	48	238,840
Total Water / Sewer Fund Expenses	407,452	440,026	395,768	(44,257)	3,013,910
Water/San. Sewer Fund Rev. Over/(Under) Exp.	(24,408)	(38,451)	6,432	43,632	100,070



Village of Northfield
Revenue and Expense Summary by Fund
as of June 30, 2018

Account Number	Actual		2018-19 Fiscal Year		
	FY 2017-18	FY 2018-19	YTD	Budget	
	YTD	YTD	Budget	Variance	Annual Budget
Motor Fuel Fund - Revenues					
● Intergovernmental. Revenues	23,899	23,831	23,260	571	139,560
● Interest Income	256	633	417	217	2,500
● Total Motor Fuel Fund Revenues	24,155	24,464	23,677	787	142,060
Motor Fuel Fund					
● Capital	5,491	6,000	5,833	(167)	35,000
● Total Motor Fuel Fund Expenses	22,906	21,815	21,648	(167)	171,630
Motor Fuel Fund Revenue Over/(Under) Expenses					
	1,249	2,649	2,028		(29,570)
Longmeadow - Revenues					
● Property Taxes	2,442	902	-	902	132,340
● Bond Proceeds	-	-	-	-	-
● Interest Income	274	517	417	100	2,500
● Total Longmeadow Revenues	2,717	1,419	417	1,002	134,840
Longmeadow					
● Total Longmeadow Expenses	6,712	5,648	5,675	27	132,350
Longmeadow Revenues Over/(Under) Expenses					
	(3,996)	(4,229)	(5,258)		2,490
Foreign Fire Ins. Fund - Revenues					
● Other Revenues	-	-	-	-	25,000
● Interest Income	66	116	83	33	500
● Total Foreign Fire Ins. Fund Revenues	66	116	83	33	25,500
Foreign Fire Insurance Fund					
● Contractual	-	1,898	1,667	(231)	10,000
● Commodities	3,141	2,049	3,583	1,535	21,500
● Total Foreign Fire Insurance Fund Expenses	3,141	3,947	5,250	1,303	31,500
Foreign Fire Insurance Fund Revenues Over/(Under) Expenses					
	(3,075)	(3,831)	(5,167)		(6,000)



Village of Northfield
Revenue and Expense Summary by Fund
as of June 30, 2018

Account Number	Actual		2018-19 Fiscal Year		
	FY 2017-18	FY 2018-19	YTD	Budget	
	YTD	YTD	Budget	Variance	Annual Budget
Storm Sewer Improvement Fund - Revenues					
Other Revenues *	15,458	6,363	6,167	196	37,000
Interest Income	708	2,132	833	1,299	5,000
Gain/Loss on Investment	23	-	-	-	-
Total Storm Sewer Improvement Fund Revenues	16,188	8,495	7,000	1,495	42,000
Storm Sewer Improvement Fund - Expenses					
Capital	3,794	4,838	44,167	39,328	790,000
Total Storm Sewer Improvement Fund Expenses	3,794	4,838	44,167	39,328	790,000
Storm Sewer Improvement Fund Revenues Over/(Under) Expenses	12,394	3,657	(37,167)		(748,000)
2016 Bond Fund Debt Service Revenue					
Interest Income	-	239	17	222	100
Total 2016 Bond Debt Service Revenue	-	239	17	222	178,100
2016 Bond Fund Debt Service Expense					
Contractual	26,424	18,970	19,000	30	178,000
Total 2016 Bond Fund Debt Service Exp.	26,424	18,970	19,000	30	178,000
2016 Bond Fund Debt Service Revenues Over/(Under) Expenses	(26,424)	(18,731)	(18,983)	193	100
2017 GO Bond Fund - Revenues					
Interest Income	-	-	5,000	(5,000)	30,000
Total 2017 GO Bond Project Fund Revenues	-	-	5,000	(5,000)	30,000
2017 GO Bond Project Fund Expenses					
Capital	-	413,962	445,217	31,254	2,671,300
Total 2017 GO Bond Project Fund Expenses	-	413,962	445,217	31,254	2,671,300
2017 GO Bond Fund Revenues Over/(Under) Expenses	-	(413,962)	(440,217)	(36,254)	(2,641,300)



Village of Northfield
Revenue and Expense Summary by Fund
as of June 30, 2018

Account Number	Actual		2018-19 Fiscal Year		
	FY 2017-18	FY 2018-19	YTD	Budget	
	YTD	YTD	Budget	Variance	Annual Budget
2017 Bond Fund Debt Service Revenue					
Property Tax	-	-	53,717	(53,717)	322,300
Interest Income	-	-	17	(17)	100
Total 2017 Bond Debt Service Revenue	-	-	53,733	(53,733)	322,400
2017 Bond Fund Debt Service Expense					
Contractual	-	45,500	45,500	-	322,300
Total 2017 Bond Fund Debt Service Exp.	-	45,500	45,500	-	322,300
2017 Bond Fund Debt Service Revenues Over/(Under) Expenses					
	-	(45,500)	8,233	(53,733)	100
Rolling Ridge SSA Project Fund Expenses					
Capital	-	219,536	-	(219,536)	-
Total Rolling Ridge SSA Project Fund Exp.	-	219,536	-	(219,536)	-
Rolling Ridge SSA Project Fund Revenues Over/(Under) Expenses					
	-	(219,536)	-	219,536	-
Rolling Ridge SSA Bond Fund Debt Service Revenue					
Interest Income	-	252	-	252	-
Total Rolling Ridge SSA Bond Debt Svc Rev	-	252	-	252	-
2016 Bond Fund Debt Service Revenues Over/(Under) Expenses					
	-	252	-	252	-
Capital Equipment & Replacement Fund - Revenues					
Other Revenues	-	6,901	41,667	(34,766)	255,000
Operating Transfers In	71,887	80,063	80,063	-	480,380
Interest Income	1,751	4,329	2,500	1,829	15,000
Gain/(Loss) on Investments	203	-	-	-	-
Total Capital Equipment & Replacement Fund Revenues	102,281	91,293	173,843	(82,550)	1,048,060
Capital Equipment & Replacement Fund - Expenses					
Capital	205,591	115,013	142,829	27,816	1,241,150
Total Capital Equipment & Replacement Fund Expenses	205,591	115,013	142,829	27,816	1,241,150
Capital Equipment & Replacement Revenues Over/(Under) Expenses					
	(103,310)	(23,720)	31,015		(193,090)



**Village of Northfield
Police Pension Detail
as of June 30, 2018**

Account Number	Account Description	Actual		2018-19 Fiscal Year		
		FY 2017-18 YTD	FY 2018-19 YTD	YTD Budget	Budget Variance	Annual Budget
Police Pension Fund Revenues						
Property Taxes						
20-00-420-4100	VILLAGE CONTRIBUTION/PROPERTY TAX	196,000	198,000	-	198,000	1,184,900
Other Revenues						
20-00-428-4197	EMPLOYEE WITHHOLDING	34,042	33,475	34,500	(1,025)	207,000
20-00-428-4199	MISC	-	-	-	-	-
Other Revenues		34,042	33,475	34,500	(1,025)	207,000
Interest Income						
20-00-430-4300	INTEREST INCOME	28,746	34,425	29,167	5,258	175,000
20-00-430-4305	GAIN/LOSS ON INVESTMENTS	(4,499)	(8,803)	-	(8,803)	-
20-00-430-4317	DIVIDENDS - EQUITIES	43,132	42,056	47,500	(5,444)	285,000
20-00-430-4318	DIVIDENDS - GLA DISCIP SMIDCAP	3,422	2,263	3,833	(1,570)	23,000
20-00-430-4337	GAIN/LOSS EQUITIES	160,139	(147,740)	-	(147,740)	-
20-00-430-4338	GAIN/LOSS SMIDCAP/LGE CAP	18,712	75,861	-	75,861	-
Interest Income		249,653	(1,937)	80,500	(82,437)	483,000
Total Police Pension Fund		479,695	229,538	115,000	114,538	1,874,900

Police Pension Fund Expenses

Contractual						
20-00-503-5200	LEGAL SERVICES	1,088	1,365	1,633	268	9,800
20-00-503-5205	AUDIT	-	-	632	632	3,790
20-00-503-5240	PROFESSIONAL SERVICES	1,900	700	700	-	4,200
20-00-503-5245	SCHOOLS & SEMINARS	250	-	167	167	1,000
20-00-503-5250	MEMBERSHIPS & DUES	-	-	133	133	800
20-00-503-5315	RISK MANAGEMENT (IRMA)	-	-	1,000	1,000	6,000
20-00-503-5330	HEALTH/FITNESS TESTING	-	-	83	83	500
20-00-503-5505	PENSION PAYMENTS	205,063	213,754	220,667	6,912	1,324,000
20-00-503-5510	BANK CHARGES	559	552	583	32	3,500
20-00-503-5511	COMPLIANCE FEES	3,123	3,476	3,500	24	3,500
20-00-503-5512	INVESTMENT MANAGEMENT FEE	10,413	11,483	11,000	(483)	46,250
Contractual		222,396	231,330	240,098	8,768	1,403,340
Total Police Pension Fund Expenses		222,396	231,330	240,098	8,768	1,403,340



Section 3: Investment Report

Purpose

This report provides a summary of cash and investments for the specified time period. Village funds are maintained in accordance with the Village's Investment Policy which defines the manner in which the Village accounts for and protects cash and investments. Cash and investments are presented by type of investment, by maturity, and by fund.

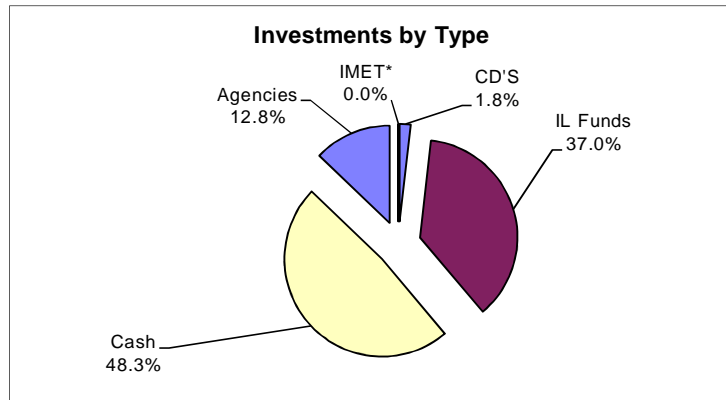
Police Pension funds are governed by an investment policy and managed by an investment advisor selected by the Police Pension Board in accordance with State statutes.



VILLAGE OF NORTHFIELD INVESTMENT SUMMARY

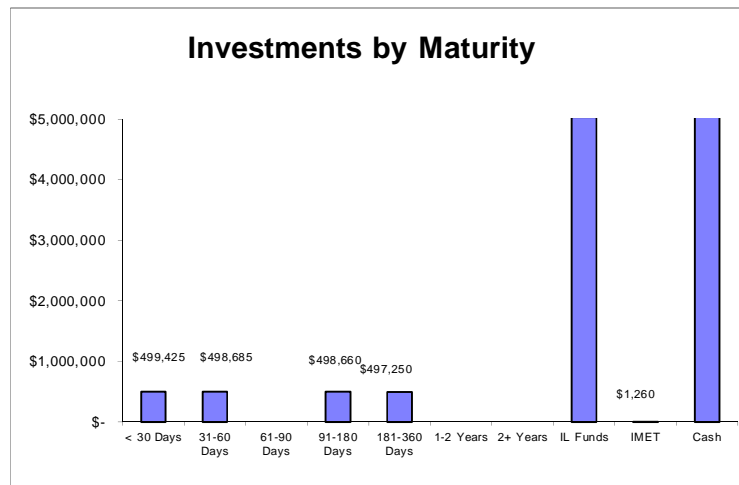
Cash & Investments Totals by Type
June 30, 2018

CD'S	\$	249,910
IL Funds		5,032,208
Cash		6,573,638
Agencies		1,744,110
IMET*		1,260
	\$	<u>13,601,126</u>



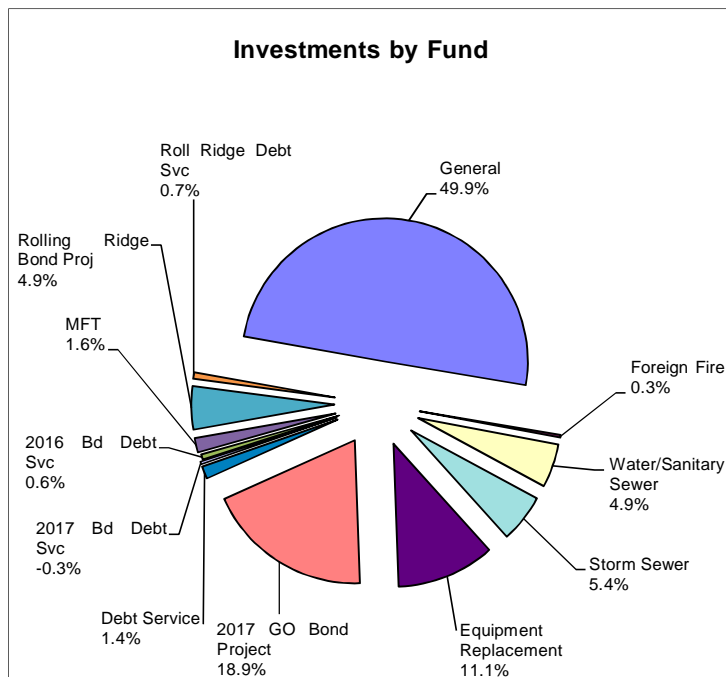
Cash & Investments Totals by Maturity
June 30, 2018

< 30 Days	\$	499,425
31-60 Days		498,685
61-90 Days		
91-180 Days		498,660
181-360 Days		497,250
1-2 Years		
2+ Years		
IL Funds		5,032,208
IMET		1,260
Cash		6,573,638
	\$	<u>13,601,126</u>



Cash & Investments Totals by Fund
June 30, 2018

General	\$	6,830,474
Foreign Fire		38,853
Water/Sanitary Sewer		676,556
Storm Sewer		745,055
Equipment Replacement		1,517,068
2017 GO Bond Project		2,581,015
Debt Service		193,960
2017 Bd Debt Svc		(45,500)
2016 Bd Debt Svc		80,819
MFT		222,586
Rolling Ridge Bond Proj		664,700
Roll Ridge Debt Svc		95,541
	\$	<u>13,601,126</u>
	\$	(0.00)



Village of Northfield
Schedule of Investments
June 30, 2018

Fund	Institution	Investment Type	Purchase Price	Yield	Purchase Date	Maturity Date	6/30/2018 Balance
General	Illinois Funds	Cash		1.851%			4,832,534
MFT	Illinois Funds	Cash		1.851%			199,674
Multi	Northview Bank	Cash		2.001% (1)			3,227,146
2017 Bond	US Bank	Cash		1.480%			506,425
Multi	US Bank	Cash		1.480%			2,840,067
Multi	IMET	Cash		1.370%			1,260
Total Cash							11,607,106
2017 Bond	Fifth Third CD	CD	248,232	1.850%	5/23/18	10/1/18	249,910
Total CD Investment							249,910
2017 Bond	US Treasury Bill	Agency	498,462	1.770%	5/23/18	7/26/18	499,425
2017 Bond	US Treasury Bill	Agency	497,662	1.840%	5/23/18	8/23/18	498,685
2017 Bond	US Treasury Bill	Agency	248,232	1.940%	5/23/18	10/4/18	248,750
General	FHLM Corp MTN	Agency	500,000	1.000%	6/28/16	12/28/18	497,250
Total Agencies							1,744,110
Total Investments							13,601,126

(1) Interest rate is .15% plus the current Illinois Funds rate. Interest earned offsets bank expenses.



NORTHFIELD POLICE PENSION
 PORTFOLIO PERFORMANCE
 PREPARED BY: GREAT LAKES

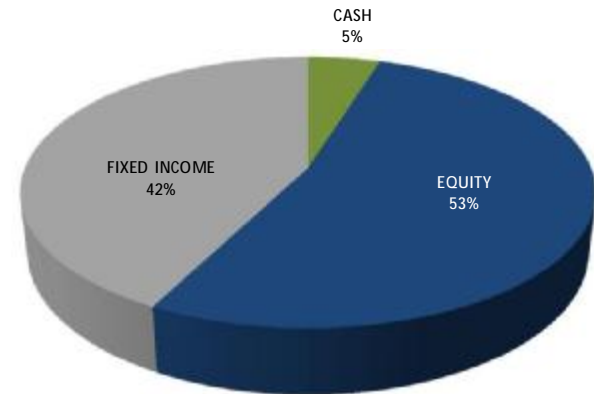
8/9/2018

FOR THE MONTH ENDING JUNE 30, 2018

CHANGE IN PORTFOLIO VALUE	FIXED INCOME	MUTUAL FUNDS - FI	LARGE CAP VALUE	DE SMID CAP	MUTUAL FUNDS - EQ	PORTFOLIO
	NORT0065	NORT0067	NORT0063	NORT0062	NORT0064	TOTAL
BEGINNING MARKET VALUE	\$ 5,913,680	\$ 1,991,998	\$ 1,585,464	\$ 1,512,815	\$ 7,570,995	\$ 18,574,952
NET ADDITIONS/WITHDRAWALS	\$ -	\$ (38)	\$ (38)	\$ (42)	\$ (85)	\$ (203)
APPRECIATION	\$ (8,955)	\$ (10,406)	\$ (5,776)	\$ 11,671	\$ (66,411)	\$ (79,877)
ENDING ACCOUNT VALUE	\$ 5,904,725	\$ 1,981,553	\$ 1,579,650	\$ 1,524,444	\$ 7,504,499	\$ 18,494,871

PORTFOLIO COMPOSITION & ALLOCATION

SECURITY TYPE	MARKET VALUE (\$)	PERCENTAGE
CASH	\$ 893,534	5%
EQUITY	\$ 9,758,849	53%
FIXED INCOME	\$ 7,842,488	42%
TOTAL PORTFOLIO:	\$ 18,494,871	100%



ACCOUNT	TRAILING QUARTER 3/1/2018	YEAR TO DATE 1/1/2018	1 YEAR 6/1/2018	INCEPTION ¹
GLA HOUSEHOLD TOTAL (NET)	0.14%	(0.70%)	5.94%	7.21%
FIXED INCOME				
FIXED INCOME & RELATED (GROSS)	(0.37%)	(1.14%)	0.20%	2.22%
EQUITY				
EQUITY & RELATED (GROSS)	0.66%	(0.83%)	10.53%	11.93%

Performance figures are total time-weighted rates of returns. Performance for periods over one year is annualized. Appreciation includes realized and unrealized gains/losses, dividends, interest, and distributions. Index returns, if shown, include dividends and interest. Past performance is not a guarantee of future returns. All performance figures net of fees have been reduced by the actual Great Lakes' management fee charged to the account, and may also include custody or other fees charged directly to the account.

¹ INCEPTION: SEPTEMBER 1, 2012

